

January Organizational Meeting - Town Hall

January 8, 2008

Supervisor Johnson called the meeting to order at 7:37pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Swartz, Janitor; Joe Fiumara, Code Enforcement Officer; Chad Miller, Dog Control Officer; 2 members of the public

Supervisor Johnson stated the meeting is to set town policies for 2008. Supervisor Johnson read proposed Resolutions. Minor corrections were made to Resolutions

Resolution 1 - Town Policies of the Town of Palermo for 2008

Where As: there is no objection by the majority of the Palermo Town Board, the following established policies shall take effect immediately:

- a. Meetings: Town Board Town of Palermo will hold monthly meetings and designate these meetings to be held on the fourth Tuesday of every month at 7:00 P.M, unless otherwise advertised by Public Notice. All meetings will be held at the Town Hall.
- b. Order of Business: Call to Order, Pledge to Flag, followed by moment of silence, Approval/Changes to previous minutes, Petitions for the Board, Executive Session (when needed), Reading of Resolutions of Meeting, Public Comment on Resolutions Only (5 minutes per person), Board address to Resolutions, Communications, Reports, Approval of Reports, Approval of Bills, Old Business, New Business, Open Public Session, adjournment.
- c. Attendance at Board Meetings: Town Department Heads are requested to attend regular monthly meetings. While this is not always possible, a written report is requested if you cannot attend.
- d. Duties of Deputy Supervisor are as follows: Be in attendance at Supervisor Office Hours, when requested by the Supervisor. Attend all meetings which effect the Town with the Supervisor or in place of the Supervisor. Accept the Chair of any committees which the Supervisor may appoint. The Deputy Supervisor shall be compensated for those duties as set forth in the annual budget of the Town.
- e. Clerk and Bookkeeper to Supervisor: The Supervisor is authorized to have a confidential clerk and confidential Bookkeeper, providing that budgetary funds are available for those positions.
- f. Court Steno and Bailiff. The Town Justices are authorized to hire a Court stenographer and Bailiff when needed. Bailiff shall be paid \$ 13.00 per hour.
- g. Holidays: All town offices shall be closed on National Holidays and no meetings shall be scheduled. The Highway Department will be closed on those holidays designated in the Union Contract.

h. Payment of bills prior to audit: The Supervisor shall have the authorization to pay the following when they come due prior to audit by the Town Board; payroll, utilities, postage and insurances.

i. Annual Audit: The Supervisor shall have the authority to have all books audited and the year end report prepared by an outside firm for an amount set forth in the budget.

j. Petty Cash Funds: The following are authorized to maintain petty cash funds, Tax Collector \$100.00 and Town Clerk \$50.00

k. Association Membership: The Town of Palermo shall maintain an annual membership with The Association of Towns.

l. Records Access: The town clerk is designated as Records Access Manager for both active and inactive records. A fee of 25 cents (\$.25) per copy will be charged unless otherwise determined by law. An application (FOIL,) to inspect any record is required.

m. Reimbursement policy: Reimbursement for attending school, conferences or association meetings may not be paid without prior authorization to attend being given first by the Town Board prior to attendance.

n. Mileage Reimbursement: Reimbursement for mileage on personal vehicle while performing Town Business for all officers, employees (including Highway Department employees when using their own vehicles for town business), shall be 45 cents (\$.45) per mile. Calculation of mileage shall begin at the point of entering the township when reporting for a call. For business originating within the township mileage will be paid from the originating place to the destination and the return trip. Payment will be made with submission of voucher listing; date, purpose of trip, and mileage. Voucher must be approved by department head.

o. Telephone Reimbursement: Telephone expenses for long distance calls will be reimbursed at their actual cost. Expenses must include a photo static copy of the billing listing date, number and amount, individual called and/or purpose must be given.

p. Equipment usage: Town of Palermo Highway equipment is authorized to be used in the following places (outside of normal highway usage); Town Park, Town Hall, Town Kennel and cemeteries.

q. Collection of Non Sufficient Funds: All checks returned for non-sufficient funds shall be subject to a \$ 35.00 fee in addition to the face value of the check.

r. Deputy Code Enforcement Officer: Shall be empowered with all duties of the Code Enforcement Officer and act on the behalf of the Code Enforcement Officer upon his/her request or that of the Town Board. Shall assist the Code Enforcement Officer with his/her duties and inspection upon request and in accordance with Resolution 32 of 2007 including but not limited to the service of summons and legal proceedings.

s. Town Board workshops will be held the third Tuesday of each month at 7:00pm, unless specified otherwise in advance. The Audit of bills will be done at the workshop. All vouchers must have invoice attached with description of purchase.

t. Seasonal employees of the Highway Department shall be paid \$10.78 per hour, the first 40 hours per week shall be paid at straight time. Any time in excess of 40 hours per week shall be paid at 1-1/2 time per hour. Seasonal employees shall be paid 1-1/2 times per hour for all hours worked on the following holidays: Thanksgiving Day, Christmas Day and New Years Day. Seasonal employees are not entitled to any other benefits with the exception of one-half hour call-in for snow removal.

u. Insurance Policy for non collectively bargaining employees: Insurance shall be provided for town employees that work posted hours of 30 or more per week as approved by the town board. The Town shall pay full cost of the employees insurance coverage for single coverage only. Any employee wishing to opt for 2 person or family coverage will be subject to pay for additional cost of said coverage. Insurance coverage shall be comparable to that of the Collective Bargaining Agreement. The town shall also provide individual retiree insurance coverage for any permanent employee (defined as: an employee who is employed for 30 or more posted hours per week, with 15 years of continuous active service with the town, who is actively employed with the town at the time of retirement, and a minimum age of 60). The town shall have the authority to designate the company through which the insurance is provided.

v. Designated Payroll Agency is: Pathfinder Bank - ADP Payroll schedule is as follows:
Biweekly: Highway Department, Superintendent of Highways and Town Clerk/Tax Collector; Semiannual: All Deputy Positions (June/December) with the exception of Deputy Town Clerk and Deputy Code Enforcement Officer who will be paid in accordance with all other paid on a monthly basis; Annual Salary: Board of Appeals, Board of Assessment Review, Historian, Registrar of Vital Statistics. All other positions shall be paid monthly, on the 4th Thursday of each month.

w. Purchase orders are required for any single purchase in excess of \$ 500.00. The officer must request a purchase order from the Supervisor prior to placing the order or purchase. All other purchases must comply with the Town's Procurement Policy as stated in the Town Code Book.

x. The Town Board shall have the authority to appoint an agency for the purpose of training and/or testing for drug/alcohol substances as mandated by the State of New York and stated in the Towns DOT policy.

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 2 - Designations for 2008

Where As: there is no objection by the majority of the Palermo Town Board, the following designations are approved:

a. Designation of Depositories:

Pathfinder Bank

b. Designation of Official Newspapers:

Oswego Valley News and the Oswego County Weeklies

c. Designation of Law Enforcement Agency:

The Oswego County Sheriffs Department

d. Designation of Attorney to the Town Board: (subject to contract)

Caraccioli and Associates Law Firm

Labor Lawyer Jackie Jones from Mackenzie Hughes Law Firm

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

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Resolution # 3 - Annual Appointment by the Town Board Town of Palermo for 2008

Be it resolved that the Town Board Town of Palermo does hereby make the following Annual Appointments:

Registrar of Vital Statistics	Jean Gulliver
Historian	Beverly Beck
Recreation Director	(to be re-advertised)
Building and Grounds Custodian	James Delong
Dog Control Enforcement	Chad Miller
Building Inspector & Code Enforcement	Joseph Fiumara
Planning Board Secretary	Angela Miller
Board of Appeals Secretary	Angela Miller
Building Janitor	Tammy Schwartz

Other Appointments and terms:

Board of Appeals (5 Year Term) (to be re-advertised)
 Planning Board (5 Year Term) Cheryl Smith
 Resolution introduced by Councilman Hilton seconded by Councilman Pettit.
AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson
NAYS:

Resolution # 4- Department Appointments for 2008

Be it resolved that the following appointments have been requested and reviewed and are hereby appointed to the following positions:

Appointment by Supervisor:

Deputy Supervisor	Tom Hilton
Bookkeeper/Clerk	Julie Schmeling

Appointment by Town Clerk

Deputy Town Clerk Angela Miller

Appointment by Highway Superintendent

Deputy Highway Superintendent: James Dann

Appointment by Dog Control Officer:

Deputy Dog Control Officer: Angela Miller

Appointment by Code Enforcement:

Deputy Code Enforcement: Robert Dalton

Department Chairman:

Planning Board	James Petreszyn
Board of Appeals	Jay Elhage
Board of Assessment Review	Patricia Garrison

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution # 5- Salaries & Wages of 2008

Be it resolved the following wages have been established through budget for 2008, salaries are per year unless otherwise noted:

Councilmen (4) each	\$ 2,046.38	Historian	\$ 500.00
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January Organizational Meeting

Town Hall

January 8, 2008

Supervisor	\$11,716.00	Justice Hart	\$12,200.00
Deputy Supervisor	\$ 260.00	Judge Wood	\$ 8,500.00
Clerk to Supervisor	\$ 2,184.00	Town Clerk/Collector	\$22,880.00
Bookkeeper to Supervisor	\$ 6,240.00	Deputy Town Clerk	\$ 3,640.00
Budget Officer	\$ 500.00	Registrar Vital Statistics	\$ 500.00
Building/Code Officer	\$ 9,350.00	Recreation/Youth Director	\$ 1,500.00
Deputy Code Officer	\$ 5,750.00	Site Director	\$ 1,850.00
Assessor	\$ 17,400.00	Asst. Site Director	\$ 1,700.00
Grievance Review Board:		Part Time Rec. Help - Counselors	
Chairman	\$ 400.00	4 @ 7.25/hr	\$5,220.00
Members (2) each	\$ 300.00	Highway Superintendent	\$35,932.00
Board of Appeals		Deputy Highway Super.	\$ 1,768.00
Chairman	\$ 500.00	Dog Control Officer	\$ 6,830.00
Member (4) each	\$ 350.00	Deputy Dog Control Officer	\$ 520.00
Sec/Clerk to Board	\$ 350.00	Building/Grounds Custodian	\$ 7,943.00
Planning Board		Grounds Helper \$8.00/hr up to	\$1,000.00
Chairman	\$ 1,500.00	Building Janitor	\$4,368.00
Members (4) each	\$ 1,400.00		
Sec/Clerk to Board	\$ 1,100.00		

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution # 6- Office Hours for 2008

Be it resolved that the following Office Hours are established for 2008

Town Clerk - Jean Gulliver 593-2333 Ext 227

Deputy T.Clerk/T.Collector – Angela Miller

Monday, Wednesday, Thursday 9am-5pm and Tues 11am – 7pm

Supervisor – Ellen Jamerson 593-2333 Ext 221

Deputy Supervisor – Tom Hilton 593-7929

Friday 1 p.m. – 5 p.m. Other times available by appointment

Justice Court – Hon. Jean Hart & Hon. Robert Wood 593-2333 Ext222

Monday 3:00 p.m. 9:00 p.m. or when court finishes

Highway Superintendent: John Rice 593-1336 - Garage

Deputy Highway Superintendent - Jim Dann

Monday - Friday from Nov 1st – April 30th : 7:00 a.m. - 3:00 p.m. or by appointment

Monday - Thursday from May 1st – Oct 31st : 6:00 a.m. - 4:00 p.m. or by appointment

Assessor: Martin Webster 593-2333 Ext 224 or 598 -7318 (home)

Wednesday 7:00 p.m. - 9:00 p.m. Saturday 9:00 am. - 12:00 p.m.

Building/Code Inspector: Joe Fiumara 593-2333 Ext 223

Thursday 7:00 p.m. - 9:00 p.m. or by appointment

Planning Board: James Petreszyn (Chairman) 598-5092

Planning Board Meetings are the second Tuesday of the Month at 7:00 p.m. Workshops are the third Thursdays of the month at 7:30 p.m.

Dog Control: Chad Miller 593-2333 ext 226 – Cell: 402-0471

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Town Clerk swore in town official and officers of the town.

Adjournment: Motion to adjourn was made at: 8:04 pm by Councilman Pettit seconded by Councilman Hilton.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
January 08, 2008

PALERMO TOWN HALL
6:45pm

Those present at the workshop were:

Present: Councilman Gulliver
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Bob Wood, Justice

The following discussions took place:

- Supervisor Johnson read proposed Resolution for organizational meeting
- Reviewed application for annual positions. It was questioned on attendance of Board of Appeal member who's term was up. Town Board consensus to re-advertise for Board of Appeals and Recreation Director since no one has applied for either.
- Discussion and corrections to Resolutions took place
- Inviting Planning Board chairman to join for workshop to discuss meetings and schooling. Jim will attend the regular workshop next week. Town Board discussed on whether the Planning Board would need to meet the second time a month during the winter months.
- Schooling available online provided by NYMIR for Planning Board and Board of Appeals. It was discussed this would serve to please the State law of mandatory schooling for those boards. Town Clerk gave report on how it would work and that the Town Board can waive the requirement of once per year to once per term.
- Computer for highway. Budget was increased for purchase of computer and discussed the usefulness of DSL at the garage to keep on eye on Doppler and have internet access.
- Shredder. Town Clerk asked the Town Board to purchase a commercial shredder that would help deal with the volume of records that need to be disposed of. Highway is cleaning out as well this increases the volume and records need be cleaned out and organized.
-***A MOTION WAS MADE** to authorize the Town Clerk to purchase a shredder from the A1620.4 account at a cost not to exceed \$1800.00 by Councilman Hilton seconded by Councilman Pettit.
AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson
NAYS:
- Changing allotment from \$150 to \$500 for purchase order policy in Resolution 1. Councilman Gulliver suggested to up it as that isn't much these days. Consensus of the Town Board was that it wasn't enough and to increase it to \$500.00
- Park project. Councilman Hilton stated he has been in contact with Peter Cedrone and gave him a layout of the walk way. The base bid can consist of the 1/8 mile track that is in shape of teardrop with an alternate of another 1/8 track bringing it up to 1/4 mile. Should get on it so bids can go out in March.
- Parking areas in the park need stone and to be shaped. Councilman Hilton discussed with Jim Pettit that they could do that sometime in the spring.

Adjournment: -***A MOTION WAS MADE** to adjourn at 7:37pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
JANUARY 22ND, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control Assessor	Planning Board	Board of Appeals	
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No.	<u>1</u>	to	<u>48</u>	Total: \$	<u>44,548.59</u>
Highway No.	<u>1</u>	to	<u>25</u>	Total: \$	<u>71,222.65</u>

Old Business

Fuel Bids

Mowing Bids

Appointment for Recreation Director and Board of Appeals Member

New Business

Public Session

Adjournment

Meeting Schedule:

Bid opening for Garage Roofing Project: January 24th at 2:00pm

Workshop: February 12th

Regular Meeting: February 19th

January Town Board Meeting - Town Hall

January 22, 2008

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit (entered at 7:04pm)
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Jim DeLong, Custodian, Dave DeLong helper; Julie Schmeling, Bookkeeper; Marty Webster, Assessor; Angela Miller, Planning Board Secretary (entered at 7:26pm); 6 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton, seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson
NAYS:

Petitions to the Board: None

***-A MOTION WAS MADE** to enter into executive session for the purpose of personnel reasons by Councilman Hilton seconded by Councilman Trimble, Bookkeeper was invited to attend.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson
NAYS:

***-A MOTION WAS MADE** to close executive session at 7:23pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson
NAYS:

Resolutions: Supervisor Johnson read proposed Resolutions:

- 7- Transfer of Funds for 2007 Budget
- 8 – Payroll Adjustment

Public Comment on Resolutions: None

Resolutions Approval:

Resolution 7 – Transfer of Funds for 2007 Budget

Whereas the Town Board Town of Palermo has reviewed new bills for 2007 and 2007 books are still open, now therefore

Be It Resolved, the Town Board Town of Palermo authorizes the Supervisor to make the following transfer in the 2007 budget:

- From A1990.4 Contingment in the amount of \$12,788.56 to:
 - A1110.1 Justice Personal Services in the amount of \$1.36 (rounding)
 - A1620.1 Buildings Personal Services in the amount of \$592.00 (helper)
 - A1680.4 Central Data Processing in the amount of \$75.69
 - A3620.1 Safety Inspection Personal Services in the amount of \$0.04 (four cents)
 - A5132.4 Garage Contractual in the amount of \$652.15
 - A8020.1 Planning Board Personal Services in the amount of \$ 0.16 (sixteen cents)
 - DA5110.1 General Repairs Personal Services in the amount of \$8,274.86
 - DA5148.1 Services for Other Governments Personal Service in the amount of \$3,784.30

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution 8 – Payroll Adjustment

Whereas the Town Board Town of Palermo has reviewed payroll concerning Jim Pettit and Dave Weegar in the months of November and December and

Whereas the Town Board is aware that an error has been made by paying said employees from the wrong account now therefore

Be It Resolved the Town Board Town of Palermo hereby rescinds a motion made at the January 15th workshop and instructs the Supervisor to make the necessary changes so that those wages are taken from the DA5142.1 Snow Removal Town Highways and DA9030.8 Social Security and the monies taken from the A5010.1 Highway Deputy will be reimbursed in the amount of \$269.50 for Dave Weegar and \$1185.80 for Jim Pettit plus the amounts required by Social Security and

Be it Also Resolved that Jim Pettit is to be paid Deputy Highway pay as set forth in the 2007 for the months of November and December.

Resolution introduce by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Correspondence: Supervisor Johnson read 4 civil service exams notices

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of December 31, 2007

General Fund:	\$493,347.36	Highway Fund:	\$132,733.20
Park Capital:	\$ 2, 196.70	Highway Capital:	\$151,097.29
General Capital:	\$ 78,392.58	Highway Money Market:	\$ 10,387.60
General Money Market:	\$107,542.86	Park Reserve:	\$ 3,555.49

Town Clerk's Report: Jean gave her report:

For the month of December I turned over to the Supervisor \$4,671.03 with \$82.15 being for dogs. A total of \$72.85 was collected for County Treasurer for dog licenses as well as \$48.00 for Ag and

Markets spay/neutering program. \$28.34 was handed over to DEC for sportsman licenses for a total collected and dispersed of \$4,820.22.

Jean stated that tax season is in full swing – a reminder you can pay your taxes without penalty until January 31st.

Highway Superintendent Report: Jim Pettit stated that they have been working in the garage getting up to date with OSHA problems. They were plowing and sanding due to the storm yesterday. The salt is holding up good.

Planning Board: Angela stated that Joe Arcadia wants to add gas tanks to the corner market. Town Clerk apologized for not having the minutes to the Town Board but will add them to the final minutes of the Town Board.

January 8, 2007

Jim Petreszyn opened the meeting at 7:00pm.

Present: Dawn Bristol, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

Absent: Elaine Wells

Recording Secretary: Angela Miller

Others Present: 1 Public

Motion to accept minutes: Dawn Bristol made a motion to accept December minutes, it was seconded by Diane Kowaleski

AYES: Dawn Bristol, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: None

New Business: Joe Arduini, 222.00-01-04, Joe's Corner Market Ste Rte 3, site plan for 30x 40 addition and gas station to his current store. Joe stated that he has been in contact from an outfit in Rochester who will be doing all the building and installing of the gas tanks. There will also be propane and kerosene. The board reviewed the proposed site plan and made recommendations.

Some discussion took place on schooling that is required. Everyone must attend schooling this year.

The Town Clerk did find schooling that board members can take online if they can not make it to an actual class. Just waiting for further information.

Correspondence: Town Topic

Public Hearing: Mark Loomis 2 lot subdivision- left open until March

Jeannette Edgarton lot realignment – left open until March

A Motion Was Made by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 7:45pm

AYES: Dawn Bristol, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Supervisor Johnson read Chad's report:

Total Calls: 8 Dogs Picked up: 1 Dogs Redeemed: 1 Total Mileage: 103.1

Code Enforcement Officer Report: Supervisor Johnson read Joe's report:

Inspections

Construction Inspections	19
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	12
Mobile Park Inspections	0
Junkyard Inspections	0
Complaint of Violation Inspections	15
Total Inspections	48

Building Permits

	This Report	Year to Date	Totals
Permits Issued	3	89	89
Fees Collected	\$405.00	\$4680.00	\$4680.00
To Supervisor	\$405.00	\$4680.00	\$4680.00

Bulletin Board

Just a note:

The Codes office has prepared the newly required reporting documents to the New York State Dept. of State as required in the new Local Law for Administration of Code Enforcement. This information includes number of permits and violations and various categories for types of permits issued.

The Codes Department would like to wish everyone a very safe and Happy New Year!!

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Assessor's Report: Marty stated that renewals for exemptions have been mailed and 50% were already returned. It is the slow time of the year.

Custodian Report: Jim stated that he has been shoveling out the doors, helped get the shredder setup. He stated he will be showing Dave around where things are. He turned the credit cards over to the Town Clerk. He stated it has been a pleasure working here. Town Board thanked Jim for his services.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 1 to 48 in the amount of \$44,548.59

HIGHWAY NO 1 to 25 in the amount of \$71,222.65

By Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business:

Supervisor Johnson stated that they have bids for the fuel:

1: Mirabito/Oneida Lake Engery	--- Today Price	Cap
Fuel Oil	2.66	2.911
Winter Mix	2.7625	3.0135
Propane	1.98	none
Diesel	2.68	none
Winter Blend	2.71	none
Gasoline	2.44	none

Supervisor Johnson noted that this was the only bid received and is presently who we are serviced by.

***-A MOTION WAS MADE** to accept the bid for fuel products for 2008 from Mirabito/Oneida Lake Energy by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Supervisor Johnson opened up the Mowing Bids:

1. Raymond Abbott Enterprise – Town Park \$185.00/occurance; Hall and Kennel \$95/month; Cemeteries \$62.50/month. Proposed monthly cutting total \$1022.50. Mr. Abbott stated that he noticed he made a error on the Hall/Kennel proposal, it should be weekly not monthly. Will provide insurance upon acceptance.
2. CMB Yard Works - Town Park \$135.00/occurance, minimum cost \$3,510; Hall and Kennel \$26/week for a minimum cost of \$1,040; Cemeteries \$160/month with 3 holidays for a total of nine cuttings at a minimum cost of \$1,440.00 also includes spring clean-up..
3. Upstate Timber and Land Management -Town Park \$12,470 for 26 cuttings once per week or twice when high growth; Hall and Kennel \$728 for once per week or twice per week in high growth times; Cemeteries \$540/month for nine cuttings, spring clean up.
4. Markel Lawn and Snow - Town Park \$800/month for a total of \$4800; Hall and Kennel \$150/month for a total of \$900; Cemeteries \$200.00/monthfor a total of 1200 including spring cleanup. . Proposed monthly cutting total \$1150.00
5. BNB Extreme - Town Park \$4680.00/season; Hall and Kennel \$1040/season; Cemeteries \$1800.00/season. Proposed seasonal cutting total \$7,144.00.

***-A MOTION WAS MADE** by Councilman Hilton to table the award of the mowing bid until February Town Board meeting and to have Town Clerk enter them on a spreadsheet for easier viewing and seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Supervisor Johnson stated that they had received two letters of applications, one for the Board of Appeals position by Tammy Schwartz and one for the Recreation Director position by Donna Miller wishing to remain in the position.

***-A MOTION WAS MADE** to appoint Tammy Schwartz to the position of Board of Appeals for a five year term and to appoint Donna Miller to the annual position of Recreation Director by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Supervisor Johnson stated they a bid opening for the garage roof is scheduled for Thursday with Peter Cedrone at 2:00 here at the town hall. Board members asked to be emailed the results of the bids so they can look them over before next meeting. Town Clerk will email them.

Councilman Trimble asked if the boiler was looked at down at the garage. Jim Pettit stated that he called them and left a message but has gotten no call back yet.

New Business: Councilman Gulliver asked Jim Pettit if he was ready for a computer at the garage as well as DSL and Jim answered yes.

***-A MOTION WAS MADE** to have DSL installed at the garage by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Councilman Gulliver asked about the computer for the Planning Board if one was needed. Angela answered they would like one. They have images on CD that would be useful and access to the internet as well. It was discussed that the planning board used to have a laptop years ago. Discussion took place on a laptop available at Staples for \$499.99.

***-A MOTION WAS MADE** to transfer \$350.00 from A1990.4 to A8020.2 for the purchase of a laptop and needed accessories by Councilman Gulliver and seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Public Session: no one spoke

Councilman Gulliver asked Marty if he had been to the State concerning the equalization rate. Marty explained he had gone to Albany with a lot of records and proof but the State didn't budge. He explained what he done and what the procedure was. He stated that the equalization rate was reflected in the school taxes and in the county rate of the current tax bill. Marty stated that he felt cautiously optimistic of being at 100% this year. He explained that there is a complicated formula and explained more of the procedure. Councilman Trimble thanked Marty for fighting a good fight on the town's behalf.

Adjournment: Motion to adjourn was made at: 7:59pm pm by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

January Town Board Meeting, Town Hall

January 22, 2008

Jean Gulliver
Palermo Town Clerk

WORKSHOP
February 19, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit entered at 7:30pm
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Dave DeLong, custodian; Peter Cedrone, engineer.

The following discussions took place:

- Town Clerk stated that Councilman Pettit will be here around 7:30pm
- Excel classes - Councilman Hilton asked Town Clerk if she had attended the Excel class, she stated she will be in April and the bill was for the cds that went with it
- Safety shoes- it was discussed that the safety shoes in the bill was for using the chainsaw and chaps they were not the safety shoes in the contract
- Mowing bids – Town Clerk put the mowing bids on a spread sheet.
- Truck lease. Clerk explained that she was told to put the truck lease on its own abstract and was confused by it. Did research, saw the Resolution and contacted the Audit and Control to direct her the way to do it. She stated that the auditor stated that it cannot come out of the Highway Capital Fund due to it being a bill and not a purchase and that the Resolution should of never been written in the way it was when the truck was purchased. She stated that he said that you can outright buy from the capital fund account or use a portion for a down payment but once a lease is made it then becomes a bill and has to come out of the budget account of bond anticipation. Town Clerk explained that since the truck was leased there has been taxes raised in that account so the money is there and the auditor informed her that the Supervisor just need to transfer from the Highway Budget back into the Capital Account and make a notation in the books that it was error taken from the wrong account. Councilman Trimble questioned who the man was and he disagreed with him stating that when they do a capital project it comes out of their capital account. Clerk replied he is an auditor. He would be the person who would audit the books when the State does a town audit. She stated that he told her that that would be a red flag. Clerk also stated that she asked him about the FEMA money and where it goes and he told her that if the bills were generated on the General side, such as cleanup of trees on the property, it would be general and if they were generated on the highway side such as plowing, salt, sand, payroll and such then it goes on the highway side. Clerk stated that the auditor said you can bring it in on the General side but then you would transfer it to the Highway. She informed the Town Board that there is approximately \$60,000 of FEMA money that should be on the highway side that part of the unexpended balance they are spending down. More discussion took place. The Supervisor stated that was not what she was told, that it goes in the General and then can be transferred to the Highway after the highway is expended. Town Clerk stated that according to the State Audit and Control that is not true. It is money generated due to the extra expenses the storm caused on the highway side and it goes back to reimburse those costs and the highway does not generate money for the general side. More discussion took place.

February 19, 2008

Workshop

Palermo Town Hall

- Contract for garage roof. Mr. Cedrone stated that they were ready to execute someone for the roof project. He explained that he had checked out WCA's and found them to be in business for over 25 years and have expertise in this type of roofing and for the manufacture of the roofing material. They had all proper insurances. Councilman Trimble asked if there were any concern in the asbestos language, Mr. Cedrone answered no it is spelled out in the contract and is the contractor's responsibility. He stated that it didn't look like asbestos was going to be a big issue. He stated a small concern is the metal deck and may find some rusty areas that may need to be repaired. More discussion took place on the storage shed, condensation, ventilation and exhaust. Discussion took place concerning warranties and bonds. Mr. Cedrone stated that we didn't have a bond but had surety. Discussion took place of retainment of payment until the work is done and that the supervisor and clerk need to be aware that the last payment is not made until all the paper is done and completed.

***- A MOTION WAS MADE** to accept the bid of WCA roofing for the base bid of \$59,500 for the installation of a membrane roof on the highway garage by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Johnson

NAYS:

ABSTAIN: Gary Gulliver

- Discussion on insurance for general liability and workman's comp took place. Mr. Cedrone stated that he has all that.
- Start Date – Mr. Cedrone stated that they wanted to get started in March/April time frame but the chimney stack that isn't being used needs to be taken down. It was discussed if the highway department could take it down. (Councilman Pettit entered the meeting) . More discussion took place on the items that will need to be completed prior to the roof project begins and it was supposed to be part of the painting and masonry work. Mr. Cedrone stated that Joe was going to head that area up and hasn't done anything with it.
- Foam in blocks. It was discussed for insulation a possibility would be installing foam into the cement blocks. Mr. Cedrone stated they inject foam into the blocks and that it is rather fast and inexpensive.
- Park. Mr. Cedrone stated that he will be working on the Playground equipment project.
- 1991 International – Jim presented the Town Board with a list of items that is wrong with the 1991 International truck and that it is unsafe. He stated they use it only as a backup when necessary such in the last snow storm. If they were to get another truck, the men suggested to use that one for stump removal and such so not to beat up one of the newer trucks. Councilman Hilton stated they are not buying until the last truck is paid up. More discussion on equipment purchase took place and what they have in money. It was discussed there is \$151,000 plus another \$40,000 to be added from this year's budget. It was discussed if there was a crisis and to see what state bid might be. Councilman Gulliver stated that they normally have to order by June in order to get it in time by winter and he believed that the 1991 was supposed to be scrapped from the last truck they bought. More discussion on 1991 International and Oshkosh took place. It was discussed to see what was really wrong with the Oshkosh as that is the only truck that will break open a road. It was discussed to have it looked and the sander and cab had been repaired or replaced previously.
- Snow removal. It was discussed how the roads were done during the last storm. Councilman Hilton and Councilman Pettit discussed concerns that the plows were not out and Jim stated that they were and explained how long it takes to do a route and

February 19, 2008

Workshop

Palermo Town Hall

- how much snow was falling per hour. More discussion on plowing and how it works took place. Councilman Hilton stated that they did do a good job in that storm.
- Park. Councilman Hilton stated he did go to the Park and there was a path made to the Pavilion and asked Jim to make sure that it is cleaned out so we can get down there to take care of the buildings.
 - County plowing. Supervisor Johnson asked if the county has been billed yet, Jim answered that he completed and sent out the December and January and will be sending out another one in a couple of days. Supervisor Johnson stated that she did get a few calls about the roads during the storm and explained that we do get a big revenue from the County and the budget is based on that reimbursement. It was discussed on how plowing the county roads work. Jim stated that he also needs to keep the town roads open as well.
 - Oil storage room. Jim stated that Mr. Cedrone had mentioned a storage room. It was discussed that the room is to be added to the garage for cold storage such as oil, transmission fluids and such.
 - Garage. Jim asked if he could put the bars back on the windows as anyone could walk right up and go through the window. Town Board had no problem with the bars.
 - Sign – Jim stated that a large 4x8 sign on Co 4 and Jackson was claimed to been broken by the plow, he don't believe it was and the cost was told to been \$700. It is wood constructed with plywood. Supervisor Johnson stated to have the resident claim it on their homeowners. Councilman Hilton suggested to have it checked out to see if it was approved by the planning board for the sign and for the business and if not when he replaces it to see the planning board.
 - Garage furnace – Jim stated that someone was out to look at it and it is running great. Thermostat is set for 65 degrees and a lot of heat loss is through the roof, snow melts right off the building Councilman Trimble stated that a programmable thermostat may help.
 - OSHA safety data sheet – Jim stated that he will be getting them, More discussion on MSDS took place.
 - Stop sign – a stop sign has been replaced several times
 - Tools – Jim stated that he will probably be getting some new tools. Men are working on the equipment instead of sending out but need the tools to work with.
 - Highway inventory –
 - Mowing bids. Discussed the lowest bidder. Questioned the cost of the cemetery whether \$60.00 was for one of all three cemeteries. Councilman Pettit will call Mr. Gates for clarification. Discussion took place it if was meant to be per cemetery, it would still be lowest bid.
 - Dog Census – Town Clerk stated that Angela asked her to ask the board about doing a dog census this year, last one was about 3 years ago. Clerk stated that she was asking if they would do it at \$2 per dog and no mileage as the truck would be used and other towns get \$2 per dog plus mileage. The last census done was at \$1 per dog plus mileage. Councilman Pettit asked if it was mandatory, Supervisor Johnson stated it isn't. Clerk stated it is not but highly recommended NYS Ag and Markets, it generates revenue back more then the cost of doing the census. More discussion took place and concerns of where the money would come from the budget.
 - Town Audits – Councilman Trimble asked when do we do the audits, Supervisor Johnson stated in March
 - Elected terms – it was discussed that if the board wanted to change the terms of the highway superintendent and supervisor from 2 years to 4 years or if they want to change from elected to appointed highway superintendent that it will have to be done

February 19, 2008

Workshop

Palermo Town Hall

- by summer to be on the ballot. Councilman Trimble stated it was discussed last year.
Supervisor Johnson stated to do it in a off year.
- New Haven Superintendent – Councilman Trimble stated that he did get Jim with New Haven and it went well.

Adjournment: -***A MOTION WAS MADE** to adjourn at 8:35pm by Councilman Trimble and seconded by Bill Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
FEBRUARY 27, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

9 – Transfer of Funds

10 – Mowing Contract

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 57 to 103 Total: \$ 15,434.04

Highway No. 28 to 54 Total: \$ 31,274.67

Old Business

New Business

Public Session

Adjournment

Meeting Schedule:

Workshop: March 18th
Regular Meeting: March 25th

February Town Board Meeting - Town Hall

February 27, 2008

Deputy Supervisor Hilton called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton acting as Deputy Supervisor

Absent: Supervisor Johnson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave DeLong Custodian; Barbara Brown, County Legislator; Angela Miller, Planning Board Secretary; 1 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Trimble and seconded by Gary Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Petitions to the Board: None

Resolutions: Deputy Supervisor Hilton read proposed Resolutions:

- 9 – Transfer of Funds
- 10 – Mowing Contract

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No. 9 – Transfer of Funds

Be it Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to transfer from the General Budget A1990.4 Contingment to A9010.8 Retirement in the amount of \$3,230.00 to keep the account from being over expended.

Resolution introduced by Councilman Pettit seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Resolution No. 10 – Mowing Contract

Whereas the Town Board Town of Palermo has advertised bids for the mowing of the 3 town cemeteries, the Town park , the Town Hall and the Kennel for 2008 and

Whereas the Town Board opened said sealed bids at the January Town Board meeting held on January 22nd, now

Be it Resolved the Town Board Town of Palermo hereby awards Upstate Timber and Land Management the mowing bid in the amounts as follows:

1. Town Hall and Kennel - \$728 for 26 cuttings
2. Park - \$2,470 for 26 cuttings
3. (3) Cemeteries - \$540 (each) for 9 cuttings

For a total of \$4,818 for the season payable in six monthly payments from May through October.

Be It Further Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to sign a mowing contract containing the specs as listed in the advertised bid with Upstate Timber and Land Management.

Resolution introduced by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Correspondence: none

Reports

Supervisor's Report: Deputy Supervisor Hilton stated there is none this month

Town Clerk's Report: Town Clerk gave her report:

For the month of January a total of \$304.93 was turned over to the Supervisor with \$91.43 of that being for dog licenses. \$81.07 was collected for the County Treasurer for dog licenses and \$30.00 to Ag & Markets for spay/neutering program. A total of \$416.00 was collected.

January was a busy month with over 55% of the total taxes collected. 822 bills were received by mail and 366 were collected in person making that a total of 1188 postings. I have turned over to the Supervisor the total warrant amount of \$840,966.50 for General, Highway and Fire.

I want to thank Dave for his help in setting up the tables not only the Seniors meeting but for the special election we just had. The election went well with no major bumps in the road. It was brought to my attention by the workers that a man was concerned the flag wasn't outside and I explained that we do take it down in the winter due to the weather to preserve the flag but it flown when the snow is gone. They did however direct him to the flag in the room in the corner, that a flag is in fact displayed. There was concerns about a phone being in the same room as the workers, even though the Board of Elections were okay with the phone in the lobby, I did pick up a cheap phone up and had available for their use in the same room as them during the election. It was a long day and night. It started at 5am getting the place ready to be open and ended about 11pm when the Sheriff came to pick up the supplies. There was a court order to have the supplies and keys to the machines confiscated so we had to stay until they came. All and all it all went well and I am glad it is over.

Sometime between now and April the DEC is converting over to us accessing them from our own computer through the internet instead of having to use their computer through dial up. That will be a lot nicer and cuts down one computer which they own and will be sending a box to send it back to them. I will still be using their scanner and printers but they will need to be

hooked up to my machine. I also have Patty Janmieson's application for junkyard renewal, it is a little early as she is going to be out of town. She is hoping this is her last year for it.

Highway Superintendent Report: Jim Pettit stated that they have been plowing and sanding and are low on salt. Banks are being pushed back at intersections. Furnace is all set, works good. Stop signs were replaced on JP Lane. Chimney is down for the roof job. Received prices for the MSDS as being \$575 for the Garage, Hall, and Town Park. Councilman Trimble stated that you couldn't put books together for that price.

***-A MOTION WAS MADE** to authorize Highway Superintendent to obtain the MSDS for the Garage, Hall and Park by Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Jim will send out application and include the Hall and Park. Jim gave some info on a new truck, prices will go up 6% will take 5-6 months to obtain one. Discussion took place on budget process and what 6% does mean. Councilman Gulliver stated that he had met with Jim and a representative from Stadium on a quote for a new truck and plow. The cost was quoted at \$183,118 and Councilman Gulliver stated that looking at the figures once the transfer is made this year into the truck fund there would be \$191,000. He stated that as Jim said the cost are going up 3% per truck and 3% per plow quarterly and the same truck next year will be over \$200,000. Councilman Gulliver gave examples of other towns buying now to beat the increases. Councilman Gulliver stated that they could outright purchase the truck with no bond and save over \$30,000 by not waiting until next year and the truck would be here and ready by the first snow for the fall. Discussed the price would be held until mid-April and a Public Hearing would have to be held. Discussed it was a state bid and its hard to beat a state bid. Deputy Supervisor Hilton stated that they need to look at it at next workshop and discuss not buying it outright and leaving the fund empty in case something else were to come up. Deputy Supervisor Hilton stated they will need to discuss how to purchase if they were to purchase outright or lease like the last truck. Discussion took place on whether or not the Oshkosh has been looked at yet. Jim stated no. Discussion took place that the Oshkosh and the 1991 International will be replaced by the new truck, either to be scrapped or auctioned and the Volvo will become the backup truck. Discussion took place to discuss more about the truck at the workshop. Councilman Gulliver stated that they will have to look at FEMA also and see if that can come into play. Deputy Supervisor Hilton stated that they could schedule a workshop prior to the regular March meeting, and in the meantime discuss it more at the workshop. Councilman Trimble suggested Jim see if we can get the same financing as before.

***-A MOTION WAS MADE** to hold a public hearing for March 25th at 6:30pm with a figure not to exceed \$196,000 by Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Planning Board: Deputy Supervisor Hilton read the Planning Board minutes:

February 12, 2007

Jim Petreszyn opened the meeting at 7:01pm.

Present: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

Absent: Dawn Bristol

Recording Secretary: Angela Miller

Others Present: 3 Public

Motion to accept minutes: Diane Kowaleski made a motion to accept December minutes, it was seconded by

Cheryl Smith

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS

Old Business: Joe Arduini, 222.00-01-04, Joe's Corner Market Ste Rte 3, site plan for 30x 40 addition and gas station to his current store. Jim Petreszyn stated site plan looks good just need north arrow and the scale on the drawing. Joe will fix and drop off to Angela and she will send it to the Oswego County Department of Planning for review. The board reviewed the proposed site plan and made recommendations.

New Business: Jean Gulliver, 1222 Red Schoolhouse Road, questions pertaining to subdivision. Jean wants to make Red Schoolhouse Road the line between the two parcels of land. Jim Petreszyn stated that she would need to bring plat to them. The board made their recommendations.

The Board reviews the site plan check list and samples and made recommendation. Angela will fix and place this information on the Town of Palermo website and issue this information along with the site plan applications.

Elaine Wells, Diane Kowaleski, & Cheryl Smith will be attending the Local Government Conference in Watertown on March 27.

Correspondence: Rural Futures, Microsoft excel, Impact of Article X, & Syracuse Management Conference

Public Hearing: Mark Loomis 2 lot subdivision- left open until March

Jeannette Edgarton lot realignment – left open until March

A Motion Was Made by Diane Kowaleski and seconded by Elaine Wells to adjourn the meeting at 7:38pm

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Angela stated that Dawn Bristol will also be going to the schooling as well.

Barbara stated she got notice that the County had some issues with the proposed gas station such as maps not correct, septic too close, needs to talk to State DOT. Angela stated that Joe had talked to the DOT.

Board of Appeals Report: Angela stated that Tammy Schwartz has completed the online training and submitted her paperwork into the Town Clerk. Town Clerk will review the papers.

Dog Control Report: Deputy Supervisor Hilton read Chad's report:

Total Calls: 19 Dogs Picked up: 7 Dogs Redeemed: 6 Total Mileage: 235.4

Custodian Report: Dave stated that he has fixed some water leaks at the kennel. He purchased 10 bags of ice melt. Cleaned out the fuel tanks and air conditioners and kept the walk ways opened during elections. Jean stated that Dave did a great job at the Hall by coming up several times during

the Senate Election cleaning out the doorways. Dave asked if anything can be done about the water problem in front of the door and that people were complaining about it. Discussion took place on the problems of the drainage in front of the door.

Code Enforcement Officer Report: Deputy Supervisor Hilton Joe’s report:

Inspections

Construction Inspections	21
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	10
Mobile Park Inspections	0
Junkyard Inspections	0
Complaint of Violation Inspections	11
Total Inspections	33

Building Permits

	This Report	Year to Date	Totals
Permits Issued	2	2	2
Fees Collected	\$40.00	\$40.00	\$40.00
To Supervisor	\$40.00	\$40.00	\$40.00

Bulletin Board

Just a note:

The Codes Department has completed and submitted both the reports to the State and to the Town Supervisor for the year 2007. The codes office has scheduled the required in-service training for April 2008 in Syracuse. The 2-man inspection coverage seems to be very effective so far. I think this will be very helpful into the ever busy construction season.

Respectfully Submitted, Joseph Fiumara - Code Enforcement Officer

County Legislator Report: Barbara stated that they now have six women on the Legislature. She stated what committees she sits on. Barbara stated they investigated the aquifer up north for the proposed water plant and the issues with that as well as the proposed cogeneration plant in Scriba. She stated that the Highway books were audited and will be cleaned up. She gave an update on the budget problems with Medicaid that is supposed to be capped and the Health care clinic in Central Square being closed and it was stopped temporarily from closing. She stated she will be attending a meeting in Saratoga Springs on protection for farmlands and that towns are able to apply for grants to update their land use. Barbara stated that some snowmobilers knocked over bee hives and don’t know if bees will be lost. Discussion took place on ethanol plant and how people are growing corn and not wheat.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 57 to 103 in the amount of \$15,434.04

HIGHWAY NO 28 to 54 in the amount of \$31,274.67

By Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Old Business: Deputy Supervisor Hilton stated the Town Clerk had emailed them that we do have insurance information on file for the mowing.

Deputy Supervisor Hilton stated that Joe doesn't have time or desire to work as the Clerk of the Works for the Painting, pointing and shed for the garage projects. He stated they will need to talk about it at workshop or decide this evening on putting something in place. Councilman Gulliver stated that he abstained last time since he didn't see the designs or wasn't there for them and suggested to look at foam and siding as an alternative to see if it was more cost effective. More discussion on pros and cons of using foam and siding took place. Discussion took place on putting foam on the inside of the building or point and paint the outside and insulate and put a panel on the inside took place. Discussed more on the different approaches to doing the garage as most efficient and economical as possible. Discussed having Peter put together a couple of ways. Discussed the addition on the back. Discussed to look also into Sandy Creek storage for a price of a building the same size as the plans. Discussed if went with detached building it could be moved in the future for further expansion of the garage and if it was attached you wouldn't have to go out in the weather. Discussed will have to check with Code Enforcement Officer for code information and discussed ventilation. Town Board will discuss it further at the next workshop. Discussion took place for a need for an equipment plan.

Councilman Gulliver stated that Jim asked for bars to be placed on the windows again and he suggested that it may be better to look into a security system from Volney Multplex as they stated the annual cost would be the same as the hall. Councilman Gulliver stated he had the Town Clerk check with Eastern Shores on if the town would get a break and the reply was no but would help in the Risk Management and claims. Councilman Trimble stated to check to see if there is a nuisance charge for tripped alarms. Town Clerk stated that the alarm here has been tripped and there never has been a charge but will check with them.

Deputy Supervisor Hilton will contact Peter Cedrone on proposition for docs to bid that would be for painting, tuck pointing, filling block, and looking at insulating and sheet panel down the road.

***-A MOTION WAS MADE** authorize Councilman Hilton to contact Cedrone for tuck pointing, painting outside of building and addition to garage by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

New Business: Angela stated that there was a mention of dog census last meeting. She stated that she believes that they should do it and some money was put in the budget to get it done. She stated it was done three years ago and should be done again. She stated that last time there was 1100 dogs

and gave figures that included revenues of fines, \$5 per dog local enumeration fee collected at time of licensing and dog licenses to project a revenue of over \$12,000 and if it cost \$1,200 to do the enumeration the town would still be over \$10,000 ahead. She stated safety reasons for enumeration to be done, it not only gets dogs licensed but ensures that they have their rabies shots and that the residents would be getting the shots instead of the town getting them when a dog is picked up and redeemed. She stated that eight dogs were seized this year and she had to take 5 of them for rabies shots and enumeration would help cut that down as they need a rabies shot for licenses and also tickets are issued right then and there for those that don't have licenses.

Resolution 11 - to conduct a dog census

Whereas the Town Board Town of Palermo has reviewed the need for a dog enumeration with the Town of Palermo Dog Control, therefore

Be it Resolved the Town Board authorizes the town wide dog enumeration as follows:

- a notice will be put in the paper three weeks prior to the start of the enumeration so the towns people will be notified as well as on the Town of Palermo website
- a fee of \$5.00 for every unlicensed dog found on the census list will be collected at the time of licensing by the Town Clerk as allowed by Ag & Markets Law
- a rate of \$2.00 per dog counted and no mileage will be paid

Be it Further Resolved the Town Board Town of Palermo hereby authorizes Angela Miller to conduct the town wide dog enumeration as stated.

Resolution introduced by Councilman Trimble seconded by Deputy Supervisor Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Public Session: Discussed to talk about a Clerk of the Works at workshop

Adjournment: Motion to adjourn was made at: 8:31pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
March 18, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit entered at 7:19pm
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Joe Fiumara, Code Enforcement Officer.

The following discussions took place:

- Reviewed bills
- Clerk Computer – Town Clerk purchased a new computer due to the storm damaging hers and a transfer from her contingent to equipment to cover the cost
- Repairs to thermostat on the loader
- Salt supply – Councilman Hilton asked it how it was doing, Jim stated only one load is all they could get.
- Payroll and time cards. Supervisor Johnson stated they were much better. Clothing allowances need to come from the payroll with the exception of steel toed shoes they are not taxable. Because there are no uniforms the clothing becomes taxable due to them being able to wear them outside of work. Discussed uniforms vs. clothing allowance.
- Code Enforcement Officer laptop. Joe stated his laptop had taken abuse from storms and replaced the hard drive a few months ago and still not working properly. He stated he would like a desktop for the office and still use the laptop in the field. More discussion on computer took place. Joe stated he would like access to the network for internet access and Councilman Gulliver stated it is already there. Joe stated he would also like a digital camera and printer for \$120.00 at Radio Shack and stated his reasons why. Discussion took place on Code Enforcement Officer equipment.
***-A MOTION WAS MADE** to transfer from contingent \$500 to the Code Enforcement Officer equipment fund for the purchase of a computer, monitor and digital camera with printer by Councilman Gulliver seconded by Councilman Hilton.
AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson
NAYS:
- Clerk of the Works – Discussion took place on who the clerk of the works should be and what is involved. Councilman Gulliver stated that maybe if the Code Enforcement Officer didn't want it the Deputy would and his concerns that due to the investigation from the Salt storage project that it should be someone who know codes. More discussion took place that Jim would be able to do what is needed and that Peter Cedrone would also be looking the project over as well. More discussion on the role of the Clerk of the Works took place.
- Garage projects – having bid docs ready. Joe explained that he never said he would do the project just wanted to look over the specs, wanted to see local companies get to bid and there was a misunderstanding. Discussion took place as to not having performance bonds but to have a 10% retainer to be paid when the job was done and certified. More discussion on bid docs took place. Councilman Hilton stated for the Town Clerk to get a hold of Mr. Cedrone and ask to write the addendum to bids to delete requirements for performance bond, add 10% retention in each payment until complete and acceptance of work, separate bids taken for masonry and painting,

March 18, 2006

Workshop

Palermo Town Hall

conduct a pre-construction meeting with Jim, point of contact will be Jim Pettit – Highway Superintendent, Peter to certify work, and to put May 20th at 7:00pm as the bid date on the documents.

***-A MOTION WAS MADE** to authorize the Town Supervisor to enter into agreement with Cedrone Engineering for a fee not to exceed \$600 at a rate of \$100 per hour as proposed by Cedrone for the re-pointing and painting of blocks by Councilman Hilton seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

- Discussion took place on the insulating of the blocks and that will be the next project. Councilman Hilton asked for a schedule that shows what we have already paid Mr. Cedrone and what is remaining.
- New Addition to the highway garage – discussion took place on addition, specs, bidding process and can get a prefab structure for \$6,000 vs. \$28,000.
- Break room converted to oil storage. Discussion took place that the current break room isn't being used due to mold and it has four block walls already and could be made into an oil room. A new steel door would be needed as well as possible fire sheetrock on the ceiling. Discussed making the area presently used as a break room bigger by removing the furnace and using radiant heat. More discussion will take place next month to look at sketches and drawings.
- Insulating of block walls at Garage. Discussion took place that Cedrone is working on a similar project and may have a better idea on cost. Discussion took place on looking at some kind of reflection material on the inside to help with heat. More discussion on insulating the blocks took place. More discussion on radiant heat took place.
- Garage door opener. Jim stated that the doors are the biggest draw of losing heat and stated that a garage door opener may help cut down the time the doors are opened.
- Public Hearing. Supervisor Johnson stated that we need more information for the public hearing in the financing of it. Jim stated it was the same as the last truck and that the price didn't include a warranty. The warranty was a total of \$4,260 bringing the total cost to \$187,118.00. Supervisor Johnson stated that amount wasn't included in the financing. Discussion took place on the interest rate being good. Jim stated he asked for the same as last time, Councilman Trimble stated it was a three year term. Councilman Hilton stated that last week they talked about money in the Equipment Capital and had money there. More discussion on purchase took place. Councilman Hilton asked about FEMA money and where it was supposed to go. Supervisor Johnson stated that she had contacted FEMA and it was fine. It does not have to be transferred to highway and have contacted Audit and Control and waiting to hear back from them. Discussion took place on how much to put down as a down payment for the truck and how much to finance.
- Loader – Jim stated that there were a lot of repairs to the loader and that the equipment will be taken care of. Supervisor Johnson stated that he will have to remain in budget and stated that once the repairs to the building and park projects are done there won't be any extra money, More discussion on the amount to have as a down payment took place.

***-A MOTION WAS MADE** to make a down payment from the highway capital account for the purchase of a new truck not to exceed \$125,000 and finance the rest for a three year term by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

March 18, 2006

Workshop

Palermo Town Hall

- Union Contract – Jim asked if Mark May could be contacted about the wording in the contract concerning vacation pay as it is worded two different ways. One section says a week's vacation (5 days) and another section defines a work week as forty hours. The problem comes from the change of the number of days worked in the winter to the number of days worked in the summer. Jim asked if they can contact with Mr. May to agree and clarify it so it is meant the same. Supervisor Johnson will contact Mr. May.
- Dog at large – Councilman Pettit stated that someone had a concern about the story in the paper concerning dog fines. Discussion took place about dogs at large.
- Highway Spending Agreement – Councilman Hilton asked if Jim had that done and offered his help if needed. Jim stated he is working on it and has Jim Dann coming in to help him. He stated he would like to see the roads with the snow off them to determine what needs to be done. More discussion took place on roads.
- Boy Scouts using park – Councilman Hilton stated that the Boy Scouts would like to have their April encampment at the town park on April 25, 26, 27th. They will do clean up at the park and nature trail.

***-A MOTION WAS MADE** to allow the scouts to use the park for their April encampment from April 25-27th by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Adjournment: ***-A MOTION WAS MADE** to adjourn at 9:15pm by Councilman Trimble seconded by Councilman Gulliver

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

March Public Hearing - Town Hall

March 25, 2008

Deputy Supervisor Hilton called the public hearing to order at 6:30pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present:	Supervisor Johnson	Absent:
	Councilman Trimble	
	Councilman Gulliver	
	Councilman Pettit	
	Councilman Hilton	

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave Delong Custodian, 4 members of the public.

Supervisor Johnson opened the hearing stating the purpose was to hear comments on the purchase of a new plow and truck. Town Board discussed which financing plan they preferred and the amount of the down payment.

Councilman Hilton stated that he has looked at the equipment and repair budgets and the remainder of the capital fund and stated he felt there was enough for future. Supervisor Johnson stated that they would need to have another public hearing if they needed to expend more from the capital project and can transfer within the highway budget before transferring from general to highway.

Supervisor Johnson opened the floor for public comments. There were no comments for or against the purchase of the plow and truck

***- A MOTION WAS MADE** to adjourn at 7:00pm by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

March Regular Town Board Meeting - Town Hall

March 25, 2008

Deputy Supervisor Hilton called the meeting to order at 7:00pm and dispensed with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present:	Supervisor Johnson	Absent:
	Councilman Trimble	
	Councilman Gulliver	
	Councilman Pettit	
	Councilman Hilton	

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave DeLong Custodian; Marty Webster, Assessor; Barbara Brown, County Legislator.
4 members of the public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton, seconded by Councilman Pettit.

AYES: Barry Trimble, Bill Pettit, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:

12- Transfer of Funds

13- Purchase Truck and Plow

Public Comment on Resolutions: None

Resolutions Approval:

Resolution 12 – Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed new bills for March now therefore **Be It Resolved**, the Town Board Town of Palermo authorizes the Supervisor to make the following transfer:

From A1990.4 Contingment in the amount of \$500.00 to
A3620.2 Code Enforcement Equipment in the amount of \$500.00

From A1410.4 Town Clerk Contractual in the amount of \$182.96 to
A1410.2 Town Clerk Equipment in the amount of \$182.96

From A911 Unexpended Funds in the amount of \$3,000 to
A1440.1 Engineer Personal Services in the amount of \$3,000

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No: 13 - Purchase of Ten Wheel Truck With Plow

Whereas the Town Board Town of Palermo has deemed it necessary to purchase a new ten wheel truck with plow for the highway department and

Whereas the Town Board Town of Palermo has discussed with the Highway Superintendent a state bid available through Stadium International Trucks Inc, a 2009 International 5600 complete with a Viking plow equipment and warranty, PC# 62176 for One Hundred Eighty-Seven Thousand One Hundred Eighteen (\$187,118.00) Dollars; and

Whereas the Town Board Town of Palermo wishes to purchase said truck with funds from the previously established Highway Equipment Capital Fund Account as a down payment and rest to be financed using a 2 year term lease with Navistar Financial, and

Whereas the Town Board Town of Palermo held a public hearing on March 25, 2008 on or about 6:30pm at the Palermo Town Hall

Now, Therefore on a motion made by Councilman Hilton and seconded by Councilman Trimble
BE IT RESOLVED AS FOLLOWS:

- 1.) The Town Highway Superintendent is hereby authorized to purchase through state bid the following:
 - a) One (1) 2009 International 5600 with Viking plow equipment, PC#62176 for One Hundred Eighty-Seven Thousand One Hundred Eighteen (\$187,118.00) Dollars
- 2.) That the purchase shall be made through New York State Bid price
- 3.) That the Town Board further resolves to use an amount not to exceed, as a down payment of, One Hundred Twenty-Five Thousand (\$125,000.00) Dollars from the previously established Highway Equipment Capital Fund Account
- 4.) That the Town Board further resolves to borrow the difference of the purchase price of the truck in the amount not to exceed Sixty-two Thousand One hundred Forty-four (\$62,144.00) Dollars plus Four Thousand Six Hundred Thirty-two Dollars and Forty Cents in interest (\$4,632.40) through the Navistar Financial Services in the following manner:
 - a. Payment one (1) to be made by September 15, 2009 in the amount of Thirty-three Thousand Three Hundred Eighty-Eight Dollars and twenty cents (\$33,388.20)
 - b. Payment two (2) to be made by September 15, 2010 in the amount of Thirty-three Thousand Three Hundred Eighty-Eight Dollars and twenty cents (\$33,388.20)
- 5.) The Town Supervisor is hereby authorized to execute any and all documents necessary for the issuance of the lease agreement and to execute contract for the truck purchase.
- 6.) That this Resolution is subject to Permissive Referendum and the Town Clerk is hereby directed to publish notice of the same as required by law.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Correspondence: Supervisor Johnson read the following correspondences

1. several civil service exams notices
2. Justice Court Financial Teleconference that is available
3. Memorandum for credit card machine in order to take credit card payments for court fines. The town will receive a machine at no cost to the town but an analog phone line in the Justice office is required.

Discussion took place on the phone line needed. If the custodian is unable to put a line in there then Windstream will be called to do it.

*- **A MOTION WAS MADE** to have Dave DeLong contact help for installation of a phone line and in the event it cannot be done, then Windstream will be contacted to install phone line by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of February 29, 2008

General Fund:	\$571,971.33	Highway Fund:	\$546,998.17
Park Capital:	\$ 12, 205.85	Highway Capital:	\$151,187.66
General Capital:	\$ 78,451.39	Highway Money Market:	\$ 10,408.44
General Money Market:	\$107,864.51	Park Reserve:	\$ 3,558.16

Town Clerk's Report:

Town Clerk's Report February 2008

For the month of February a total of \$556.07 was turned over to the Supervisor with \$121.90 of that being for dog licenses. \$110.10 was collected for the County Treasurer for dog licenses and \$48.00 to Ag & Markets for spay/neutering program, \$22.50 to Department of Health for marriage licenses and \$14.16 to the DEC for sportsman licenses. A total of \$750.83 was collected.

Tax season is still in full swing. As of the end of February 73% of the warrant has been collected. That's pretty good.

I did speak with Mr. Cedrone on the things we talked about last week and he will make the changes, do the pre-construction meeting with Jim and it will still be under the \$600 quote that he gave us. Peter will have a company come out and give a free estimate on the core filling of the blocks. He said he had no idea on cost because the one he was working on is a different situation then what the town is doing.

We had a PESH inspection last week by the state, which they look for OSHA type violations. He was real pleased at our hall. The only violations he spotted were: The extension cord running under the door to light up the display case – he recommended moving the cabinet across the room, which Dave and I did, also the fire extinguishers were outdated on their inspection – the ran out in November and when Jerome did the garage they didn't make it over here, I already called them and they will be here on Wednesday to do it, and the last thing was the emergency light by my window doesn't work – Dave has been notified and he will be contacting Bill Carp at the end of the month to take a look to see why. The inspector said they we will be getting a notice of violations and we will have 30 days to fix it, but everything should be done even before we get the notice.

I hate to bring it up again, but I am asking that the key situation be looked at again. The reason is because the PESH inspector couldn't get into every office to inspect them, he looked through the windows. He was amazed that I couldn't let me in, he didn't have problems in other towns, the Clerk has access to whatever he needed to see. The judges are going to need a phone line installed into their office for the credit card machine and if

Windstream is to do it, they will need access and who know what day and hour they arrive so Dave would have to be available on a moment's notice which is ridiculous since I am already here. Also a couple issues arose this year already this year, once was a phone problem that turned out to be the conference room and this was when Jim was custodian and out on the plow and won't been available to run in to unlock a room if the problem was elsewhere and another was installation of the panic button – at one point they thought they may need access to a room but it ended up working out. To me it is ridiculous that we call a janitor (who's job is to clean, not be someone on call to unlock rooms) or the custodian to unlock a room with a issue arises when I sit right here – already. Marty stopped in and didn't have his keys and was hoping to get into his room but I couldn't help him out. Also Angela should have a set of keys to the building, conference room and my office as my deputy. Also being she is the secretary to the Board of Appeals since none of them have keys for the hall. They usually try to met Monday's when court is here but they can't always, like to one coming up, and one time they even met outside because no one could get in. Thank-you. Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report: Jim Pettit stated that they have been cleaning and repairing equipment, cold patching, will be cutting trees, and got the number for PESH from the clerk. Jim will be calling him to come out and do a preliminary walk through. He stated that they have been working on the purchase of the truck and the new oil room. They are waiting for warm weather so they can drop the plows off. They will be contacting Volney for their chipper. Roads are posted. Councilman Trimble asked about the CHIPS paperwork. Jim stated that by the April workshop he will have the spending agreement ready. He stated that salt contracts just came out and he has to mail information back in as he needed to know how much salt the storage shed would hold.

Planning Board: Supervisor Johnson read minutes of March meeting:

March 11, 2008

Diane Kowaleski opened the meeting at 7:04pm.

Present: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

Absent: Jim Petreszyn

Recording Secretary: Angela Miller

Others Present: 6 Public

Motion to accept minutes: Cheryl Smith made a motion to accept February minutes, it was seconded by Elaine Wells

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: Joe Arduini, 222.00-01-04, Joe's Corner Market Ste Rte 3, site plan for 30x 40 addition and gas station to his current store. The board reviewed the proposed site plan and made recommendations. Resent to Oswego County Planning Department for approval.

Jean Gulliver, 1222 Red Schoolhouse Road, 187.00-01, 2 lot subdivision. Diane Kowaleski suggested going to Marty to see if he could give her a new tax map number for that parcels. According to survey almost looks like it has been subdivided. The board reviewed the proposed subdivision and made recommendations. Public Hearing set for April 8 at 7:30pm.

New Business: Mary Rice, 4640 State Route 3, 188.05-12-01, Gift Basket and Shop. Diane Kowaleski questions the number of driveways and the parking lot. Mary stated that there was plenty of parking and that there was only one driveway. The board reviewed the proposed site plan and made recommendations.

Patricia Kerfein, 747 County Route 45, 206.00-04-14 2 lot subdivision. Diane Kowaleski explains the minimum lot size of 175'x200. Diane Kowaleski stated that they needed a plan and a survey of the property in question. The board reviewed the proposed subdivision and made recommendations.

Discussion took place on the March 27 schooling in Watertown.

Correspondence: Microsoft excel

Public Hearing: Diane Kowaleski closed all public hearings that were left open.

A Motion Was Made by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 7:58pm

AYES: Dawn Bristol, Elaine Wells, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Supervisor Johnson read Chad's report:

Total Calls: 21 Dogs Picked up: 2 Dogs Redeemed: 2 Total Mileage: 86.5

Board of Appeals: Had scheduled a meeting for Thursday for relief of age of mobile home.

Code Enforcement Officer Report: Supervisor Johnson read Joe's report:

Inspections

Construction Inspections	12
Manufactured Home Inspections	0
Fire Safety Inspections	0
Code Violation Inspections	10
Mobile Park Inspections	0
Junkyard Inspections	0
Complaint of Violation Inspections	11
Total Inspections	33

Building Permits

	This Report	Year to Date	Totals
Permits Issued	1	3	3
Fees Collected	\$20.00	\$60.00	\$60.00
To Supervisor	\$20.00	\$60.00	\$60.00

Bulletin Board

Just a note:

Just a reminder to check those Smoke Detectors Batteries, and for those who do not have one, usually for under \$20.00 you can install a Carbon Monoxide Detector, If you have any questions or need guidance towards the purchase or mounting locations of these devices, please stop in or call us!! *Respectfully Submitted,* Joseph Fiumara Code Enforcement Officer

Assessor's Report: Marty stated that the state of New York and he have a difference of opinions on valuations in the Town of Palermo. He stated that Mon-Fri he will be doing data collection for the final figures and calculating exemptions. He will be attending classes on April 25th. He stated

that looking ahead the fourth Tuesday of the Month in May is Grievance Day and the Town Board will need to move their meeting,

Custodian Report: Dave stated that he repaired the boards to the bench, looked at the emergency light by the Clerk window, looked at hot water heater and replaced thermostat and element – now seems to be working ok, was given the MSDS for the Park.

County Legislator: Barbara stated that the water for the park needs to be inspected before it opens. She stated they have new directors for 2008. Had a Public Hearing for farmland protection. She spoke of what meetings she will be attending. Barbara stated that someone had destroyed Charlie Raymond's beehives and would be considered a felony. She stated that someone has been dumping deer carcasses on Jackson Rd.

Motion to accept Reports:

*-**A MOTION WAS MADE** to approve the reports as given by Councilman Pettit seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

*-**A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 107 to 141 in the amount of \$21,740.37

HIGHWAY NO 58 to 78 in the amount of \$42,488.58

By Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Supervisor Johnson stated that they have a printout of Cedrone's proposed payouts.

Supervisor Johnson stated that they have a proposal for a storage barn. Jim stated that it could be attached to the back of the garage and be the new break room and the other half for storage. The old break room could be the oil room. More discussion took place on the storage/ break room. Discussion took place on how to heat it and that the boiler wouldn't have to be replaced. Discussion took place on getting information from Joe on codes and to workshop it at the next meeting.

*- **A MOTION WAS MADE** to table until workshop and codes can be checked with Joe by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

*- **A MOTION WAS MADE** to contact Peter Cedrone and get a free estimate on the cost of insulating the blocks at the garage by Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Councilman Gulliver stated that key issue is on the table again and that two people who get appointed without background checks, custodian and maintenance, get a key and that in the past every Town Clerk had keys to the buildings and the person sits here everyday should have one. Councilman Trimble stated he had no problem Councilman Pettit stated to do it. Supervisor Johnson stated that there had been an issue and a memo was issued before. Councilman Hilton stated he never had a problem with keys but to put to a memo to the departments for their input. Councilman Trimble stated to do a memo. Discussion of memo took place. Councilman Gulliver stated that the clerk is the record keeper and has custody of all records. He stated that Clerks are electors of the town and the residents put them in there. Consensus is that a memo will be sent out.

Supervisor Johnson stated that the Fire contract for 2008 isn't signed and was checking to see if Town Clerk had them. Town Clerk does not. She stated that the check is ready but need a contract signed. Councilman Trimble stated that he will check with Mike Heaphy. Councilman Pettit asked if the credit card machine could be used for the Town Clerk. Supervisor Johnson stated that we could get one but there are charges to use them. Discussion took place on how the credit card machine would work.

New Business: Councilman Trimble stated that he heard the county may be asking town's if they want to mow the county roadsides. Jim stated that our mower isn't in shape for that right now.

Public Session: Beverly Pettit asked about the Town Board minutes being put in the paper. Town Clerk stated she hadn't been doing it, tax season is just too busy but will try to start getting some in the paper. They are available on the website.

Barbara stated of an issue with a town resident who needs internet access and cannot get any high speed internet where she is. She questioned the contract with Time Warner. It was explained that Time Warner mandates a number of houses per mile. More discussion on high speed internet took place as well as the no child left behind program. It was explained that the town's hands are tied to do anything with Time Warner. Councilman Gulliver suggested the person check with her cell phone company as internet can be obtained through the cell phones.

Barbara stated that the county had cut out of the budget funds to help those promote events but they still can be added to the County Summer/Winter events brochures.

Discussion took place on whether or not Time Warner maintains the lines as there as some lines hanging over a road that needs to be fixed.

Adjournment: Motion to adjourn was made at: 8:13pm pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
April 15, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble **Absent:** Councilman Pettit
 Councilman Gulliver entered at 8:07
 Councilman Hilton

Supervisor Johnson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Joe Fiumara, Code Enforcement Officer
entered at 8:07pm 4 members of the public

The following discussions took place:

- Audit of bills
- If charged right amount for fuel on Mirabito's bill, Town Clerk will check on it.
- Legal ad for Truck, Town Clerk stated that she mistakenly put the wrong Resolution in the paper and called the Town Attorney and was advised to just advertise an amended one to correct
- Backhoe – Councilman Hilton asked what happened with it, Jim stated that the vent on the transmission was rusted shut and plugged
- Owen Clark resignation. Councilman Trimble asked what happens next, Town Clerk stated they would advertise to fill the position as a full board is needed on that board to ensure a quorum. Town Clerk stated Mr. Clark has returned his Code book and it was reissued to Tammy Schwartz.
- Board of Review member. Town Clerk stated that Doug Hinman's position on the board was up and was forgotten to get re-appointed, He is on the Grievance Board that meets in May.
- Fred Pryor Seminar – Town Clerk stated she attended the seminar on Excel and would recommend it to anyone who uses it and has a opportunity to attend one. She stated that she also ordered the CD classes for Word, Outlook and Access as these are the programs she uses all the time. These cd courses are also recognized by Microsoft as proper schooling to be able to take their test for Microsoft Office Specialist certification.
- Eagle Scout Project. Mitchell Switzer from the Phoenix troop wishes to build a new dug out for the PYO at the town park. His plan is to remove the old dug out, construct new, put it on skids and replace it back where the original dug out was. Councilman Hilton stated he has met with Mitchell, he lives on the border of our town, needs to submit his plan to the Town Board for approval. The plan was reviewed. Supervisor Johnson asked about donations. Mitchell stated that he will be sending a letter to businesses that sponsor the PYO as well as other businesses such as Lowes, Northern, etc.. Mitchell asked if he was unable to raise all the money if there would be money in the town's budget to cover the rest of the cost. Councilman Hilton stated that money from the dugout should come from the PYO. Jim suggested he contact New Haven Supply that they would probably help out a lot.

***-A MOTION WAS MADE** to approve Mitchell Switzer's Eagle Scout project as presented for the rebuilding of the dugout at the town park by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Tom Hilton, Ellen Johnson

NAYS:

April 15, 2008

Workshop

Palermo Town Hall

- Highway Spending Agreement – Town Board reviewed with the highway superintendent the highway spending agreement. Discussion took place on CHIPS money.
- Town Topic. Councilman Hilton stated it is a good magazine and to be sure that Jim is signed up to get one. Town Clerk will review with the Association of Towns the list of people.
- Auction – Councilman Hilton stated that Niagara Mohawk is having an auction and there are a couple of chippers avail. Discussion took place on whether or not if Jim was interested and the Town Board to have him attend and purchase a chipper up to a certain amount. Councilman Hilton stated that a check and a bank letter of credit is required. More discussion on auctions and chippers took place. Discussion on where the money can come from, there is an equipment fund that hasn't been used yet of \$10,000. Councilman Trimble stated they have time for the next meeting to think about it and get more info on what the chippers are worth and Councilman Pettit and Councilman Gulliver will be here. Councilman Hilton stated that another place for equipment is military surplus and that isn't an auction.
- Core filling blocks. Councilman Hilton stated that everyone got the email from Peter on a quote to insulate the blocks at the Garage.
***-A MOTION WAS MADE** to proceed with insulation the blocks at the town garage in an amount not to exceed \$4,000 to Taylor Foam by Councilman Hilton seconded by Councilman Trimble.
AYES: Barry Trimble, Tom Hilton, Ellen Johnson
NAYS:
- Town Park improvements. Councilman Hilton stated that Peter sent an email on whether the town board would like him to do the bidding docs for the playground.
***-A MOTION WAS MADE** to authorize the Supervisor to enter into agreement with Peter Cedrone for the administration of contract for the park playground improvements upon receipt and approval of costs by Councilman Hilton seconded by Councilman Trimble.
AYES: Barry Trimble, Tom Hilton, Ellen Johnson
NAYS:
- Addition to garage. Jim stated he spoke with Joe on the shed to be added to the garage for a break room and storage. He stated that forms have to be put in and it was too much work for now. Town Clerk stated that Joe said to meet code the addition would have to be on a foundation as the same as the garage and needs an engineer design that Peter could do as well as approve the plans for the addition. More discussion on the addition took place. (Councilman Gulliver and Joe entered meeting). Joe stated that because it was being used as a break room, that part of it would need to meet energy requirements and be heated. Councilman Trimble stated to have Peter do a section review.
***-A MOTION WAS MADE** to authorize Highway Superintendant to contact Peter Cedrone to develop and review plans for foundation necessary for addition and to do a code review by Councilman Hilton seconded by Councilman Trimble.
AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson
NAYS:
- OSHA Ten (ten hour training). Councilman Trimble stated that New Haven is getting it done and it needs to be done by first of July. Councilman Trimble suggested to do it at the same time as New Haven and split the cost. He spoke with New Haven and they were okay with it.
***-A MOTION WAS MADE** to split with New Haven the cost and training of the

April 15, 2008

Workshop

Palermo Town Hall

OHSA Ten as required by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

- Pager. Jims stated that all the guys at work have pagers and they do not work. He stated he called one and it wasn't received until the next day. He stated that all have cell phone and could call them when necessary on them. Jim asked permission to get rid of the pagers. Councilman Trimble stated as long as we are not paying for cell phones he was okay with it. Consensus of the Town Board is to get rid of the pagers.
- Security and Fire System – Volney Multiplex gave a quote of \$4,792.60 for the installation and a yearly monitoring rate of \$263.40. Discussion took place and consensus of the Town Board is to wait until budget time and look at budget for next year.
- More discussion on the highway spending agreement
- SEMA/FEMA money. Supervisor Johnson stated that Julie has researched the money and the total is \$59,727.74 – from 2002 \$63.00, 2003 ice storm \$25,039.08, 2004 snow storm \$15,225.81, 2007 snow storm \$19,284.85. Discussed money for chipper to come from it. Supervisor Johnson stated that the money has to go back in the accounts they were taken from and Julie is researching that. Supervisor Johnson stated that some will have to go into payroll as there was a hefty payroll this winter and afraid of going out of budget. More discussion took place
- Mileage rate. Joe stated that the town is behind on the amount of money refunded for mileage, it isn't the same as the IRS allowance and other places have it the same. More discussion took place on the mileage rate and need to get proper wording.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:45pm by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
APRIL 22, 2008**

Public Hearing Begins – 6:30pm

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

14 – Transfer of Funds

15 – Mileage Reimbursement Amendment (**under NEW BUSINESS**)

16 – Highway Spending Agreement (**under NEW BUSINESS**)

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 145 to 190 Total: \$ 14,184.55

Highway No. 86 to 109 Total: \$ 30,348.12

Old Business

New Business

Reschedule May meeting due to Grievance Day

Changing mileage rate for reimbursement

Highway Spending Agreement

Auction purchase

Public Session

Adjournment

Meeting Schedule:

Workshop: May 20th

Regular Meeting: May 29th (?)

April Regular Town Board Meeting - Town Hall

April 22, 2008

Deputy Supervisor Hilton called the meeting to order at 7:05pm and dispensed with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave Delong Custodian; Marty Webster, Assessor.

5 members of the public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Bill Pettit, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: Stephen Geer asked permission to have Clifford Rd closed on Sunday July 27th for the motocross race they put on every year. Supervisor Johnson stated they need an updated insurance certificate.

***-A MOTION WAS MADE** to close Clifford road on Sunday July 27th for the motocross race providing the proper insurance and contract are completed by Councilman Hilton seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolutions: Supervisor Johnson read proposed Resolutions:

- 14 – Transfer of funds
- 15 - Mileage Reimbursement
- 16 – Highway Spending Agreement

Public Comment on Resolutions: None. Supervisor Johnson stated Resolution will be approved later in the meeting in order to review mileage proposal.

Correspondence: Supervisor Johnson read the following correspondences

1. Owen Clark – letter of resignation from the Board of Appeals:
Dear Town Board Members,
I am resigning my position from the Board of Appeals. I appreciate the opportunity

for the years that I put in and enjoyed my time here. This is to be effective immediately. – Thank-you, Owen Clark

- 2. State of New York Division of Alcohol Beverage Control – new procedures for application for alcohol licenses
- 3. Oswego County Emergency Medical Services Advisory Board – Invitation for banquet
- 4. Oswego County Sheriff’s Department – asking if the Town has shared services with any other town for Dog Control.
- 5. Supervisor Johnson stated that Barbara Brown is being honored at the Women of Distinction for Girl Scouts for all her volunteer work.

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of March 31, 2008

General Fund:	\$510,240.41	Highway Fund:	\$434,015.22
Park Capital:	\$ 12,209.51	Highway Capital:	\$151,255.66
General Capital:	\$ 78,474.92	Highway Money Market:	\$ 10,414.34
General Money Market:	\$107,978.67	Park Reserve:	\$ 3,559.23

Town Clerk's Report:

Town Clerk’s Report April 2008

For the month of March a total of \$4,851.88 was turned over to the Supervisor with \$212.00 of that being for dog licenses. \$194.00 was collected for the County Treasurer for dog licenses and \$102.00 to Ag & Markets for spay/neutering program and \$5.77 for DEC Sportsman licenses A total of \$5,153.65 was collected.

Tax season is officially over. The books have been returned to the County Treasurer’s office. Martha is retiring this year and it has been a real pleasure to have worked with her, she was a big help.

I attended a Fred Pryor schooling for Excel. It was very informative and helpful. It was two days of classes with a lot of information flying at you. I will be attending a refresher class for the DEC Decals licensing program for issuing sportsman licenses in May. We will be converting to use one computer and the internet instead of phone line for issuing licenses very soon. Word of the Dog Census is getting out and we have done 109 new dog licenses so far for just April. Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report: Jim stated that they will be attending OSHA classes. They have been stripping and painting plows, going to be cutting shoulders and doing some tree work. They are getting the trucks ready for roadwork.

Planning Board: Supervisor Johnson read minutes of April meeting:

April 8, 2008

Jim Petreszyn opened the meeting at 7:00pm.

Present: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

Absent: Dawn Bristol

Recording Secretary: Angela Miller

Others Present: 7 Public

Motion to accept minutes: Diane Kowaleski made a motion to accept March minutes, it was seconded by

Elaine Wells

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: Joe Arduini, 222.00-01-04, Joe's Corner Market Ste Rte 3, site plan for 30x 40 addition and gas station to his current store. The board reviewed the proposed site plan.

SP-001-08 Fee \$ 50.00

A Motion Was Made by Diane Kowaleski and seconded by Cheryl Smith to approve Joe Arduini's site plan.

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Mary Rice, 4640 State Route 3, 188.05-12-01, Gift Basket and Shop. Jim Petreszyn question what Mary was going to use for advertising and it will be mostly word of mouth and some advertising in the Mexico paper. The board reviewed the proposed site plan and site plan is being sent to Oswego County Planning for review.

Patricia Kerfein, 747 County Route 45, 206.00-04-14, 2 lot subdivision. Jim Petreszyn stated that they needed a survey of the property. Patricia question what the assessment might be and Jim Petreszyn sent them to Marty Webster. The board reviewed the proposed subdivision and made recommendations

New Business: Ed Bartlett, 3 Pine Ridge Road, 205.00-02-09.02, Can Redemption Center. The board reviewed the proposed site plan and made recommendations.

Discussion took place on the March 27 schooling in Watertown.

Correspondence: Rural Futures, One day seminar, Oswego County 2008 Government Directory

Public Hearing: Gulliver Subdivision left open.

A Motion Was Made by Cheryl Smith and seconded by Elaine Wells to adjourn the meeting at 8:05pm

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Supervisor Johnson read Chad's report:

Total Calls: 9 Dogs Picked up: 2 Dogs euthanized: 2 Total Mileage: 163.5

Board of Appeals: Supervisor Johnson read board minutes:

March 27, 2008

Chairman Jay Elhage opened the meeting at 7:04pm with a salute to the flag.

Present - Chad Miller, Jay Elhage, Tammy Schwartz

Absent – Brian Campbell, Owen Clark

Case # 01-2008 – Mark Loomis is looking for relief of Town Code 67-3B

Jay questioned if this lot was used for a mobile home lot before and Mark stated yes and that he had it subdivided. Jay questioned if Mr. Loomis had any photos of the trailer or any other information of the trailer, and if he knew where this trailer was previously located. Mr. Loomis responded no. Mr. Loomis stated that he was not aware of the law and he owns the lot but rents out the trailer and the trailer has been there since July. Mr. and Mrs. Bienek question what does

the Board of Appeals do and Jay explained. Chad questioned if this was the only dwelling on this property and Mark stated yes and that he had it subdivided.

Motion Was Made by Jay Elhage and seconded by Chad Miller to grant relief of Palermo code 67-3B with provisions that it must be inspected by the CEO and Mr. Loomis , must provide and electrical inspection also.

AYES: Chad, Jay, Tammy

NAYES:

Motion Was Made by Jay Elhage and seconded by Chad Miller to adjourn the meeting at 7:15pm

AYES: Chad, Jay, Tammy

Submitted Respectfully Angela Miller -Board of Appeal Secretary

Town Clerk stated that they have scheduled a meeting for Thursday for relief of age of mobile home.

Code Enforcement Officer Report: Supervisor Johnson read Joe’s report:

Inspections

Construction Inspections	20
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	16
Mobile Park Inspections	1
Junkyard Inspections	2
Complaint of Violation Inspections	9
Total Inspections	50

Building Permits

	This Report	Year to Date	Totals
Permits Issued	0	3	3
Fees Collected	\$00.00	\$60.00	\$60.00
To Supervisor	\$00.00	\$60.00	\$60.00

Bulletin Board

Just a note:

In talking with residents regarding permits, there appears to be confusion as to what activities require Building Permits. We are working to develop a Brochure that will help explain the requirements. We hope to have it complete by the end of June. As a reminder, any alterations or additions of structural, electrical, heating, plumbing or any alterations to any fire safety equipment are just some of the activities that require a permit. *Respectfully Submitted,* Joseph Fiumara Code Enforcement Officer

Assessor's Report:

Marty stated he is busy getting the tentative assessment roll completed. He stated that he may be able to get state as full value and have 100% equalization rate. Last year we were at 86%. He stated

that the average increase was 7% and that 1200 assessments were changed. He explained that the 100% equalization rate will reduce county and school tax. He stated that May 27th will be Grievance Day from 2:30pm to 4:30pm and 7pm – 9pm. Marty will be posting his hours that he will be sitting with the roll. Tentative Roll will be given to the Town Clerk on or before May 1st.

Custodian Report: Dave stated that he installed a fire extinguisher at the kennel, had the emergency light by the Clerk's window fixed with Bill Carp, they purchased a new one. He stated that he has been working on the Park, trimming around the fence and woods, picking up trash and moved signs on the gate so you can see it better. He stated he got a hold of Tim Collins and turned the water on, Donna Miller was notified and she will get the water checked. He stated they had only one leaky faucet. He is scraping the floors in the bathrooms to ready them for paint. Owen helped with setting up the picnic tables and putting up the tennis nets as well as trash pickup. He stated he raked across the parking lot for stones. Councilman Hilton reminded Dave that the boy scouts will be in the park this week-end and also will be cleaning the park up. Dave stated that the bridges need repair in the nature trail and will be repairing them. He stated the Town Clerk called Butler trash as there is no dumpster there and they will be putting one in. Discussion took place on wood chips for the play area and that there will be work going on there soon. Councilman Hilton stated that the Recreation Program doesn't start until July so there is some time. Councilman Trimble stated to wait a month before placing any new chips and see where we are.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 145 to 192 in the amount of \$14,283.45

HIGHWAY NO 86 to 109 in the amount of \$30,348.12

By Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

***-A MOTION WAS MADE** to enter into executive session at 7:35pm for the purpose of personnel issues by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Councilman Gulliver exited executive session at 7:37pm.

***-A MOTION WAS MADE** to close executive session at 7:47pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Councilman Trimble stated that there was a key situation discussion at the workshop. He stated that the Town Clerk does have keys to every office but the Supervisor's office. He stated that the Town Board feels it is resolved now.

Supervisor Johnson stated that Julie has the final FEMA amount being \$59,727.14 that needs to be transferred to highway.

***-A MOTION WAS MADE** to transfer moneys from General to Highway funds in the amount of \$59,727.14 that were collected as FEMA reimbursements for 2002-2007 by Councilman Pettit seconded by Councilman Trimble.

Supervisor Johnson stated that Julie sent an email concerning mileage reimbursements. The current IRS amount is 50.5 cents per mile. Supervisor Johnson stated that if we follow the IRS standard it will have to be checked every year. Councilman Hilton stated that is the amount you are allowed to deduct for taxes and stated that the amount should be a flat rate of .55 cents. Councilman Trimble stated to make it \$110% of the IRS rate and you won't have to change the amount each year.

Supervisor Johnson stated that W-4 forms do not have to be filled out every year, just when a change is made and they will not be sending them out anymore. She stated if someone needs to make a change to fill one out and give it to her.

New Business: Reschedule May meeting. Discussion took place on needing to reschedule May meeting due to Grievance Day. May Town Board Meeting will be the 29th of May.

Discussion on highway spending agreement took place. Supervisor Johnson asked if the turnaround at the end of J.P. Lane was going to be paved. Jim stated no, just straight down. Supervisor Johnson stated her concerns that it would just get torn up and didn't want to see wasted money. More discussion took place on the road and if turnaround was done some ditching may need to be done and a culvert pipe put in on Supervisor Johnson third driveway. Councilman Hilton stated that he could do the turnaround and not do so far down the road as an option. More discussion took place.

Discussion on the upcoming auction took place. Jim stated that he researched prices for the used chippers at the auction and they go between \$17-\$20,000. More discussion on the chipper took place.

***-A MOTION WAS MADE** to authorize Jim Pettit to expend an amount not to exceed \$15,000 for a used chipper at the upcoming auction in Rome this week-end by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Councilman Hilton stated Jim will need a check, letter of credit from the bank, and proof of tax exemption.

Resolution Approval:

Resolution 14 – Transfer of Funds

Whereas the Town Board Town of Palermo has reviewed new bills for April now therefore **Be It Resolved**, the Town Board Town of Palermo authorizes the Supervisor to make the following transfer:

From A1990.4 Contingment in the amount of \$100.00 to
A8020.4 Planning Board Contractual in an amount of \$100.00
Resolution introduced by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution 15 – Mileage Reimbursement

Whereas the Town Board Town of Palermo has viewed the town’s policy concerning reimbursement of mileage now therefore

Be It Resolved as follows :

Town Board amends the Mileage Reimbursement as set in Resolution 1 of 2008 section n to read as follows:

Mileage Reimbursement: Reimbursement for mileage on personal vehicle while performing Town Business for all officers, employees (including Highway Department employees when using their own vehicles for town business), shall be set at 110% of the current IRS Standard Mileage rate as the Town of Palermo’s rate for reimbursement. Calculation of mileage shall begin at the point of entering the township when reporting for a call. For business originating within the township mileage will be paid from the originating place to the destination and the return trip of equal mileage. Payment will be made with submission of voucher listing; date, purpose of trip, and mileage. Voucher must be approved by department head.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 16: 2008 Highway Spending Agreement

Whereas the Town Board Town of Palermo and the Town Highway Superintendent have reviewed the 2008 Budget and the 2008 Highway Spending Agreement, now therefore

Be It Resolved that the Town Board Town of Palermo and the Town Highway Superintendent does hereby agree to spend the highway town funds in the amount of \$145,000.00 as follows:

1. Cape Horn Rd, .68 miles – Asphalt in the amount of \$25,000
2. Clifford Rd, 1.75 miles – Asphalt in the amount of \$31,000
3. Pangborn Rd, .60 miles – Asphalt in the amount of \$12,000
4. J.P. Lane, .11 miles – Asphalt in the amount of \$ 8,000
5. Town Line Rd, .08 miles – Asphalt in the amount of \$ 9,000
6. Villard Rd, 1.96 miles – Asphalt in the amount of \$40,000
7. MISC – ALL other roads – in the amount of \$20,000

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Public Session: Councilman Gulliver stated that last month when talking about the keys, a misunderstanding took place and he apologized to Tammy and that there was nothing personal to her. Town Clerk stated her too.

April Town Board Meeting, Town Hall

April 22, 2008

Adjournment: Motion to adjourn was made at: 8:10pm pm by Councilman Pettit seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

SPECIAL WORKSHOP
May 3, 2008

PALERMO TOWN GARAGE
9:00AM

Those present at the workshop were:

Present:	Councilman Gulliver	Absent:	Councilman Trimble
	Councilman Hilton		Councilman Pettit
	Supervisor Johnson		

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Peter Cedrone, Town Engineer

The following discussions took place:

- Park project. Discussed the condition of the current swing set, it is good, just needs new chains to be legal. A baby seat was suggested to get as well. Discussed the quote from Woodson, they have the state bid so the playground equipment will not need to bid. Discussion took place to have the track completed before the playground equipment is placed. Bid for track is out next week and bids are to be opened on the 22nd of May. Discussion took place on time frame to have the walk path and playground equipment to be done. Discussed having the pathway done by the end of June.

- Garage roof. Peter gave an update of the garage roof and the problems he had with a supervisor, but it is all worked out. Discussion took place on procedure for change orders. Councilman Hilton stated that the engineer, highway superintendent and board member should look over the change order and copy the rest of the board and town supervisor on it in email.

***-A MOTION WAS MADE** to authorize Councilman Gulliver, Highway superintendent Pettit, and Peter Cedrone, Engineer to authorize approval of change order and to notify Town Board members for roofing and block projects at the garage in an amount not to exceed \$10,000 by Councilman Hilton seconded by Councilman Gulliver.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

- Masonry work. Peter presented the bid specs and the two quotes he received for the masonry projects. One was from Don Austin Masonry in the amount of \$7850.00 and the second one was from Taylor Masonry in the amount of \$7927.00. Peter stated that there shouldn't be any change orders and they can start Monday and cut the joints needed for the roofing. Town Clerk stated she has their insurance papers. More discussion took place on masonry. Peter had Sherwin Williams look at the project and recommended paint and painters.

Resolution No: 17 – Awarding masonry block contract

Whereas the Town Board has reviewed bids received for the tuck and paint of the masonry blocks at the Town Garage now therefore,

Be It Resolved the Town Board Town of Palermo hereby accepts the bids proposal from Don Austin Masonry in the amount of \$7,850.00 as per specifications.

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver.

Ayes: Gary Gulliver, Tom Hilton, Ellen Johnson

Nays:

- Break room. Discussion on the cleaning of the break room. Peter stated if they were to empty the room it can be cleaned to get rid of the mold, repaint it and fix it up it

May 3, 20068

Special Workshop

Palermo Town Garage

- could remain as a break room and wouldn't need to have certain codes on the addition just being the storage room. Jim was okay with it as long as there was no mold.
- Addition Discussion took place concerning the addition, whether to purchase the add on as previously discussed or pour a slab and build our own. Councilman Gulliver stated that by the time you buy the lumber you may be able to do block. Councilman Hilton suggested that the room wouldn't need to be so big now that it isn't including a break room, instead of 14x40 could do a 16x20. Discussion took place on whether to build it with wood frame or block. Discussed cost of adding up all the lumber, fire rate gypsum board that block, metal roof and slab must be as cost effective. Discussed if heat needs to be in the storage room.
 - Resolution for meeting. It was discussed to have Resolution to clean up break room and prep break room by our own men and install feeder line for radiant heat and add insulated entry door and paint the room for May meeting. Councilman Hilton stated that they could get chairs and table from staples for the break room.
 - Workshop. It was discussed at the next workshop to review ventilation, heat and drawings for block room. Peter will attend the workshop on the 20th.
 - Walk path and park. Discussion on walk path and playground equipment took place.
 - ***-A MOTION WAS MADE** to accept Woodson' proposal at state bid for the purchase of playground equipment, installation of equipment and the purchase and installation of surface material at the quote of \$24,997.00 by Councilman Gulliver seconded by Councilman Hilton.
AYES: Gary Gulliver, Tom Hilton, Ellen Johnson
NAYS:
 - Foam in blocks. Discussion took place on how putting foam in the blocks of the garage. Peter asked if they wanted it to be tested at a cost of \$800. Consensus was not to. Work should be done about mid-may.

Adjournment: ***-A MOTION WAS MADE** to adjourn at 9:55am by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
May 20, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Gulliver
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent, Beverly Beck, Historian, Peter Cedrone, Engineer

The following discussions took place:

- Reviewed Bills
- GAR monument to be moved. Beverly asked if the GAR monument could be moved over to where the other monuments in the Park are. Jim will get with her to see where she wants it placed.
- Tinker's Cemetery (St Rt 264). Beverly stated there are branches and limbs down. Jim will look at it and see if they can get in to clean it up. Discussion took place that spring clean up was part of the mowing bid but the mowers wouldn't have anywhere to pile the limbs.
- History Day is set for September 20th
- More space. Beverly stated that she is going to placing more files into binders and will need space to store the binders. She asked for a shelf or closet to place them in. Town Clerk stated she was going to ask if we could move Beverly into the back room where the voting machines are, the county will be taking them after November elections and it opens up the room to use.
- Repairs of stones in cemetery. Beverly has asked to get repairs to stones at Sayles cemetery and has a bid letter prepared. Supervisor Johnson stated that the Town Clerk can put it in the paper and send out the letters for her. More discussion on repairs took place. Beverly was thanked by Councilman Pettit and Supervisor Johnson for the work she does.
- Garage Roof and projects. Peter stated the roof is completed and has a punch list so that has to be resolved before payment is made. Insulation is done, was coming out the blocks inside the building so the cracks and holes are filled. Should be better insulated. Mason was out and doing the pointing. Peter stated he is doing well and has a little more to do.
- Apron to garage proposal. Peter stated that Don Austin quoted just over \$7500 for the apron that is 90 ft long, 7 ft from the door and 7 inches deep. He would have to remove the old one.
- Walk path bids are due on Thursday. Have 4-5 bids.
- Painters. Peter stated he has a couple of painters interesting in painting the garage. He stated they can start in July and have an end date of August 22nd.
- Garage Addition – Peter stated they talked about using the current Break room, clean it up and paint it, get rid of the mold and put on a new door. We wouldn't have to do all the codes on a new addition that would be used for break room as well as storage. For the addition could have overhead door and slope down so the floor could be washed down. Discussion took place on the addition as to how big, how tall the walls, to use a garage door and what the slab would consist of. Peter suggested a hip roof on the front and then goes to a gable with a 30" overhang on perimeter with 3/4" plywood and metal roof deck with concealed fasteners. Would need a fire proof

May 20, 2008

Workshop

Palermo Town Hall

ceiling but wouldn't need an entry door nor windows. Discussion took place on having no bond but withholding 10%, Peter stated that you get a different attitude if there was a bond, be more reliable. Discussion took place on garage door size for the addition. Councilman Gulliver stated that 8 ft ceiling is too close and that 10ft with an 8ft door would be plenty of room.

- Apron to garage. Councilman Hilton stated that \$7560 seems to be a lot of money for the proposal on the apron from Don Austin. Councilman Hilton stated that the town could provide excavation and backfill. Discussion took place that they could pay upon completion of project and see if Austin would be willing to take no more than \$6700 for the project if the town was to get rid of the debris.

***-A MOTION WAS MADE** to approve the replacement of the apron at the garage for an amount not to exceed \$6,700 payable upon completion and inspection of the apron to the contractor by Councilman Hilton seconded by Councilman Gulliver.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

- Discussion took place on addition on to use one or more primes. Consensus is to use one prime for the entire job.
***-A MOTION WAS MADE** to authorize Peter Cedrone to revise contract drawing to garage addition and to include items as discussed with 10 ft ceilings, 8 ft door, 16x20 addition, bid to be bonded with note on excavation and door to break room, by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

- Ventilation - discussion took place that ventilation was not needed right now.

***-A MOTION WAS MADE** to authorize the Supervisor to contract with Peter Cedrone for the administration of the Walk path and playground not to exceed \$600.00 by Councilman Hilton seconded by Councilman Pettit

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

***-A MOTION WAS MADE** to authorize Peter Cedrone to reuse storage building plans and specifications and to administrate bidding and construction of the project for a fee not to exceed \$1200.00 by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

- Walk Path – Councilman Hilton stated he feels the path will come in higher due to rise in costs. Discussion took place on the costs and figures of projects. Councilman Hilton stated that they had a price of \$281,000 for the park, garage and engineering. \$123,00 to rehab the garage, \$24,000 for walk path, \$40,000 for park, paving at town hall and contingency. Councilman Hilton stated they had a Public Hearing to spend Capital Building fund. Peter stated he had \$40,000 for walk path and \$24,00 for playground. More discussion on funds took place.
- Town Audits to be done at next month's workshop
- Lights at Kennel to be converted to sensor instead of timer. Need to get Bill Carp in to change it over.

***-A MOTION WAS MADE** to have Bill Carp install sensor lighting at the Kennel by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

- J.P. Lane – discussion on expanding sides at a cost of \$1800-\$2000, that 2 culvert pipes would need to be gotten for the Supervisor's two other driveway for drainage.
- Clifford and Pangborn Rds. ready for paving

May 20, 2008

Workshop

Palermo Town Hall

- No petitions were file for purchase of truck. Will get letter to Bob Carson to go forward on truck.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:40pm by Councilman Pettit seconded by Councilman Gulliver.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
MAY 29, 2008**

Meeting Begins – 7:00p.m.
Call to Order by the Supervisor
Pledge to the Flag with a Moment of Silence
Roll Call by Town Clerk
Approval/Changes to Minutes of Previous Month
Petition to the Town Board
Executive Session (When Necessary)
Reading of Resolutions
 17 – Transfer of Funds

Public Comments or Questions on Resolutions
Resolution Approval
Communications
Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

 General No. 194 to 235 Total: \$ 37,224.90

 Highway No. 110 to 138 Total: \$ 36,461.40

Old Business

 Walk Path bids
 Garage Break room – Resolution to go forward
 Garage Addition – whether to keep bond requirements or not
 Changing Historian office to back room

New Business

 Allowing OCO to use Park

Public Session

Adjournment

Meeting Schedule:

Workshop: June 17th
Regular Meeting: June 24th

2. Peter Cedrone – memo concerning final field inspection of roof repair at the town garage.

Reports

Supervisor's Report: Deputy Supervisor Hilton stated that there are no supervisor reports this evening.

Town Clerk's Report: Town Clerk's Report May 2008

For the month of April a total of \$1,076.60 was turned over to the Supervisor with \$552.55 of that being for dog licenses. \$396.45 was collected for the County Treasurer for dog licenses and \$312.00 to Ag & Markets for spay/neutering program and \$18.95 for DEC Sportsman licenses A total of \$1,804.00 was collected.

Since the article in paper appeared concerning the town doing an dog enumeration, 116 new dog licenses were issued in the month of April. 48 dogs were renewed along with 1 pure bred license.

The DEC has completed their transition over to the internet. My computer has been changed so that the licensing program for sportsman licenses can be done on my computer through the internet. No more waiting for the modem to connect. It functions much faster no long waits! The DEC computer will be returned to them as soon as they let us know how and when.

Grievance Day was Tuesday with a full afternoon. The Board seen 25 people from the 2:30 to 4:30 slot (which didn't really end until 6:00pm) and 15 more were seen in the 7-9pm slot for a total of 40 people grieving their assessment in person. It went very well, the people were very patient and presented themselves very well. More people this year had come prepared with assessment comparables or appraisals then I have ever seen before. The board will be meeting in private tomorrow to make their determinations on the applications.

I have been active in records management this month and will continue through June. Dave DeLong helped me with moving my shelves in the records room, opening the room up more and better lighting. I am in process of purging records that are beyond their retention schedule. The new shredder has been working well, however I did get a swipe card for the Oswego County Energy Recovery Facility to have a pile of papers and forms to be burned. The card cost \$10.00 since we have a landfill permit already and will cost between \$20-\$30 for the load to be burnt. There are items that are too big, thick and too time consuming for the shredder. Dave will be taking the items to the ERF when I have a load ready for him, hopefully by next week. I am sure it can be done all in one load and under \$30.00.

I have been approached by the Mental Hygiene Department of Oswego County Opportunities. They would like to use the Park for classes one time a week on a Wednesday from 5:30pm to 7:00pm for six weeks starting July 9th until August 13th. It wouldn't interfere with anything at the park as the recreation program is over by 3:00pm during that time. They will be teaching classes such as art classes, cooking outside, etc... for the clients. There is no problem as far as scheduling, don't know what the board wants to charge if anything for the use of the pavilion. I asked about insurance and they are under the county insurance as I understand. They will take care of any illnesses or injuries if they were to occur..

We talked a little at the workshop on moving Beverly's historical things into the backroom and making her office there, giving her more room as she requested but I don't think it

was decided if we could. If we could, I'll get Dave to get someone to give him a hand and we can empty the back room and place a carpet (looks like we have plenty of left over in the furnace room we could use, and put a desk that is also stored in the furnace room for her use and fix the room up for her.

On the same note of all this "spring" cleaning, if I could get rid one or even both desk in the conference room now, put in a table instead (if both are removed) for the equipment that is in there (fax machine, telephone and mail machine) and fix that room up a bit for more room and be able to give it more function. We have been junking broken down computers and monitors to the landfill and cleaning up some space they were taking up.

On May 22nd at 2:00pm here at the town hall, Peter Cedrone and I opened the bids for the walk path.

The bids were as follows:

1. Orchard Earth and Pipe \$47,007 and \$94,984 for the alternate
2. Heath \$29,188 and \$65,580.00 for the alternate
3. Salt Springs \$ 54,500 and \$105,500 for the alternate
4. Paver-1 \$39,432 and \$59,964 for the alternate
5. Ruston was \$53,000 and \$87,000 for the alternate
6. Milton Paving \$41,322.50 and \$74,305.00 for alternate

I have applications for Junkyard renewals as well as Mobile home Park license renewals.

Highway Superintendent Report: Jim stated that they have been cutting shoulders and trimming and gave a list of roads completed. Culverts on Cape Horn Rd and Red Schoolhouse Rd have been replaced. He stated that they worked on the turnaround on Sundown Rd with New Haven, picked up items along Blumer Rd and gave items to the DEC for finding the people who left the items there. The work at the garage on the blocks are done and in another week Austin will be doing the apron.

Planning Board: Deputy Supervisor Hilton read Planning Board minutes:

May 13, 2008

Dawn Bristol opened the meeting at 7:07 pm.

Present: Elaine Wells, Dawn Bristol, Cheryl Smith, Diane Kowaleski entered at 7:22pm

Absent: Jim Petreszyn

Recording Secretary: Angela Miller

Others Present: 1 Public

Motion to accept minutes: Cheryl Smith made a motion to accept April minutes, it was seconded by Elaine Wells

AYES: Elaine Wells, Dawn Bristol, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: Ed Bartlett, 3 Pine Ridge Road, 205.00-02-09.02, Can Redemption Center. Ed stated that he was going to build a building, there is going to be lighting on the building itself and that he has talked to the CEO. Ed stated that he would not be expecting more than three cars at one time. The board reviewed the proposed site plan and the site plan is being sent to the County for approval.

New Business: None

Correspondence: Town & Topics, Emergency Responder Training

Public Hearing: Gulliver Subdivision closed

A Motion Was Made by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 7:56pm

AYES: Elaine Wells, Dawn Bristol, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Deputy Supervisor Hilton read Chad's report:

Total Calls: 12; Dogs Picked up: 3; Dogs Redeemed: 2; Dogs Euthanized: 1; Total Mileage: 257.9

Code Enforcement Officer Report: Deputy Supervisor Hilton read Joe's report:

Inspections

Construction Inspections	31
Manufactured Home Inspections	0
Fire Safety Inspections	3
Code Violation Inspections	22
Mobile Park Inspections	4
Junkyard Inspections	3
Complaint of Violation Inspections	19
Total Inspections	82

Building Permits

	This Report	Year to Date	Totals
Permits Issued	10	13	13
Fees Collected	\$665.00	\$725.00	\$725.00
To Supervisor	\$665.00	\$725.00	\$725.00

Bulletin Board

Just a note:

It is Swimming Pool Season; we will be out checking compliance on all newly installed pools for Alarms and Fencing or Barriers. Please remember... If your pool is designed to hold over 24" of water it must comply with these rules. For more information on these rules, please contact us.

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Assessor's Report: Marty stated it has been a busy month. He stated he met with every taxpayer that came and agreed to 21 stipulations. Usually there was a correction of inventory, sometimes something internal to the home. Board of Review met. Marty stated that he would suggest to increase their stipends by 50% with a budget modification, they are doing a good job.

Custodian Report: Dave stated that on the 24th Volney Multiplex had an alarm go off and the first time the deputy Code Enforcement Officer opened the door before unarming and the second call was when the PYO was here and some one set off the alarm and they showed us how to take care of

it. On the 1st the Park opened, checked the trails and bridges to see what was needed. Kevin Gates came on Thursday and got with John on needing to trim more. May 3rd and 4th worked on the bridges and picnic tables, Rex helped with them. On the 5th had ants in Clerk's office. Helped with boxes for the Clerk and put together a map stand. 14th put new chains and seats on the swing sets. Got 3 regular swings and one infant swing and moved bark around. Dave stated on the 18th he mowed the parking lot at the Park, back bladed with his own tractor around the Kennel and Town Hall. He stated he spoke with Donna Miller for testing the park water. The Health Department will take water samples at the garage for testing and they will be in contact with Jim. Discussion took place on what to do if catch underage drinking at the park, Deputy Supervisor Hilton stated the sheriff department would need to be called.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 191 to 235 in the amount of \$37,224.90

HIGHWAY NO 110 to 138 in the amount of \$36,461.40

By Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Old Business: Seth Allen, Boy Scout from troop 750, Phoenix is attending the Town Board meeting for a merit badge.

Discussion took place on changing the back room into the Historian room, just the voting machines need to be removed.

Discussion on the garage addition took place. Deputy Supervisor Hilton stated they met with Mr. Cedrone and are moving forward. Town Clerk stated that Peter was in earlier and had asked for the Town Board to remove the need to have a bond because the job is so small.

***-A MOTION WAS MADE** to rescind requirement for performance payment bond and add 10% retainer and retain bid security for garage addition by Councilman Gulliver sn Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Discussion on the garage break room took place on keeping the current break room, clean it up, paint it and use new addition as storage only. More discussion on the addition took place and that no electrical or plumbing will be in the bid specs.

Discussion on walk path bids took place. Deputy Supervisor Hilton stated that the Town Board had figured \$40,000 for the ¼ miles path and the bids came in at \$59,964. Turn stile and fence repair were added to the bid. Low bidder was Paver-1 from Palermo and the low bidder for the

1/8 mile was Heath Paving from Hannibal. Councilman Gulliver stated that he spoke with Peter and Peter had said they could remove the turnstile and the repair to the fence to bring the cost down. Discussion took place on 1/8 mile vs 1/4 mile track. Councilman Gulliver stated he looked at the figures and nothing has been done to the Park since it was created and suggested to go with the bigger track and could come up with the money, it wouldn't be added in the future now is the time to do it and the Park will be good for the next 10-15 years. Councilman Hilton stated he thought the same. \$6700 would be eliminated from the cost. Councilman Trimble stated that they have been under on projects could leave the turnstiles in and the fence repair. Councilman Gulliver stated they could put post in where the pedestrian gate is to avoid 4 wheelers from entering and leave out the turnstile. More discussion took place and Councilman Hilton suggested to award to Paver-1 for the 1/4 mile with change orders later by Peter eliminate the turnstile and/or repairs to the fence but to get going on the walk path itself. More discussion took place on the change orders and whether or not to have them, and will be discussed more at the next workshop on June 17th.

***-A MOTION WAS MADE** to accept the lowest bid of Paver-1 Paving for the construction of the 1/4 alternate bid for the walk path as designed for the town park in the amount of \$59,964.00 by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Councilman Gulliver stated that Peter felt we could go ahead and order the playground equipment and need be they could cover it when doing the path. Town Clerk is to order the playground equipment up.

Jim stated that at the last meeting there was no movement on whether to spend \$1800-\$2000 to widen J.P. Lane turnaround. Councilman Hilton asked Jim that it was needed area, Jim answered yes.

***-A MOTION WAS MADE** to widen J.P. Lane and modify the Highway Spending Agreement to reflect the change by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Jim to make changes to the Highway Spending Agreement.

Deputy Supervisor Hilton asked how the truck purchase was coming, Jim stated that Carson has all the paperwork and is processing it.

New Business: Town Clerk stated she was approached by Oswego County Opportunities to hold classes in the Park for the mental hygiene department during the week on Wednesdays from 5:30pm until 7:00pm. Town Clerk stated it wouldn't interfere with the recreation program as they finish by 3:00pm and whether or not to charge for the use. Councilman Trimble stated to be sure we have their insurance.

***-A MOTION WAS MADE** to approve OCO use of the town park from July 9-August 13th on Wednesdays 5:30-7:00pm at no charge by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

***-A MOTION WAS MADE** to approve the application for Palermo Trailer Court Mobile Home Park license renewal by Councilman Gulliver and seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

***-A MOTION WAS MADE** to approve the applications for Junkyard licenses upon inspection approval of the Code Enforcement Officer by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Discussion took place on proposal from Don Austin for the repair of the apron in front of the town garage. Deputy Supervisor Hilton stated that they had a discussion and motion at the workshop on Austin removing and replacing the apron at the garage and they asked if he would lower it if the town removed the debris. Austin resubmitted the bid at \$6700 instead of the original \$7560.

Deputy Supervisor Hilton read the proposal. Councilman Hilton stated that the town would waive retainage and pay upon completion.

Discussion on Painting the garage took place. Deputy Supervisor Hilton stated that they have three quotes:

1. Eldon - \$7,475
2. Deluxe Painting \$16,200
3. Noll Brothers \$18,900

Discussion took place that Eldon has a good reputation, is in our budget and Peter recommended him. Eldon will start in July or August and be completed by August 28th, and has insurance

***-A MOTION WAS MADE** to accept Eldon's proposal in the amount of \$7,475.00 and authorize Peter Cedrone to prepare necessary documents for the Town Supervisor's signature and approval by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Deputy Supervisor Hilton stated they had a request for a 50% increase in budget for the Board of Review. He stated they have copies of how other towns are paid. Discussion took place on the different towns, Deputy Supervisor Hilton stated that with the exception of Hastings, Palermo pays the most with the list they have now. Discussion took place to wait for a full board or look at it at budget time and get a list from all the towns on what they are paying.

Jim stated that he has one person working full time hours with part time pay and has no pay on holidays. Discussion took place on the agreement with the union and have to be careful. Discussion took place that it will need to be researched and to have the Supervisor contact the union lawyer to see if anything can be done for holiday pay since he is a filling a vacancy for a full time worker that is out.

Public Session: Discussion took place on when a gravel bed next to the park will be opening.

May Town Board Meeting, Town Hall

May 29, 2008

Adjournment: Motion to adjourn was made at: 8:38 pm by Councilman Trimble seconded by Councilman Gulliver

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
June 17, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit (entered at 7:15pm)
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent, Peter Cedrone, Engineer; Joe Fiumara, Code Enforcement Officer

The following discussions took place:

- Playground equipment – Town Clerk stated it has been ordered and should be here by mid-July. They will be in contact with Jim.
- Walk Path – asked if Paver-1 has started yet, Town Clerk stated that he is shortly and has met with Peter.
- Pools – Joe stated they have recently been getting a lot of blow-up pools. Discussion took place on the NYS law on soft side pools and Joe asked for the Board’s guidance. The Town Board stated they feel it is the Code Enforcement Officer’s discretion as to interpretation of the law. Joe stated that he doesn’t feel it is necessary to add a cost burden of fencing if the pool has non-climbable walls at least 48” or higher and gave examples of some other town’s laws. Joe stated that every year a pool is taken down a new permit is needed to put it back up the next year and includes the inflatable pools. More discussion on pools took place.
- Part time help and holiday pay. Supervisor Johnson stated she spoke with Jackie concerning a part time employee working full time hours and not being able to get holiday pay. She stated that Jackie says it is not a union issue, the Town Board sets rules up for the part timers. Supervisor Johnson stated that the board by Resolution could declare what holidays but it has to go for all part timers and cannot be just for one. More discussion took place. It was discussed the wages need to be raised and they have never been raised in several years. Town Board will look at that during the budget process. Councilman Pettit suggested to raise to \$12.00 per hour. More discussion on raises and holiday pay took place.
- Garage project. Peter stated that the repointing and cutting of masonry is completed. Mason is returning at end of June to do the apron. Painting is scheduled for mid July and no later than the end of July. Should be done 1-2 weeks after getting started. Peter suggested to get a quote for the painting and cleaning of the break room from the painter. Discussion took place concerning the punch list Peter gave WCA and that they are not taken care of yet. No billing has been submitted for payment on the roof job. Peter stated that an important item on the punch list is the stone on the roof getting into the drainage pipe. Discussion took place on how to make WCA get out there and finish things up. Discussion took place that the town could make a claim against it. Needs to be opened at the clean out and pressure washed to get the stones out of there. More discussion.
- Walk Path. Peter stated he met with Paver-1 a couple of times. Surveyor was out there putting up stakes marking out the path. Paver-1 wants to get started by next week. Discussion took place on if the proper insurance is in place. Town Clerk stated she has general liability but no workman’s comp, Councilman Trimble asked the clerk to check the insurance to be sure it is what is requested in the contract.
- Addition to garage. Peter display the plans for the addition and Town Board looked at the plans. Discussion took place on height of ceiling and size of door. There are no excavating or electrical to be on the bid docs. Discussion took place on when to get the bids out on the street. Discussion took place to do so by July 1st before WICKS law changes, they could be opened at the workshop on the 15th of July or the 22nd on the night of the regular Town Board meeting. It will be non-binding but will have a bid security of 10%. Discussed to have a start date of Aug 11-25th.
- Play safe sign. Peter asked if want bid on the sign or purchase it locally. Discussion took place to have it made locally. Town Clerk to look at last page of design for the verbage.
- Turnstile and fence repair. Discussion took place on whether or not to have the turnstile at the Park and have the fence repaired. Discussion took place to remove the turnstile and just have a pedestrian gate with post to prevent 4 wheelers from getting in. The town should be able to put those in and repair the fence. Supervisor Johnson asked Jim if they would have time to do it, Jim stated they would make the time. Councilman Hilton suggested a sketch be put together of where it will be placed.

June 17, 2008

Workshop

Palermo Town Hall

- More discussion on the punch list took place as well as the paving of the walk path. Discussion took place on stock pile of top soil and can be brought over to the hall to be used later.
- More general discussion on the addition took place and that the town will do the excavating and back filling.
- Update on Art's condition.
- Helping other towns in an emergency. Jim asked what the policy is to help another town that has been hit with storms like Sandy Creek just was. Supervisor Johnson stated there are no set policies and should be Jim's call. Discussed it is no different than shared services with Volney and New Haven.
- Paving. Supervisor Johnson asked when paving will start. Jim stated as soon as the roads are finished being prepped and Volney is available.
- Audits, Councilman Trimble asked where we are at with the town audits, Supervisor Johnson stated they need to be done. Discussion took place on when to do the audits. Town Board decided that audits will be done on July 17th, Thursday, at 7:00pm.
- ***-A MOTION WAS MADE** to advertise for the bids for the addition to the town garage by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Adjournment: ***-A MOTION WAS MADE** to adjourn at 8:20pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
JUNE 24, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

18 – Transfer of Funds

19- McFee Contract

20 – Amend Resolution 1 of 2008 section t

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 236 to 269 Total: \$ 40,034.54

Highway No. 139 to 151 Total:\$ 24,086.75

Old Business

New Business

Public Session

Adjournment

Meeting Schedule:

Workshop: July 15th at 7:00pm (same as Planning Board)

Bid Opening for Garage Addition: July 16th at 2:00pm

Audits: July 17th at 7:00pm

Regular Meeting: July 22nd at 7:00pm

June Town Board Meeting - Town Hall

June 24, 2008

Deputy Supervisor Hilton called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton acting as Deputy Supervisor

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave Delong Custodian; Chad Miller, Dog Control Officer, Planning Board Secretary; 7 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton, seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:

18 – Transfer of Funds

19 – Signing McFee Ambulance Contract

20 – Amend Resolution 1 of 2008 Section t

Public Comment on Resolutions: discussion on Resolution 20 took place. Councilman Trimble stated he was understanding that they were going to workshop it and talk about it at budget time. Supervisor Johnson stated she would like to workshop at budget time. More discussion took place.

Resolutions Approval: **Resolution No 18 – Transfer of Funds**

Be it Resolved Town Board Town of Palermo hereby authorizes Town Supervisor to make the following transfer:

A1990.4 Contingment in the amount of \$1,000.00

A3620.4 Code Enforcement Contractual in the amount of \$1,000.00

To keep the account from over-expending for the rest of the year.

Resolution introduced by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 19- Signing McFee Ambulance Contract

Whereas the Town Board Town of Palermo has received and reviewed the 2008-2009 Ambulance contract with Donald McFee Memorial Ambulance Service, Inc. for the period of July 10, 2008- July 9, 2010 in the amount set forth in the 2008 budget of \$14,780.00.

Be it Resolved that the Town Board Town of Palermo does hereby authorize Supervisor Jamerson to enter into contract with the Donald McFee Memorial Ambulance Service, Inc. as proposed.

Resolution introduced by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 20 – Amend Resolution 1 of 2008 Section t

Whereas the Town Board Town of Palermo has reviewed the policy for seasonal help now therefore

Be It Resolved the Town Board Town of Palermo amends Resolution 1 of 2008 section t as follows:

t. Seasonal employees of the Highway Department shall be paid \$10.78 per hour, the first 40 hours per week shall be paid at straight time. Any time in excess of 40 hours per week shall be paid at 1-1/2 time per hour. Seasonal employees shall be paid for the following holidays providing they worked the day before and the day after: Memorial Day, Fourth of July and Labor Day. Seasonal employees shall be paid 1-1/2 times per hour for all hours worked on the following holidays: Thanksgiving Day, Christmas Day and New Years Day. Seasonal employees are not entitled to any other benefits with the exception of one-half hour call-in for snow removal.

Be it further Resolved this Resolution is to take effect and be retroactive back to January 1 of 2008 and any seasonal help that worked the day before and day after Memorial Day shall be paid accordingly.

*-A MOTION WAS MADE to table Resolution 20 in order to workshop by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Communications: Supervisor Johnson read communications:

1. Oswego County Office of Personnel concerning upcoming Civil Service Exams
2. Shanely Law Office concerning a notice of claim on an accident on Besaw Rd in February
Supervisor Johnson stated that it was sent on to Allison and Eastern Shores. Eastern Shores has sent back a letter concerning the claim.
3. Lynch Law Firm – concerning a notice of claim for accident on Besaw Rd in February stating their will be a hearing on August 6th at the Palermo Town Hall. Two individuals were involved, one was the passenger and they claim that the town is responsible by being negligent for the injuries due to not properly salting and sanding the road.

More discussion took place on the upcoming hearing on who will be here and that NYMIR will be out looking at the road.

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of May 30, 2008

General Fund:	\$472,630.73	Highway Fund:	\$476,407.23
Park Capital:	\$ 14,216.65	Highway Capital:	\$ 91,320.26
General Capital:	\$103,526.03	Highway Money Market:	\$ 10,423.02
General Money Market:	\$108,166.08	Park Reserve:	\$ 3,561.01

Town Clerk's Report:

Town Clerk's Report June 2008

For the month of May a total of \$436.09 was turned over to the Supervisor with \$232.25 of that being for dog licenses. \$152.75 was collected for the County Treasurer for dog licenses, \$84.00 to Ag & Markets for spay/neutering program, \$193.66 for DEC Sportsman licenses, and \$45.00 to NYS Health Department for marriage licenses. A total of \$911.50 was collected.

I am still purging records that are no longer needed per NYS MU-1 retention schedule. Once that is completed then comes the task of making a list of what the files contain. It will be a slow and long process to database the contents of each box. Once that is completed then managing records will be a lot easier to maintain and to access and will be less time consuming.

I received two notices of claims for a car accident that took place on Besaw Rd in February. It has been turned over Eastern Shores Insurance as well as a copy sent on to the town attorney.

Playground Equipment has been ordered and should be delivered and installed by mid July. Jean Gulliver, Palermo Town Clerk

Highway Superintendent Report: Jim stated that they have been cutting shoulders of the roads, other crew is chipping, cutting trees and brush. All roads are ready for blacktop. Equipment is holding up good. Everything is going good.

Planning Board: Angela gave a report on the Planning Board. Minutes below:

Jim Petreszyn opened the meeting at 7:00 pm.

Present: Jim Petreszyn, Elaine Wells, Dawn Bristol, Cheryl Smith, Diane Kowaleski

Absent:

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Diane Kowaleski made a motion to accept May minutes, it was seconded by

Dawn Bristol

AYES: Jim Petreszyn, Elaine Wells, Dawn Bristol, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: Ed Bartlett, 3 Pine Ridge Road, 205.00-02-09.02, Can Redemption Center. The board reviewed the proposed site plan.

SP-003-08 Fee \$ 50.00

A Motion Was Made by Diane Kowaleski and seconded by Dawn Bristol to approve Ed Bartlett's site plan.

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski, Dawn Bristol

NAYS:

Mary Rice, 4640 State Route 3, 188.05-12-01, Gift Basket and Shop. The board reviewed the proposed site plan.

SP-002-08 Fee \$ 50.00

A Motion Was Made by Elaine Wells and seconded by Dawn Bristol to approve Mary Rice’s site plan.

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski, Dawn Bristol

NAYS:

New Business: None

Correspondence: The outstanding receptionist, Allied Directories, EXCEL, Dealing with difficult people

Public Hearing: None

A Motion Was Made by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:20pm

AYES: Elaine Wells, Jim Petreszyn, Dawn Bristol, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Chad gave his report::

Total Calls: 14 Dogs Picked up: 0 Dogs Redeemed: 1 Total Mileage: 58.5

Chad stated that Sunday he received a call concerning a cat that got hit. The person called the kennel which states that nothing can be done with cats and there are numbers to call for cats. He stated they returned the call and explained they couldn’t do anything with cats and the person was upset stating that the cops wouldn’t do anything and wanted to use a dog cage to put the cat in. It was explained that you can’t use a dog cage on a cat because it would get more hurt as it is not designed for cats. Chad gave more of account on the situation. Town Clerk stated that she also spoke with the person who will be calling PETA and she wanted to try to get the laws changed for cats and will be attending the board meeting to try to get the laws changed.

Code Enforcement Officer Report: Supervisor Johnson read Joe’s report:

Inspections

Construction Inspections	42
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	30
Mobile Park Inspections	3
Junkyard Inspections	3
Complaint of Violation Inspections	22
Total Inspections	102

Building Permits

	This Report	Year to Date	Totals
Permits Issued	17	30	30
Fees Collected	\$1093.75	\$1818.75	\$1818.75
To Supervisor	\$1093.75	\$1818.75	\$1818.75

Bulletin Board

Just a note:

Any pool that is removed after the season, unless it's location is determined with permanent fencing and electrical, will need a new permit each year to ensure the location setbacks and other requirements are met. If you have any questions on this please contact the Codes Department. Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Assessor's Report: Town Clerk stated that Marty had called her and asked her to relay his report: Marty couldn't be here due to his mother being in the hospital so he asked me to pass on his report to the Town Board.

He said that the town will be getting a good equalization rate, it's not 100%, but we are working towards it. Syracuse is talking with Albany, we should be back at 100% next year.

At the present time he is not working his full schedule but by appointment only until further notice. He is scheduled to have surgery on July 18th and will be out of the office for a about a month.

The final assessment roll will be filed with me by July 1st and posted in the paper as being competed and on file.

Supervisor Johnson stated that the equalization rate is 91.37% up from 85% last year.

Custodian Report: Dave stated that there were several week-end parties. He stated one party bagged their own garbage and cleaned the restrooms. He stated he replaced the florescent light in the ladies room at the park. On the 7th both pavilions were used and all went well. He stated that Owen had covered him on a couple of week-ends and all went well.

Recreation Report: Donna stated that Rec program is ready to start and will run from July 7th – August 15th. All paperwork is done and was put in the paper. Donna questioned when the walk path and playground equipment was going to be put in. Discussion took place on the approximate start times. Town Clerk will let Donna know when the playground equipment will be installed, Donna stated she can have the kids at field trips on the days they were going to install it. Donna stated that the refrigerator isn't working at the park and she needs it for the breakfast and lunch programs. More discussion took place and recommended to have someone come out and look at it to see if it can be fixed.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 236 to 269 in the amount of \$40,034.54

HIGHWAY NO 139 to 151 in the amount of \$24,086.75
By Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Supervisor Johnson stated that July 16th will be the bid opening for the garage addition. Councilman Trimble stated that town audits are scheduled for July 17th, Supervisor Johnson will get memos out to the departments.

Discussed WCA payment.

Discussed Truck purchase and where it was at.

Town Clerk stated that on the mowing bill it stated there is a tree down in the Clifford Cemetery.

Jim stated he will look at it.

New Business: Councilman Gulliver stated he is looking at alternative heating and a generator and asked if the board is interested in getting a quote for the Hall and the Garage at the same time.

Town Board stated it was a good idea.

Public Session: Terry Martin from Sundown Road stated that a cat was hit, no one wanted to do anything about it and was all upset about it and questioned if the town could have animal control instead of dog control so that cats are taken care of. Angela stated that usually it's the cities that have the animal control towns have dog control. They are more full time and it's not just cats, but skunks, raccoons, and other animals, takes more training. Chad stated a deer to cremate is four dogs in costs. Supervisor Johnson asked Dog Control Officer to look into it, Councilman Trimble stated to call Association of Towns and see who does and doesn't do it. Ms. Martin stated that there are a lot of problems of cats. Angela stated that a lot are strays. Supervisor Johnson stated to look into it and get back at the next workshop.

Patty Jamieson asked about the walk trail, Supervisor Johnson stated it will be started within a week.

Town Clerk stated that Peter was concerned about the stakes that no one takes them out.

Adjournment: Motion to adjourn was made at: 7:45pm pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
July 15 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Gulliver
Councilman Hilton entered 7:40pm

Absent: Councilman Trimble
Councilman Pettit
Supervisor Johnson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent

- No workshop was held, there was no quorum.

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP/AUDIT
July 17, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Gulliver
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Bob Wood, Jean Hart; Town Justices, Joe Fiumara, Code Enforcement Officer

The following discussions took place:

- Town Board audited Justice books. All in order, needed receipts from Supervisor for payments given
- Town Board audited Code Enforcement Officer books, all in order but one bounce check. Bounced check fee was being held in account, Code Enforcement Officer will give that to Supervisor. Discussion on petty cash for Joe to make change. Joe will be given \$35.00 for petty cash.
- Town Board audited Town Clerk's books. Receipts from Supervisor were missing since August. Supervisor Johnson gave Town Clerk the receipts. Books are in order.
- Town Board audited Tax Collector books. All in order.
- Supervisor annual report was audited. Councilman Hilton stated that it compare to last years and looked good. Councilman Hilton stated they should look at checks and receipts the same as the other departments. Discussion took place on having a simple ledger, shows money coming in , from where, when deposited and money going out and to who and when. Councilman Gulliver asked if the software does a printout, Supervisor Johnson stated that it also keeps the previous years in,. Discussion took place on having an monthly account of revenues and expenditures. Supervisor Johnson brought in a book with that information in it. Town Board reviewed the book, receipts. All are in order. Recommendation to see monthly Supervisor's report with income and expenditures and receipts to be given each month to other departments in a timely manner.
- Parkhurst – Joe gave an update on the Parkhurst matter. Town Board advised to give one more extension.
- Oswego County Women's League – Town Clerk stated they would like to use the park again this year and asked about the requirements of the year before. Town Board wants the same as last year, \$25/day, \$300 deposit returned upon inspection, and insurance.
- Desk and chairs in conference room – Town Clerk asked if the highway could take the desk and chairs in the conference room to make room and if 6 new stacking chairs could be bought in their place. Town Board stated to get rid of chairs and desk but no need to buy new chairs as they are not used.
- Howard Frantz – Town Clerk stated he has missed his last three renewals of temporary mobile home park permits. Matter was turned over to the Code Enforcement Officer.
- Supervisor Johnson left at 9:00pm
- Update local laws – Joe stated we need to update our code book to include the new laws that were added.
- Storage shed – discussion took place on the storage shed bids. Discussion took place on whether to purchase the shed then add a breezeway. Joe stated that it would be better attached to the building as you would still need to meet the foundation with a

July 17, 2006

Workshop/Audit

Palermo Town Hall

- breezeway. Councilman Hilton stated to get it built instead of going through Peter Cedrone with new plans and do it over again/ Cost of building and labor has gone up. More discussion on the addition took place. Consensus of the Town Board is to go ahead and award the lowest bidder at next meeting.
- Generators – discussion took place on quotes of the generators, the cost of the one for the Hall isn't much different than the one for the garage. Discussion took place on whether or not to use FEMA money, it was consensus to leave FEMA for fuel, sand, and salt. Councilman Hilton stated to have Resolution for next meeting to purchase both generators and both generators to be the same.
 - More discussion on Parkhurst situation took place, Town Attorney to send a letter stating progress isn't up to par and would like to see addition progress.
 - Joe left at 9:20pm
 - Cedrone's memo – Town Board discussed Cedrone's memo concerning Elhage not happy with the amount for the turnstile. Councilman Hilton stated that Peter makes the change order and go from there.

Adjournment: -*A MOTION WAS MADE to adjourn at 9:30pm by Councilman Gulliver seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
JULY 22, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

 21 – Budget Modification

 22 – Transfer of Funds

 23 – Women’s Softball League

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

 Supervisor

 Town Clerk

 Highway

 Code Enforcement

 Dog Control

 Assessor

 Planning Board

 Board of Appeals

 Custodian

 Rec Director

 County Legislature

Motion to Accept Reports

Motion to Pay Bills:

 General No. 270 to 308 Total: \$ 113,799.32

 Highway No. 153 to 172 Total: \$ 21,364.42

Old Business

 Garage addition Bids - Resolution No 24

 Generators purchase – Resolution No 25

New Business

Public Session

Adjournment

Meeting Schedule:

 Workshop: August 19th at 7:00pm

 Regular Meeting: August 26th at 7:00pm

July Town Board Meeting - Town Hall

July 22, 2008

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Hilton

Absent: Councilman Pettit

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Dave DeLong Custodian; 4 members of the public

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton, seconded by Councilman Gulliver

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:

- 21 - Budget Modification
- 22 – Transfer of Funds
- 23 – Women’s Softball League
- 24 – Garage Addition
- 25 – Generators Purchase

Public Comment on Resolutions: Councilman Hilton stated that Peter Cedrone thought he could do better on the addition by splitting the concrete work from the roof. Councilman Hilton stated that he felt it wouldn’t get a better price by doing that, still under budget, go forward.

Councilman Trimble questioned for the generators if we were okay with the spending limits, Councilman Hilton stated that we were.

Resolutions Approval:

Resolution No 21 - Budget Modification

Whereas the Town Board Town of Palermo has previously held a hearing and passed Resolution No. 27 of 2007 to expended an amount not to exceed \$75,000.00 from the General Capital Reserve for renovations to the Highway Garage, now therefore

Be it Resolved the Town Board Town of Palermo hereby amends the 2008 budget by taking funds from the General Capital Reserve to increase the appropriated reserves in the amount of

\$75,000 and to increase A1620.2 Building Equipment in the amount of \$75,000.00 for purpose of Garage renovations as previously established.

Resolution introduced by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 22 – Transfer of Funds

Be It Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfers:

General from A911 Unexpended in the amount of \$18,900

To A7110.2 Parks Equipment in the amount of \$18,900 and

From A1990.4 Contingent in the amount of \$27.70

To A5010.4 Superintendent of Highways Equipment in the amount of \$27.70

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 23– Oswego County Women’s Softball League

Be it Resolved Town Board Town of Palermo hereby grants the Oswego County Women’s Softball League permission to use the park for play-offs on August 23rd and 24th under the following conditions:

1. Proper insurance is filed with the Town of Palermo also named on it
2. No overnight stay in the Park
3. Deposit of \$300 and fees of \$50 per day is made to the Town Clerk prior to that weekend
4. Park will be left as clean as it was before their use

Be It Also Resolved if there is any trash left in any manner that Town of Palermo will retain the \$300 deposit

Be it Further Resolved if the park is left in a clean condition and is approved by the grounds custodian, the \$300 deposit will be returned.

Resolution introduced by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 24 - Accept Bid Proposal for Garage Addition

Whereas the Town Board Town of Palermo has advertised for and received bids for an addition to the garage for the purpose of cold storage,

Be It resolves as follows:

1. Town Board Town of Palermo hereby accepts the bid proposal from French Construction in the amount of \$35,000.00
2. Town Board authorizes Peter Cedrone to prepare and process all paperwork and to oversee the project until completed.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 25 – Purchase of Generators

Whereas the Town Board Town of Palermo has reviewed proposal for the purchase of a generator for the town hall/kennel and one for the highway garage, and

Whereas the Town Board Town of Palermo feels it is in the best interest and safety of the residents, now therefore,

Be it Resolved the Town Board Town of Palermo authorizes the purchase of generators from Rural Bolt as follows:

1. Town Hall/Kennel - a Guardian Elite 60k/LP Generator with installation as a cost of \$16,711.00
2. Highway Garage – to be upgraded to be the same as the Hall with a Guardian Elite 60k/LP Generator with installation at a cost of \$16,711.00.
3. Councilman Gulliver is authorized to contact Rural Bolt and make arrangements for installation
4. Be it further resolved the Town Board Town of Palermo authorizes the following transfers to pay for said generators as follows:

Transfer from A911 Unexpended in amount of 33,422.00 to:

A1620.2 Building Equipment in the amount of \$16,711.00 and

A5132.2 Garage Equipment in the amount of \$16,711.00

Resolution introduced by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Communications: Supervisor Johnson read communications:

1. Oswego County Personnel department -3 upcoming civil service exams
2. NYS Real Property – Palermo’s equalization rate is at 91.47%
3. NYS Real Property – STAR administration revenues came in at \$991.88
4. Unified Court System – New grant available to help judges update equipment
5. Oswego County Dept of Solid Waste – Concerning electronic waste, do not dispose of in the trash – use county’s no chare program.
6. NYS Public Service – Notice of soliciting comments on Verizon installation of FIOS
Comments will be heard until September 22nd.

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of June 30, 2008

General Fund:	\$431,260.37	Highway Fund:	\$438,189.35
Park Capital:	\$ 14,220.11	Highway Capital:	\$191,368.08
General Capital:	\$ 103,551.91	Highway Money Market:	\$ 10,427.36
General Money Market:	\$108,259.83	Park Reserve:	\$ 3,61.90

Town Clerk's Report: Town Clerk gave her report:

For the month of June a total of \$5,345.10 was turned over to the Supervisor with \$113.35 of that being for dog licenses. \$91.65 was collected for the County Treasurer for dog

licenses, \$27.00 to Ag & Markets for spay/neutering program, \$45.34 for DEC Sportsman licenses. A total of \$5,509.09 was collected.

I am through with the major purging of records . Dave took 1100 lbs of records to be burned for me at the Oswego County Energy Recover.

Bid opening for the Garage addition was held on the 16th. The results were as follows:

1. CJ Marley - \$41,800.00
2. Ken Sherman \$46,750.00
3. French Construction \$35,000.00

Ten people has purchased specs but only three bid.

Apparently towns only have Dog Control Officers such as ours and no animal control officers. The towns that answered the question were: West Monroe, Parish, Hastings, Town of Oswego, New Haven. We know that Orwell, Redfield, Boylston, Richland, Sandy Creek, Schroepfel, Volney, Granby, Hannibal, Mexico and Minetto are all also Dog Control Officers.

Animal control officers are found in the cities where other “country type” animals are a nuisance. For example a raccoon is natural to the country and thought to live there but a raccoon in the city is thought of differently.

City of Oswego is done through the Oswego City Animal Shelter where we have our contract for dogs. According to Nancy Sterio the ACO is full time with paid benefits and a wage of \$46,727.00 Their total budget that includes their shelter for 2008 is \$163,919.00.

Fulton ACO is provided through the Fulton Police Department with a Department for Animal Control, they called today. They stated they have a budget of \$50,000 and use the City of Oswego Animal Shelter.

Other added cost are a larger kennel/shelter to house more animals, cost of training , more equipment, and cost of increase of euthanize fees.

I will be out of my office starting tomorrow until Tuesday when I will return. It is our 10th annual fly-in and hope you all come and join us.

Supervisor Johnson stated that the bookkeeper had enter. 7:25pm. Julie asked the Town Board what they would to see as a report. Discussion took place. Councilman Hilton stated that they should have something simple that shows what moneys were turned in from different departments and that it was written and when it was deposited – it will all tie back into the expenditures. More discussion took place.

Highway Superintendent Report: Jim stated that they have helped Volney pave, weather was not cooperating. The Approach to the garage is completed, painting has started. They have been cutting shoulder and brush back. He gave prices of the increase of blacktop for the projects went from \$127,000 to \$180,000. Discussion took place on what projects will need to be dropped. Supervisor Johnson stated her concerns on J.P. Lane being dropped each time as the same roads have been done since 2005. More discussion on the roads took place.

Discussed that concrete was not included in the generators and we will have to pour the pads.

Discussed cleaning the break room and having the painters give a price.

Discussed Highway employee out on disability and all funds have been expended and no reports from doctors. Supervisor Johnson stated it was up to the Highway Superintendant to hire a fulltime to replace the employee. Jim will talk to him at home.

Planning Board: July 8, 2008

Jim Petreszyn opened the meeting at 7:00 pm.

Present: Jim Petreszyn, Elaine Wells, Dawn Bristol, Cheryl Smith,

Absent: Diane Kowaleski

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Dawn Bristol made a motion to accept June minutes, it was seconded by

Cheryl Smith

AYES: Jim Petreszyn, Elaine Wells, Dawn Bristol, Cheryl Smith

NAYS:

Old Business: None

New Business: Chuck Klerks, 2 lot subdivision, 205.00-03-07. Jim Petreszyn questioned a lot on the survey map; Mr. Klerks explained that he sold that 2 years ago. The board reviewed the proposed subdivision and made recommendations. Public hearing will be set for August 12.

Mary Hough, 2 lot subdivision, 238.00-01-21. The board reviewed the proposed subdivision and made recommendations. Public hearing will be set for August 12.

Correspondence: Town Topics

Public Hearing: None

A Motion Was Made by Cheryl Smith and seconded by Dawn Bristol to adjourn the meeting at 7:43pm

AYES: Elaine Wells, Jim Petreszyn, Dawn Bristol, Cheryl Smith

NAY

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: No report this month

Code Enforcement Officer Report: Supervisor Johnson read Joe's report:

Inspections

Construction Inspections	38
Manufactured Home Inspections	1
1	9
Code Violation Inspections	28
Mobile Park Inspections	3
Junkyard Inspections	1
Complaint of Violation Inspections	47
Total Inspections	119

Building Permits

	This Report	Year to Date	Totals
Permits Issued	11	41	41
Fees Collected	\$355.00	\$2173.75	\$2173.75

To Supervisor	\$355.00	\$2173.75	\$2173.75
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Bulletin Board

Just a note:

The Codes Office can be contacted at any time for questions at 593-2333 or email at PalermoCodes@aol.com.

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Assessor's Report: No report.

Custodian Report: Dave stated that picked up trash, most people have kept the park fairly decent, toilet was backed up, paper towel dispenser was off. Paving will be next week on the walk trail, Craig completed the crush stone. Door cylinder on the Hall doors were messed up, Fulton Glass came out switched them around and was told to order new ones. Ladies room at the Hall was fixed, cleaned out the back room and Bill Carp put in wall outlets as well as added light sensors to the kennel outside lights. Will be putting rug in Historian room and then the file cabinets. Had a call from Volney Multiplex after they worked on the doors, they forgot to lock the dead bolt on the other door. Dave gave an account of what he purchased for the month. Dave stated that he talked with Craig on what they sprayed for bees, he gets a guy that sprays in the spring and keeps them out all summer at cost of about \$200-\$300. He stated he could get a quote.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 270 to 308 in the amount of \$113,799.32

HIGHWAY NO 153 to 172 in the amount of \$21,364.42

By Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Councilman Hilton stated that Code Enforcement Officer was going to get in touch with Howard Frantz for violation of code for not renewing his temporary mobile home park license.

Councilman Hilton stated that he spoke with Peter Cedrone on the walk path on substitution for fine binder for type 6 and will leave it at type 6. Councilman Hilton stated it sounded as if they were renegeing on credit offer of \$6700-\$700 for turnstile, Craig came back with \$4,000, his suggestion is to let Craig put in request and arbitrate it. Councilman Trimble stated that the price was from the top of his head and it shouldn't been done.

Councilman Hilton stated they need a motion for authorize Dave to met with Bill Carp and install electronic light on the town hall sign. He stated that he, Councilman Gulliver and Joel

Graham met after workshop and will be placing sign that was repaired in the corner of the lot and not by the pole. Discussed mowing and shrubs out by the road that would prevent seeing the sign and a pine tree.

***-A MOTION WAS MADE** to authorize Dave Delong to met with Bill Carp to get a price and to have Bill run a electrical line from the pole to the sign by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Supervisor Johnson asked when the playground equipment is being installed, Town Clerk answered after the Recreation program closes August 15th.

Dave asked about stripping across the road in the park for people on the walk trail, Councilman Hilton stated he talked to Craig and he will do it.

Discussed if the roofer has been back, the work is done but no warranties yet and the bill from Craig was okay.

Dave stated that when they dug near the park bathroom they dug up electrical lines that were not in conduit, Carp came out and spliced it back.

New Business: Councilman Trimble stated that there is grant money available for town to look at, 2-3 towns can purchase for shared use. New Haven is interested and would like to engage an consultant. More discussion took place that it may pay to look into it and that grants aren't free, you need to spend money to get money. More discussion took place, Councilman Trimble will let New Haven know we are interested.

Public Session: none

Adjournment: Motion to adjourn was made at: 7:54m pm by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
August 19, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent: Councilman Gulliver

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Beverly Beck, Historian and three members of the public.

The following discussions took place:

- Wood chips. Left over wood chips are piled next to the new playground equipment. Discussed having them moved away to another area.
- Walk Path and Paver 1 bill. Discussed the bill was okay but to retain 10%.
- Cost of Road repairs. Jim gave a run-down of the cost of the road repairs for this year: Clifford: \$37,438.33, Cape Horn: \$32,535.83, Pangborn: \$20,533.45, J.P. Lane: \$12,854.00, Townline: \$11,049.68, Villard: \$417,236.80 for a total of \$131,648.09. All projected work was done but 1100 feet of Villard Rd.
- Garage work- Jims stated that the garage has been painted but not the doors, discussed that they doors were not a part of the bid, break room is painted. Did cut water and electrical line to well. Needs to be re-done, Bill Carp has looked at it. Discussed break room having a stove, refrigerator and sink. Refrigerator and microwave have been donated. Jim is to make a sketch on his layout for cabinets and counter top. Discussed there are some funds still left in the garage equipment account.
- Truck – should be in service by the first of November.
- Cemetery Bids – Beverly stated that she only received one bid from Sweet-Woods Memorial Co in the amount of \$1,180 to fix the stones in Sayles Cemetery. She stated that Sayles has the most stones broken – around 2 dozen. Consensus of the Town Board is to go ahead and have a Resolution ready for next meeting.
- Damage to Veteran’s Memorial at the park on the pavilion. Plexiglas was broken. Councilman Hilton stated she can have a list of things for the scouts to look at to do for community service.
- Flags on pole. Beverly asked about seeing if flags could be put on the poles from the fire department to the golf course. Discussed who would put them up and take them down and the cost of purchase.
- Historian office. Beverly stated that the Historian room is coming nicely. She stated that she is appreciative of the room and may need some shelving. Discussed a bookcase might be helpful.
- NRC Meeting – Ellen stated there is a meeting Thursday afternoon for 2:00pm on a new reactor and to get information out to townships if anyone is interested in going.
- Supervisor Reports – Julie gave the Town Board different reports to look at to decide what they would like to see. Discussion took place on the different reports.
- Vehicle tearing around the park. Councilman Hilton stated that he and his wife was on the park around dusk and a vehicle with 3 boys and 2 girls were driving around the park, sliding around the dirt by the concession stand, crossing the walk path and gave the license plate number to the supervisor for further investigation.

August 19, 2008

Workshop

Palermo Town Hall

Adjournment: -*A MOTION WAS MADE to adjourn at 8:07pm by Councilman Pettit
seconded by Councilman Hilton.

AYES: Barry Trimble, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
AUGUST 26, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

 26 – Budget Modification for Park Projects

 27 – Transfer of Funds

 28– Cemetery Bids

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

 General No. 310 to 356 Total: \$ 87,582.72

 Highway No. 173 to 191 Total: \$ 28,122.49

Old Business

New Business

Public Session

Adjournment

Meeting Schedule:

Workshop: September 16th at 7:00pm
Regular Meeting: September 23rd at 7:00pm

August Town Board Meeting - Town Hall

August 26, 2008

Deputy Supervisor Hilton called the meeting to order at 7:15pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Councilman Trimble
Councilman Gulliver
Councilman Hilton acting as Deputy Supervisor

Absent: Supervisor Johnson
Councilman Pettit

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Dave DeLong Custodian; Barbara Brown, County Legislator (entered at 7:20pm)

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Petitions to the Board: None

Resolutions: Deputy Supervisor Hilton read proposed Resolutions:

26 – Modify Budget for Park Projects

27 – Transfer of funds

28 – Acceptance of Bid for Cemetery stones

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No. 26 Modification of 2008 Budget for Park Projects

Resolved, the Town Board Town of Palermo hereby modifies the 2008 budget to increase appropriations in the A7110.2 Park Equipment account in the amount of \$62,561.00 in order to pay the bills for the installation of a walk path and new play ground equipment by transferring money from the Park Capital Reserve account in the amount of \$13,000 and transferring money from A911 Unexpended Funds in the amount of \$49,561.00.

Resolution introduced by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Resolution No. 27 Transfer of Funds

Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfer:

General – From A1990.4 Contingment to A1670.4 Printing and Mailing in the amount of \$1,400.00 to cover cost of postage for the rest of the year.

From A1990.4 Contingment to A1410.4 Town Clerk Contractual in the amount of \$1,000 to cover costs for the rest of the year.

Resolution introduced by Councilman Gulliver seconded by Barry Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Resolution No 28 – Accept bid for Cemetery Stones

Resolved the Town Board Town of Palermo accepts the bid from Sweet-Wood Memorial Co. Memorial in the amount of \$1,180.00 for the repairs to the stones in Sayles Corners Cemetery.

Resolution introduced by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Communications: Deputy Supervisor Hilton read the following communications:

1. Upcoming seminar on zoning and subdivision laws
2. NYS Local Efficiency Grant available – Town Board to look at it workshop

Reports

Supervisor's Report: Deputy Supervisor Hilton read Supervisor Johnson's report:

Account Balances as July 31, 2008

General Fund:	\$361,418.91	Highway Fund:	\$405,285.06
Park Capital:	\$ 14,223.66	Highway Capital:	\$191,415.91
General Capital:	\$103,577.79	Highway Money Market:	\$ 10,431.70
General Money Market:	\$108,353.66	Park Reserve:	\$ 3,562.79

Town Clerk's Report: Town Clerk gave her report:

Town Clerk's Report August 2008

For the month of July a total of \$142.78 was turned over to the Supervisor with \$121.73 of that being for dog licenses. \$87.77 was collected for the County Treasurer for dog licenses, \$60.00 to Ag & Markets for spay/neutering program, \$17.95 for DEC Sportsman licenses. A total of \$308.50 was collected.

Hunting licenses for the 2008/09 season went on sale a week ago Monday. One of the new changes is that 14 year olds can hunt deer with a Mentor who is 21 years or older. Things will begin to pick up with the sales of licenses. DMPs are available and are based on a lottery system not first come first serve. You have until Oct 1st for DMPs.

I want to thank the residents for having patience with me as we completed our second fly-in of the year. The July fly-in was a great success with 29 planes and over 800 public came to the event. At the same time, Geer was having a Motocross race so Palermo was busy that weekend. Our August fly-in was much more slower even though the weather was great. We still consider it a success as a lot of flying was done and more public got to see what it was all about. Again, thank you all for your understanding, July and August tend to be my slowest time of year with a small amount of people coming in, so it all worked out. I did leave a number on the door that they could call if I was really needed and I did do a couple of notaries and a dog license at home.

Dave and I have been busy helping getting Beverly's historian room ready for her. Dave completed that today with moving of cabinets. Once Jim takes the desk and chairs out of the conference room, we can finish up that room. I did talk to Judge Hart concerning chairs for that room and she said they were needed because lawyers take clients in there and with DA night back in session it is used more than ever. So again I will ask the board if it is okay to purchase 6 nice stacking chairs to put in there for the purpose of court, planning board and conferences. Jean Gulliver- Town Clerk.

Highway Superintendent Report: Jim stated that they have completed all the blacktopping and have been at Volney helping them. Work is being done around the garage, patching around the new apron, worked with the contractor that is doing the addition. Some ditching was done and will be back at the road work on Monday.

Planning Board: Deputy Supervisor Hilton read minutes

Unapproved Minutes

August 12, 2008

Jim Petreszyn opened the meeting at 7:07 pm.

Present: Jim Petreszyn, Elaine Wells, Dawn Bristol, Diane Kowaleski, Cheryl Smith,

Absent:

Recording Secretary: Angela Miller

Others Present: 3 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to amend the minutes under new business. Dawn Bristol made a motion to accept the amended July minutes; it was seconded by Elaine Wells

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski, Dawn Bristol

NAYS:

Old Business: None

New Business: None

Correspondence: Town Topics, Rural Futures

Public Hearing: Chuck Klerks, 3 lot subdivision, 205.00-03-07.01. Opened public hearing at 7:08pm and no public comment. The board reviewed the proposed subdivision. Public hearing closed at 7:18pm.

SD-001-08 Fee \$ 75.00

A Motion Was Made by Cheryl Smith and seconded by Diane Kowaleski to approve Chuck Klerk's subdivision.

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski, Dawn Bristol

NAYS:

Mary Hough, 2 lot subdivision, 238.00-01-21.03. Opened public hearing at 7:26 and no public comment. The board reviewed the proposed subdivision. Public hearing closed at 7:28pm

SD-002-08 Fee \$ 50.00

A Motion Was Made by Elaine Wells and seconded by Diane Kowaleski to approve Mary Hough's subdivision.

AYES: Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski, Dawn Bristol

NAYS:

A Motion Was Made by Diane Kowaleski and seconded by Dawn Bristol to adjourn the meeting at 7:35pm

AYES: Elaine Wells, Jim Petreszyn, Dawn Bristol, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Deputy Supervisor Hilton read Chad's report:

Total Calls: 36 Dogs Picked up: 4 Dogs Euthanized: 4 Tickets Issued: 2 Total Mileage: 353.4

Code Enforcement Officer Report: Deputy Supervisor Hilton read Joe's report:

Inspections

Construction Inspections	51
Manufactured Home Inspections	0
Fire Safety Inspections	0
Code Violation Inspections	31
Mobile Park Inspections	1
Junkyard Inspections	2
Complaint of Violation Inspections	44
Total Inspections	129

Building Permits

	This Report	Year to Date	Totals
Permits Issued	11	52	52
Fees Collected	\$497.50	\$2671.25	\$2671.25
To Supervisor	\$497.50	\$2671.25	\$2671.25

Bulletin Board

Just a note:

Reminder!!! Change those Smoke Detector Batteries this fall!!!!!!!!!!

The Codes office can be contacted at any time for questions at 593-2333 or email at PalermoCodes@aol.com.

Respectfully Submitted,

Joseph Fiumara

Code Enforcement Officer

Recreation Report: Deputy Supervisor Hilton read Donna's report:

The Rec program has come to an end. Everything ran smoothly with very little problems. We had 50 kids signed up with an average daily attendance was 6 to 30 kids. The weather did not cooperate very well with all the rain although we did stay open rain or shine with only closing for the whole day once. We did provide breakfast and lunch and that program was a success. Field trips went well with the program going to the movies twice, swimming, bowling, and Fort Ricky. We also had programs at the park with the children such as tennis instructors once a week, a bike rodeo, the sheriffs came and did a safety program along with the new fingerprint ID and a rope making program and a bug program along with Christmas in July, a circus, obstacle courses and bingo. All and all the program ran well even with all the construction going on at the park and the new playground equipment was a very big hit with the kids. Thanks- Donna Miller

Custodian Report: Dave stated that he has repaired the toilet in the ladies room at the Park. He stated that the Veteran's Memorial was vandalized and asked if he should be getting it repaired. Discussion took place to replace it with something stronger than plexiglass. Sheriff's were called and pictures were taken. Dave stated that he met with Bill Carp on the light in the parking lot and they might want to move the pole closer to the sign and put a new light on it. New outlets and a carpet was laid in the new historian room. Light in the park was hanging down and fell. A new vapor light was put on. Craig finished the walking path and the playground is also completed. Left over chips will be spread around the other playground equipment. Dave stated that he found trash stung the night before. Ladies room was trashed. Troopers were called and a lot was going on around town, they will set at the park now and then. Women's softball league went well, all is good and was cleaned, no messes. Dave stated he was pleased with what was done. Dave gave a list of items he purchased for the month. Still having problems with parking. The front gate needs fixing and will get with Jim on repairing them.

Discussion took place on locking park/bathrooms up, Deputy Supervisor Hilton stated that we have to have the facilities available, have to make repairs, can't lock it up. Discussion took place on ways to patrol the park.

County Legislator Report: Barbara stated that a transfer of funds was done for fuel costs and suggested to look at Jim's budget. Solid waste law is being changed by the State with no burning and disposal care, there is an October Hearing. She stated that Palermo has a representative on Solid Waste and went with the law as written and is against privatizing the landfill and keep it ourselves. They are working on updating the County disaster plan. She talked about the hail storms and damage to the onions and farmers and that the orchard in Mexico wasn't hit. She stated there is a new bridge over Pennellville.

Board of Appeals Report: Town Clerk stated that the Board met last night and approved an relief from age of mobile home for Paul Pettit and there is nothing else pending.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 310 to 356 in the amount of \$87,582.72

HIGHWAY NO 173 to 191 in the amount of \$28,122.49

By Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Old Business: Discussion took place on the layout for the break room at the Garage. A refrigerator has been donated. Deputy Supervisor Hilton stated that they discussed getting a sink, chairs, and to have Jim purchase a stove, work with the Supervisor and Town Clerk to get room done and the employees out of the work area. Councilman Gulliver asked if they considered a gas stove, Jim stated that is what they want.

Discussion on generators took place, forms have been laid at the garage and Jim stated that Rural Bolt stated that Councilman Gulliver will show where to put the generator for the hall. The generators have an auto switch and goes into a cycle once a week, more discussion on how generators work.

***-A MOTION WAS MADE** to authorize Highway Superintendent to spend up to \$1200.00 for appliances and chairs for the break room at the garage by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

***-A MOTION WAS MADE** to authorize the Town Clerk to purchase six stackable chairs to be used in the conference room at a cost not to exceed \$600.00 by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Councilman Gulliver stated that it was mentioned about the wiring on the sign and we paid around \$600 for the pole, he suggested to put a cap of \$2,000 for a new light and wiring.

***-A MOTION WAS MADE** to not to exceed \$2,000 for the moving and setting of the current pole, a new light and to run electric to the new Hall sign and for the custodian to oversee the work by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Councilman Gulliver stated to have Fulton Glass come out and look at the back door as it is not shutting by itself. Dave will look at it.

New Business: none

Public Session: Barbara stated that the west side of Sayles Cemetery there is a big tree broken down and brush should be cut, 8 ft hanging over boundary that no one mowing under.

Discussion took place on who would do it. Jim asked why the town doesn't mow the park and the cemeteries. Deputy Supervisor Hilton explained that we used to and explained more of what happened in the past with mowers being bought then there was no time to do it. Jim stated that they will go over and trim up the cemetery. Deputy Supervisor Hilton stated that he has a list of projects for scouts to do such as painting the fences.

Dan Laclair introduced himself as running for NYS Assembly for the 115th District.

Barbara stated that she will be in Niagara Falls in September.

Councilman Gulliver stated that he would like to see a bid for landscaping the park by the small pavilion and clear that out so you can see the walk path and open that area up. Could put it in next year's budget. Councilman Trimble stated to look at it in workshop and he could get some prices for it.

August Town Board Meeting, Town Hall

August 26, 2008

Adjournment: Motion to adjourn was made at: 8:20pm pm by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
September 16, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Gulliver
Councilman Pettit (entered at 7:47pm)
Councilman Hilton
Supervisor Johnson

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Joe Fiumara, Code Enforcement Officer.

The following discussions took place:

- Wind storm and power outages, Generator is hooked to electric but not to the gas.
- Break room – Refrigerator, stove and sink are all in. Hot water tanks have been enclosed
- Garage addition – trusses and plywood are being done today. There was a hold up for 2 weeks on the trusses.
- Walk trail - Town Clerk stated that there good reports from the people, only complaint is the area around the small pavilion and bathroom where you cannot see. Some are concerned about safety.
- Code Enforcement Officer residence. Joe stated that he no longer lives in Mexico but is now in the City of Fulton. It will not interfere with his work schedule or ability to do his inspections 2-3 times a week. Thursday night hours remain the same.
- Maxwell home. Joe stated that he was asked to come to the home and inspect it and did so under a court order warrant. Town Attorney advised not to talk about it. He stated that the house is not condemned but is under property maintenance and the owner cannot live there until they come up with a plan of remedy. Joe stated that on Thursday he will be issuing an appearance ticket and they will be due in court in two weeks – 29th.
- Code Enforcement Officer is going to be purchasing a camera
- Mowing. Jim gave figures of cost of the town taking over the mowing. A good mower would cost approximately \$14-\$15,000 diesel and \$10-11,000 gas. Jims stated the park fence is disappearing as no one is mowing close and trimming them. He stated that a mower , one part time person and one full time person would then be able to mow the three cemeteries, park and hall. Supervisor Johnson stated that it would cost us more to do it then to hire it. Discussion took place on would have to purchase a good commercial push mower as the other mower would be too big for the cemeteries and a trimmer. Discussion took place that according to union contract we can hire only for road work. More discussion took place on cost, time to do it. Discussion took place that it could be done under the general side with the custodian being in charge and can hire anyone to do it part time. Councilman Gulliver stated he would like to see some figures and see if we could do it. Discussed to talk more with all the board members and it will need to happen in the next 6-8 weeks in order to be in the budget for next year.
- Cost of diesel and need for more in the budget. Councilman Hilton stated we have items in the budget now that won't be there next year, he stated that we can't be cutting any equipment or items. Jim stated that the biggest cut is not sending stuff out for repair but doing things themselves.
- Asphalt Zipper, New Haven is getting a demo of one and a grant is available to help purchase but has to be with another town. Discussion took place that Palermo wouldn't need something like that and would need to see that paperwork on it as the

September 16, 2008

Workshop

Palermo Town Hall

claim is that the grant covers \$90,000 and each town would need to pay only \$5,000. Discussed the Superintendent could go see the demo of the machine. More discussion on different equipment the towns could use.

- Art Hansen. Jim stated that Art will not be returning to work. He has asked Jim Delong, who is currently covering that position, if he would want permanent and he said no, Petrie is also not interested so Jim stated he is going to be hiring Cindy Herrington for the position and she will be on a six month probation to prove she will be able to run the equipment. More discussion took place on hiring family members and non-residents. More discussion took place on hiring procedures and that it is Jim's place to hire who he wants. Compliments were giving to Jim for the work he has done.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:27pm by Councilman Pettit and Councilman Hilton.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
SEPTEMBER 23, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

 29 – Transfer of Funds

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

 General No. 358 to 390 Total: \$ 61,010.13

 Highway No. 193 to 210 Total: \$159,941.71

Old Business

New Business: Set up Budget Workshops

Public Session

Adjournment

Meeting Schedule:

Workshop: October 21st at 7:00pm
Regular Meeting: October 28th at 7:00pm

September Town Board Meeting - Town Hall

September 23, 2008

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton (entered at 7:05pm)

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor; Dave Delong; 9 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Trimble seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:
29 – Transfer of Funds

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No 29 – Transfer of Funds

Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfer of funds:

General: From A1420 Attorney in the amount of \$2500.00 to
A1440.1 Engineer in the amount of \$2500.00

From A911 Unexpended Fund in the amount of \$9,841.49 to

A1620.2 Building Equipment in the amount of \$9,841.49

Resolution introduced by Councilman Pettit seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Communications: Supervisor Johnson read the following communications:

1. Association of Towns concerning an seminar on management

2. Oswego County Department of Community Development concerning training available for Planning Board and Board of Appeals
3. Oswego County Dept of Personnel – upcoming civil service exams
4. Don Ouderkirk – expressing desire to contract with town for dog control and boarding of dogs.
5. Mexico Trail Riders – wishing to renew ability to use National Grid’s easement for snowmobile trail in the Town of Palermo. Supervisor Johnson stated that if there are no objections she will sign the form. There were no objections noted.

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of August 31, 2008

General Fund:	\$264,855.85	Highway Fund:	\$371,007.68
Park Capital:	\$ 14,227.10	Highway Capital:	\$191,462.16
General Capital:	\$103,602.82	Highway Money Market:	\$ 10,435.90
General Money Market:	\$108,462.49	Park Reserve:	\$ 3,563.65
Trust & Agency:	\$ 14,618.92		

Town Clerk's Report: Town Clerk gave her report:

Town Clerk’s Report September 2008

For the month of August a total of \$836.19 was turned over to the Supervisor with \$143.53 of that being for dog licenses. \$113.97 was collected for the County Treasurer for dog licenses, \$57.00 to Ag & Markets for spay/neutering program, \$90.00 for the Health Department for Marriage licenses, \$1,503.34 to the DEC for Sportsman licenses. A total of \$2,600.50 was collected.

Hunting licenses for the 2008/09 season went on August. Last day for deer management permits are October 1st.

I attended the Oswego County Town Clerk Association Luncheon on September 8th. Most of the meeting was concerning our upcoming elections and banquet which will be held in Pulaski this year.

The conference room is now completed. The older steel desks were taken to the highway department along with the older chairs that were in there. Two new tables were purchased as well as new stacking chairs and a supply cabinet. The room is more accessible to be used as intended. The Planning Board held their September meeting in there as it coincided with the Primary elections and it worked out very nicely for them. There is an upcoming DA night for the court and the room will be used for the DA to meet with clients. Beverly is all moved into her room and is enjoying the fact she has a place to work and leave things out that she wants to.

The generator is now all hooked up. It wasn’t the day of the wind storm, it was hooked to the electric but not to the gas. Wednesday after the power came back Oneida Lake installed another 500 gallon tank and hooked it up to the generator. I believe the Garage is now also completely installed as well.

Bill Carp was out today with Cliff Zacholl and has moved the pole with the light in the parking lot, closer to the sign and has the lights on the sign all wired. A new light was placed on the pole as the old light wasn’t in good shape. He will be back to add a sensor to the lights on

the sign as there was none and presently the lights are on all the time. Finally I have made connection with National Grid and have a street light ordered for the pole by the road to be facing into the parking lot to give this end a little more light as talked about months ago. So hopefully now that it is getting dark earlier we will have more lighting in the parking lot.

Food for thought for workshop – doesn't have to be discussed to night but before the beginning of the new year, I would like the Town Board to consider placing a rental fee on the pavilion at the park for everyone to pay. The fees would help offset the costs of the custodian, trash removal and the supplies for hand washing. Also if we are going to let out tables and chairs we need a policy in place and any fees for that if needed and also policies on renting out the hall itself as we have no policies on either. Personally I would like to see the tables and chairs stay here and not let out as they were bought for the reason of using the Hall. If they are out and someone wanted to use the hall then they would not be available for the hall use for which they were really purchased for. Just recently two tables were taken without letting anyone know and I didn't have enough tables for the Seniors and had to take one of the tables from the conference room. Yes they were purchased with tax payer money but they were purchased to be used here not at personal homes. Just my two cents since I am the one who has to deal with all of this.

I am presenting the tentative 2009 budget to the Town Board as prepared by the Budget officer - Supervisor Johnson. I also have Peter's specs on the roof trusses for the addition if the Town Board wants to see them ---Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report: Jim stated that the generator is all hooked up. The addition has the trusses and plywood on. Steel will be coming in. Jim stated that the contractor needs to send in a partial bill and is doing a nice job. He stated they have hauled in some sand and hopes the county has enough. Gave Town Clerk a copy of the snow and ice contract for the Town Board to review, need it approved and notarized. Ellen asked if the truck is in yet, Jim gave an update and it will probably be another month.

Planning Board: Supervisor Johnson read minutes and report:

Unapproved Minutes

September 9, 2008

Jim Petreszyn opened the meeting at 7:02 pm.

Present: Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

Absent: Dawn Bristol, Elaine Wells

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to approve the minutes. Diane Kowaleski made a motion to accept the August minutes; it was seconded by Cheryl Smith

AYES: Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: None

New Business: Charles Klerks, Change of Lot line, 205.00-03-07.01 on Co Rte 45. The board reviewed Mr. Klerks survey and Jim Petreszyn stated that he would need a change of lot line which would require a new survey. Public hearing scheduled for October 14, 2008 at 7:00 pm.

Michael Baroody, Site Acquisition Specialist with Velocitel complete wireless solutions, 1880 County Route 45, 204.00-03-04.2. Site plan is to modify existing site. Taking down the three antennas that are at the site and installing six new antennas. Mr. Broody explained that there would be no other equipment need but just a few new cables and the new antennas would be all around not like the three that are there pointing in one direction. The board made reviewed the proposed site plan and made recommendations. Site plan will be sent to Oswego County for approval. Public hearing set for October 14, 2008 at 7:00pm.

Correspondence: Paradigm, Budget

Public Hearing: None

Motion Was Made by Diane Kowaleski and seconded by Cheryl Smith to adjourn the meeting at 7:42pm

AYES: Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary
No site plans or subdivision for this month or fees collected. Month to date: 3 site plans totaling \$150.00 and 2 Subdivisions totaling \$125.00.

Board of Appeals: Supervisor Johnson read minutes:

October 20, 2008

Chairman Jay Elhage opened the meeting at 6:10pm with a salute to the flag.

Public – 3

Present - Chad Miller, Jay Elhage, Tammy Schwartz

Absent – Brian Campbell

Case # 04-2008 – Gregory Stupp are looking for relief of Town Code 67-3B

Jay questioned if Greg had any information on the trailer. Gregory stated that there is new appliances and carpet thru out the trailer. The trailer is a single wide and located in Hannibal right now. The trailer is rated for this area for snow load. Mr. Stupp will move the old trailer to another location out of Palermo before the new one is put in. The trailer is located at 204 Co Rte 18.

Motion Was Made by Jay Elhage and seconded by Chad Miller to grant the relief of Palermo Code 67-3B as long as Gregory Stupp is in compliance with Palermo Code 67-2 & 67-3

AYES: Chad, Jay, Tammy

Motion Was Made by Jay Elhage and seconded by Tammy Swartz to adjourn the meeting at 6:14pm

AYES: Chad, Jay, Tammy

Submitted Respectfully, Angela Miller - Board of Appeal Secretary

Dog Control Report: none

Code Enforcement Officer Report: Supervisor Johnson read Joe’s report:

Inspections

Construction Inspections	55
Manufactured Home Inspections	0

Fire Safety Inspections	0
Code Violation Inspections	28
Mobile Park Inspections	3
Junkyard Inspections	1
Complaint of Violation Inspections	41
Total Inspections	128

Building Permits

	This Report	Year to Date	Totals
Permits Issued	9	60	60
Fees Collected	\$475	\$3146.25	\$3146.25
To Supervisor	\$475	\$3146.25	\$3146.25

Bulletin Board

Just a note:

We will conducting Fire Safety Inspections within the next 3 months to comply with all Public Assembly Inspection requirements.

The codes office can be contacted at any time for questions @ 593-2333 or email at PalermoCodes@aol.com

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Custodian Report: Dave stated that Owen filled in while he was on vacation Sept 5-9th. He replaced a paper towel dispenser at the park. Went with Jeff to purchase the items for the break room. He stated he did some work for the Town Clerk, hung the mail shelving, put name plates on the doors, he moved the Grange cabinet to make more room in the furnace room. On the 15-16th there was no power, Dave stated he opened the park but not the restrooms and had shut off the water until the power came back on. Dave stated that he mowed the PYO field again and talked about the mowing that is being down. He stated he spoke with John Rice about it before and has also spoke with Kevin Gates. He stated they didn't mow here the last time, nor beyond the walk trail or beyond the big pavilion. Dave stated they are not doing a good job. It was suggested he talk to Kevin again. Dave stated that Volney Multiplex called on the 20th after Beverly had her History Day, she forgot to lock the door and someone opened it and set the alarm off. Supervisor Johnson stated that happened on Friday, the alarm was set off from the Main hall room and she called Volney Mulitplex to not send the sheriffs but they did anyway and the sheriff was not too happy.

Dave stated that he contacted the plastics place on Malloy Rd and prices were for 1/8" 4x8 sheet at \$135/sheet and for 3/16" it is \$180.00/sheet. He stated you can hit it with a baseball bat and it won't break. Discussion took place on the price being good and that Councilman Trimble works right by them and can help bring it here. Dave stated that there was a candlelight vigil held at the park and many people attended, it was very nice. He stated a wedding was there and they cleaned up decent. Dave gave a list of items purchased for the month. He also has the prices on the spraying for bees, Town Clerk stated the Town Board has it in their budget packets.

Motion to accept Reports: *-A MOTION WAS MADE to approve the reports as given by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

*-A MOTION WAS MADE to pay bills in the following amounts:

GENERAL NO 358 to 391 in the amount of \$61,882.27

HIGHWAY NO 193 to 210 in the amount of \$159,941.71

By Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Councilman Hilton asked if the tables came back, Town Clerk stated they were back when she came in on Monday. Councilman Hilton asked if Jim saw the Asphalt Zipper demo, Jim said that New Haven cancelled it. Councilman Hilton asked Jim if he looked at Sayles corners yet, Jim answered he has not. Councilman Hilton mentioned clearing at the park by the walk path and that people were concerned. Councilman Hilton stated that the invoice for the addition needs to go through Peter then it goes to Town Clerk for submittal.

New Business: Supervisor Johnson Budget workshops need to be set up. Workshops will be October 7, 14th if needed and if still needed will be at the regular workshop on the 21st. all workshops will be at 7:00pm.

*-A MOTION WAS MADE to approve the snow and ice control agreement between the Town of Palermo and the County of Oswego and to authorize Jim Pettit to sign the agreement by Councilman Gulliver and seconded by Councilman Pettit.

Councilman Trimble stated that the wording a little different than last year and the insurance language has changed. He suggested to get a list of road the county wants us to plow and attach it to the agreement.

Councilman Gulliver asked Jim if he wanted \$16,000 more in the budget for culverts. Jim stated that two need to be repaired and are about \$11,000 each. They have to be done at the same time and are rusting out. Discussion took place that an engineer should look at it to see what is needed. Discussion took place concerning trucking on a road and what it is doing.

Jim stated that the last power outage took out him fax machine and answering machine and that he had his copier repaired.

Public Session: no one spoke

Adjournment: Motion to adjourn was made at: 7:53pm pm by Councilman Trimble seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS: Respectfully Submitted, Jean Gulliver Palermo Town Clerk

BUDGET WORKSHOP
October 7, 2008

PALERMO TOWN HALL
7:20pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Julie Schmeling, Bookkeeper

***-A MOTION WAS MADE** to enter into executive session at 7:20pm by Councilman Trimble and seconded by Councilman Hilton for personnel reasons.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

***-A MOTION WAS MADE** to close executive session at 7:44pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

The following discussions took place:

- Tentative budget. Jims stated that he spent a lot of time putting together a budget and nothing is in tentative – not what he proposed. It was discussed that the Town Board does have what he wanted but not everything was in the tentative budget but they do have his wish list.
- Increase of highway and not a lot of revenue available on the highway side. Discussed percentage of proposed budget and will have to work at it to take it down.
- General Budget- Supervisor Johnson stated that she gave everyone a 3% increase across the board. Discussed the cost of living is higher.
- Supervisor Equipment requested to be increased in order to upgrade from a DOS system to a windows system. Julie discussed the different programs available to her and pros and cons of leasing vs. purchasing. Discussion took place of in house payroll and if the program is capable. More discussion of payroll in house vs. ADP.
- Increase Health insurance for Town Clerk and wages. Discussed wages were increased 3% across the board, Town Clerk stated that she asked for larger increase in order to be more closer to other Clerks who are also Tax Collectors. Discussed to table insurance until next workshop in order to review it more.
- Town Board reviewed tentative budget, discussed leaving attorney and engineer the same as last year, discussed increase to postage, lowering insurance amount to take care of adding the engineer and the attorney costs back to normal. Discussed association dues increasing, discussed contingent being lowered by \$5,000 and increasing traffic control by \$5,000.00. Discussed more items in the budget that stayed the same.
- Highway superintendent asking for 2 person insurance and an increase of wages. Discussed 3% across the board and table the insurance issue until next workshop.
- Park, discussed to move it back up the original \$12,000 due to mowing. Councilman Hilton will be suggesting a mowing bid to be put out for next year.
- Drainage – discussion took place on the large increase and more was needed due to a twin culvert on Besaw that needs to be replaced at the same time. Jim will have county look at it to suggest what will be needed. Increase amount to \$15,000.

October 7, 2008

Budget Workshop

Palermo Town Hall

- Hospital/Medical was discussed would have to be raised \$12,000 in order to give Town Clerk and Highway Superintendent two person insurance. Discussed being tabled until next workshop.
- Discussed that at next meeting Software, Health Care and wage increase will be talked about at next workshop.

Adjournment: -*A MOTION WAS MADE to adjourn at 9:14pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

BUDGET WORKSHOP
October 14, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent

The following discussions took place:

- Culvert. Discussed the options of the culvert that needs to be replaced on Besaw Rd
- DA5110.1 increase of wages per union contract and increase part time to \$11.50/hr.
- DA5112.2 Capital projects were increased by \$20,000. Discussion took place that with the increase it still may mean some work doesn't get done depended on material costs next year. Discussion took place on the rest of the highway budget.
- Fire Contract. Supervisor Johnson stated she didn't have it at the time of putting the budget together but she had figured \$1500 more then they asked. Town Board fine with it.
- Town Clerk and Highway Superintendent raises and medical insurance. It was discussed to leave the wages increase at 3% the same as everyone as being more fair. Discussed wages of other clerks and Highway Superintendents in county and we are getting there. Councilman Trimble stated that this year is not the year to do it with the economy. Discussion on health insurance took place. Discussion took place on whether to increase insurance to two person or leave the same. Discussion took place that Supervisor should get single rate. It was discussed to increase to two person for the Town Clerk and Highway Superintendent and to look at policy for next year either to be a token to be paid by the person or have a mandatory 40 hours. Supervisor Johnson stated that the only thing was she had complaints of the Clerk deputy should be here more. Town Clerk stated that it wouldn't matter who the deputy is they may not be available on the day needed and her deputy works most of her hours for tax season and has worked throughout the year.
- Software update for accounting. Supervisor Johnson stated the cost came in lower than expected. Councilman Trimble asked about leasing, Supervisor Johnson stated leasing is more but the company will split the costs. Discussed to do the payment over two years.
- Bookkeeper salary. Supervisor Johnson stated that the bookkeeper does a lot more work, has taken over a lot of duties, is below other bookkeepers, and would like Julie to have her 3% raise raising her to 6% increase. It was discussed to give the bookkeeper 6% raise by adding the 3% the supervisor would of received and no problem in doing it.
- Payroll, Councilman Gulliver stated money could be saved if payroll was done in house. Discussion took place on cost and services provided and how it was done in house before in the town. Supervisor Johnson stated that it could be cheaper if you have time to do it and she doesn't have time as it takes a lot of time and stated that several forms/payments/filings are done by ADP.
- Revenues, Town Clerk stated that the Town Board may want to look at for next year, fee increases in order to raise revenues and keep taxes down.
- PYO- discussed the status of the PYO program
- New loader and mower. Jim stated that the loader is getting old and so is the tractor. Discussion took place that they are not old but mis-used in the past and will have to make

October 14, 2008

Workshop

Palermo Town Hall

do with them next year. No purchases will be made. Discussed money is still be added to the equipment fund every year to help with purchases.

- o Things to be discussed at next year's Organization Meeting:
 - a) Look at Pay-roll in house
 - b) Look at increase hours if necessary for Highway Superintendant and Town Clerk for insurance increase to 2 person or
 - c) pay a co-pay token for insurance increase to 2 person
 - d) increase fees for more revenue

Adjournment: -*A MOTION WAS MADE to adjourn at 8:36pm by Councilman Trimble and Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

WORKSHOP
October 21, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Hilton
Supervisor Johnson

Absent: Councilman Pettit

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Tammy Schwartz, Janitor

The following discussions took place:

- Software purchase. Supervisor Johnson stated they have a contract to purchase the accounting software with \$500 down and two payments, the 1st payment of \$3,000 in January with the remainder of \$1,397.04 in 2010. Supervisor Johnson stated that there are no additional cost for interest and payroll can be added at any time.
- Board of Appeals vacancy. A letter from Shannon Pettit wishing to fill the vacancy was read. Town Clerk stated the position was advertised twice in the past months and no one responded and they do have another upcoming meeting.
***-A MOTION WAS MADE** to appoint Shannon Pettit to fill the vacancy left by Owen Clark whose term expires 12/31/2009 by Councilman Gulliver seconded by Councilman Trimble.
AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson
NAYS:
- Anonymous complaint. Supervisor Johnson read a letter of complaint from an anonymous person complaining about the cleanliness of the town hall stating that cobwebs are in doorways, windows are dirty and many times paper towels, toilet paper and soap was empty in the restroom. The letter stated that there is more to cleaning then sweeping and mopping and questioned if the position was open. Supervisor Johnson stated to the janitor if there are any supplies or equipment needed to purchase them. She stated to leave a couple rolls of toilet paper on the backs of toilets during busy times like elections. Supervisor Johnson stated that to do the windows outside is tough but inside windows could be done once a month. Supervisor Johnson stated that Tammy does a good job and the Town Board stated they have no problems.
- Final Budget. Seniors have requested a \$1,000 increase to maintain the availability to take three trips a year as of now they can do two and have some left over towards a third one. It was discussed they used to be able to do three but with the gas surcharge and increase of cost they are able to only do two. Consensus of the Town Board is to increase the contractual to \$4,000.
- Hearing scheduled for Budget on October 30th at 7:00pm
- Wages in Supervisor department. Councilman Gulliver stated he doesn't have a problem with the bookkeeper but thought they were trying to keep wages up with county and if the supervisor isn't taking her 3% then that gets further apart from others in the county. Discussed the wage for the department as a whole is the same and if they were to make the office a 4 year term and fulltime all the wages in that department would become the supervisor wage with insurance as well. Councilman Gulliver stated that the bookkeeper got over an 8% raise, Councilman Hilton stated that it isn't maintaining the 3% across the board but the Supervisor didn't take her 3% raise, Councilman Trimble stated that it was her wishes to transfer to the bookkeeper and that budget item went up 3%. More discussion took place.

October 21, 2008

Workshop

Palermo Town Hall

- Park concern. Town Clerk stated that she was approached for another vigil at the Town of Palermo on October 30th for the memory of Erin Maxwell and asked the board about the fee. According to rules any group is supposed to pay \$20.00 and she waived it last time and feels she doesn't have the right to do it again and asked the Town Board what they would like to do. The Town Board stated to waive the \$20.00 for the vigil. Town Clerk voiced concerns that when the balloon release was done, she was not notified and that there was no one to sign for a permit to take responsibility for the people in the park and gave examples of pieces of balloons that Dave had to pick up and someone took Channel 3 News tripod. She stated that over the winter they should look at the policy and make changes as it stands right now it only deals with the pavilion, what happens when a large group gathers outside it. More discussion on policy took place and to look it over in the next months and that someone should be signing to use it. Town Board suggested the Town Clerk to call the lawyer to check about public gatherings in the park.
- Donations. Town Clerk stated that she received a sympathy card with a money order in it for \$25.00 in memory of Erin Maxwell and for the purchase of playground equipment and asked the Town Board how to handle it. The Town Board suggested to get a hold of someone in the group for Erin to see if there is or will be a memorial fund for such purchase and if there is to sign the money order over for it and notify the donor of what was done. It was discussed that they should collect the moneys, purchase the equipment with board approval prior to purchase and install it. Discussion took place that it could be playground equipment or bench with a plaque attached in her memory. Town Clerk read an email she received asking if there was going to be a memorial like a bronze statue or something. Discussion took place that a memorial statue is too private that playground equipment or a bench would be more appropriate for the town park. Town Clerk will be contacting a person wishing to use the park for the vigil to see if such a fund exists or will exist.
- Snow bills . Jims stated Chris has sent an updated price that stated the first of October. For an example he used a truck last year that was getting \$65.23 an hour will be getting \$91.90/hr this year. More discussion took place.
- Pipe for culvert. Discussion on pipe options for culvert took place.
- Zipper. Jim stated he went to New Haven to see a demo of it. Not sure if the Town of Palermo needs one but was interested in what it did do. It can be purchased with a Grant with 3 towns would be \$5200 with the Grant paying the rest. It pays 90% and the cost is shared with the towns for the remainder of it. More discussion took place to get the literature and see what it is about.
- Price of fuel. Jim stated that with the price of fuel he will be going out of budget, he stated about \$8,000 will be need to finish the year out. Jim stated that he will need about \$4,000 for the general side on the garage budget to get through the rest of the year.
- Clerk deputy. Town Clerk stated that in response to last week's workshop, she had figured out her deputy hours and that she has worked at least 381 hours so far this year and will be putting at least 4 more days in before the end of the year. Supervisor Johnson stated that they feel the deputy position is when Town Clerk is out not just tax time. Town Clerk stated its not only during tax time she is working, she works all year. Supervisor Johnson stated that the complaints she got was mostly from when the fly-in is. Town Clerk stated that she had done three notaries and one dog license as well as answered some calls during the fly-in. She stated she had a note on the door that had her phone number so people could get a hold of her if needed.

October 21, 2008

Workshop

Palermo Town Hall

Adjournment: -*A MOTION WAS MADE to adjourn at 8:27pm by Councilman Trimble and seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
OCTOBER 28, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

 30 – Budget Modification

 31 – Transfer of Funds

 32 – Accounting Software Purchase

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

 Supervisor

 Town Clerk

 Highway

 Code Enforcement

 Dog Control

 Assessor

 Planning Board

 Board of Appeals

 Custodian

 Rec Director

 County Legislature

Motion to Accept Reports

Motion to Pay Bills:

 General No. 392 to 438 Total: \$61,142.38

 Highway No. 212 to 233 Total: \$30,957.44

Old Business

New Business:

Public Session

Adjournment

Meeting Schedule:

 Budget Hearing/Special Meeting: October 30th at 7:00pm

 Workshop: October 21st at 7:00pm

 Regular Meeting: October 28th at 7:00pm

October Town Board Meeting - Town Hall

October 28, 2008

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Dave DeLong Custodian; 4 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: None

***-A MOTION WAS MADE** to enter into executive session for the purpose of personnel reasons at 7:05pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Highway Superintendent Jim Pettit was invited into executive session at 7:15pm, exited at 7:45pm, re-entered at 7:52pm

***-A MOTION WAS MADE** to close executive session at 7:56 pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolutions: Supervisor Johnson read proposed Resolutions:

#30 – Budget Modifications

#31 – Transfer of Funds

#32 - Accounting Software Purchase

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No. 30 Modification of 2008 Budget for Garage Addition

Resolved, the Town Board Town of Palermo hereby modifies the 2008 budget to increase appropriations in the A1620.2 Building Equipment account in the amount of \$35,000.00 in order to pay the bills for the construction of an addition on the highway garage for cold storage from A911 Unexpended Funds in the amount of \$35,000.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 31 Transfer of Funds

Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfer to keep these accounts from being over expended:

General – From: A1910.4 Insurance in the amount of \$4,729.99 to the following accounts:

To: A1220.2 Supervisor Equipment in the amount of \$229.99

A3620.4 Codes Enforcement Contractual in the amount of \$500.00 and

A5132.4 Garage Contractual in the amount of \$4,000.00

Resolution introduced by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 32 – Purchase Accounting Software

Whereas the Town Supervisor and Bookkeeper are in need of new accounting software that is Windows based now therefore

Be it Resolved on a motion made by Councilman Hilton and seconded by Councilman Trimble, the Town Board Town of Palermo hereby authorizes the following:

1. The Town Supervisor to purchase Enhanced Fund Accounting Software in the amount of \$4,897.04 (Four Thousand Eight Hundred Ninety Seven and 04/100) and includes one year support/maintenance
2. A onetime down payment of \$500.00 is to be paid upon approval of Resolution
3. First payment installment will be paid by January 31, 2009 in the amount of \$3,000.00 (Three Thousand Dollars)
4. Balance will be paid by January 31, 2010 in the remaining balance of \$1,397.04 (One Thousand Three Hundred Ninety-Seven and 04/100)

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Communications: none

Reports

Supervisor's Report: Supervisor Johnson gave her report:
Account Balances as of September, 2008

General Fund: \$205,816.75	Highway Fund \$205,343.49	Trust & Agency: \$14,622.97
Park Capital: \$ 14,230.77	Highway Capital: \$191,511.61	
General Capital: \$103,629.58	Highway Money Market: \$ 10,440.39	
General Money Market: \$108,582.97	Park Reserve: \$ 3,564.57	
October Revenues: General Fund: \$68,404.75		
Highway Fund: \$0		
Trust & Agency Fund: \$ 9,626.68		

Town Clerk's Report: Town Clerk's Report October 2008

For the month of August a total of \$5,281.29 was turned over to the Supervisor with \$76.55 of that being for dog licenses. \$63.45 was collected for the County Treasurer for dog licenses, \$33.00 to Ag & Markets for spay/neutering program, \$33.00 for the Health Department for Marriage licenses, \$2,419.48 to the DEC for Sportsman licenses. A total of \$7,819.72 was collected.

I attended the Oswego County Town Clerk's Association banquet on October 17th that was held in Pulaski. I was nominated and voted in as Vice-president of the Association.

Presidential Elections are November 4th with the polls opening up at 6:00am and close at 9:00pm. After this election is completed, the county is supposed to collect up all the voting machines as new ones will be used starting next year. The town will not have to store them, the county will be bringing them and removing them for each election.

Voter Registration was held on October 8th and 11th and I believe 5 new people signed up for voting.

219 dogs were licensed for the first time in the Town of Palermo so far this year, a large part of this is due to the dog census. I don't have the number for the amount of dogs that were licensed once but not renewed due to the census.

I contacted the town attorney on a couple of issues that were discussed at the last workshop. The first issue that came up was people gathering in the park as a group with no one getting a permit or notifying the town they were going to be in there and if a fee should be charged as listed in our rules. Allison stated that the Town Board does have a right to have any group of people in any number apply for a permit to use the park whether it is the pavilion or just gathering in another area of the park and by doing so there is a person who is taking responsibility for those in there. A fee can apply as it would in any other instance She stated that we should change our Resolution so that the word pavilion is not in it, it should reflect the whole park. I also was asked by a group that is concerned with Erin Maxwell, on whether they could buy lights and have a tree lighting ceremony at the town park in her honor. I also asked this of the Town Attorney and she stated that we could accept the donation of lights but a Town employee or town custodian should be the one to decorate the tree as there is a liability of someone getting hurt decorating the tree, the park is closed by then and most likely will be snow or ice on the ground. I talked to Dave and he looked at the tree and the tree has grown over the years and is pretty tall and that a step ladder would not work. It would be difficult to decorate it due to the height and width of the tree. You can let me know what you wish to do.

Another issue was a memorial to Erin to be placed in the park. I did talk with Deb Denery as advised by the Town Board and suggested they start a memorial fund for the purchase/installation of a piece of playground equipment to donate to the Town Park. She is going to be looking at or by now is in process of setting up a memorial fund for the purpose of purchasing park benches and/or a piece of playground equipment to have a plaque that states it is donated in the memory of Erin Maxwell. Not only will they be purchasing the equipment but may also be donating the cost of installation so it can be installed properly and up to code. I gave her some playground catalogs of the company that just installed the new equipment the Town Board had purchased for the park this year. I did advise her, they would

need to approach the town board, with their offer prior to purchase of anything, for Town Board approval.

While I was talking to the attorney and hunting season is here, I asked her about people hunting on town property and she would say a resounding no because of obvious liability factors of someone being on town property with a gun and what could happen.

The other day the power briefly went out (like 2-3 minutes) and the generator did kick on and did its thing. It starts up every Wednesday like clockwork, runs about 15 minutes and shuts off. Working good.

I am presenting the Preliminary 2009 budget to the Town Board.
Town Clerk read letter from Peter Cedrone concerning updates on Walk path completion and garage addition and payments to.
Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report:

Jim stated that the garage addition is lacking a door, rest of the roof and a window. He stated it is looking great and they are doing a good job. Jim stated that they have hauled 552 loads of sand from the county. Mowing is completed and he had a lot of compliments on the mowing that Dave DeLong did. Trucks are ready for plowing. The new truck won't be in until the end of December – first of January.

Planning Board: Supervisor Johnson read Planning Board report/ minutes:

Site Plans this month: 0 Fees Collected: 0 Total year to Date: 3 Total collected: \$150.00

Subdivision this month: 0 Fees Collected: 0 Total year to Date: 2 Total collected: \$125.00

Supervisor this month: Total year to Date: \$275.00

October 14, 2008

Jim Petreszyn opened the meeting at 7:02 pm.

Present: Dawn Bristol, Elaine Wells, Jim Petreszyn, Diane Kowaleski, Cheryl Smith,

Absent:

Recording Secretary: Angela Miller

Others Present: 1 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to approve the minutes. Cheryl Smith made a motion to accept the September minutes; it was seconded by Diane Kowaleski

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Old Business: None

New Business: None

Correspondence: Town Topics, Rural Futures

Public Hearing: Charles Klerks, Change of Lot line, 205.00-03-07.01 on Co Rte 45. Left opened.

Michael Baroody, Site Acquisition Specialist with Velocitel complete wireless solutions, 1880 County Route 45, 204.00-03-04.2. Public hearing opened 7:04. Site plan is to modify existing site. Taking down the three antennas that are at the site and installing six new antennas. Jim Petreszyn asked about the weight of the new antenna. Mr. Baroody stated that the new antennas weight about forty six pounds and he did not know what the old antennas weighed. The tower is 190 feet high. With a building permit he would have a structural analysis done. Jim

Petreszyn stated the board would need to see the structural analysis before approval. The board wants to make sure that the tower would not fall like the one in Oswego. The board reviewed the proposed site plan and made recommendations. Public Hearing left open.

A Motion Was Made by Dawn Bristol and seconded Elaine Wells to adjourn the meeting at 7:46pm

AYES: Dawn Bristol, Elaine Wells, Jim Petreszyn, Cheryl Smith, Diane Kowaleski

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Supervisor Johnson read Chad’s report:

Sept:

Total Calls: 11 Dogs Picked up: 1 Dogs Redeemed: 0 Euthanized: 1 Total Mileage: 174.2

Oct:

Total Calls: 28 Dogs Picked up: 3 Dogs Redeemed: 1 Euthanized: 1 Total Mileage: 267.3

Code Enforcement Officer Report: Supervisor Johnson read Joe’s report:

Inspections

Construction Inspections	59
Manufactured Home Inspections	0
Fire Safety Inspections	0
Code Violation Inspections	21
Mobile Park Inspections	2
Junkyard Inspections	0
Complaint of Violation Inspections	24
Total Inspections	104

Building Permits

	This Report	Year to Date	Totals
Permits Issued	7	67	67
Fees Collected	\$360.00	\$3506.25	\$3506.25
To Supervisor	\$360.00	\$3506.25	\$3506.25

Bulletin Board

Just a note:

We will conduct a Fire Safety Inspections within the next 3 months to comply with all Public Assembly Inspections requirements.

Just a reminder, change your Smoke Detector batteries before the day light savings time change.

The Codes Office can be contacted at any time for questions @ 593-2333 or email @

PalermoCodes@aol.com

Respectfully Submitted, Joseph Fiumara Code Enforcement Officer

Board of Appeals Report: Supervisor Johnson read minutes:

October 20, 2008

Board of Appeals

Chairman Jay Elhage opened the meeting at 6:10pm with a salute to the flag.

Public – 3

Present - Chad Miller, Jay Elhage, Tammy Schwartz

Absent – Brian Campbell

Case # 04-2008 – Gregory Stupp are looking for relief of Town Code 67-3B

Jay questioned if Greg had any information on the trailer. Gregory stated that there is new appliances and carpet thru out the trailer. The trailer is a single wide and located in Hannibal right now. The trailer is rated for this area for snow load. Mr. Stupp will move the old trailer to another location out of Palermo before the new one is put in. The trailer is located at 204 Co Rte 18.

Motion Was Made by Jay Elhage and seconded by Chad Miller to grant the relief of Palermo Code 67-3B as long as Gregory Stupp is in compliance with Palermo Code 67-2 & 67-3

AYES: Chad, Jay, Tammy

Motion Was Made by Jay Elhage and seconded by Tammy Swartz to adjourn the meeting at 6:14pm

AYES: Chad, Jay, Tammy

Submitted Respectfully, Angela Miller Board of Appeal Secretary

Town Clerk stated that they have another hearing scheduled for next Monday asking for a variance or setback requirements.

Assessor's Report: none

Custodian Report: Dave stated that he checks the park daily. Owen covered for him for a few days. He stated he got with Councilman Trimble and picked up the polycarbonate, repaired the Veteran's Memorial case. He stated there was a balloon memorial for Erin Maxwell at the park on September 30th and picked up some balloons, the weather wasn't cooperative. He listed items he purchased for the month. Stated the Town Clerk called on an odor in the hall, he tried to snake the drains, then called Mr. Rooter. Turns out the drain in the men's room doesn't have a trap and the odor was coming from there. Suggestion was to put in a plug, since the plug has been placed the odor is better. Dave stated he has communicated with Tim Collins on the shutting off the water at the town park. He will get with him for the concession stand.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Pettit seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 392 to 438 in the amount of \$61,142.38

HIGHWAY NO 212 to 233 in the amount of \$30,957.44

by Councilman Trimble seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Councilman Hilton stated that there was an issue with the hiring of Cindy Herrington on the highway for having no CDL. Councilman Hilton stated that the Town Board has agreed to extend the probation period to 10 months and request the Town Clerk to contact NYMIR to see if a person needs a drivers license or can be a permit driver to drive town vehicles and be covered under insurance.

Culvert on Besaw Rd was discussed. Jim stated that Chris had come and looked it over and can do a 4 ft culvert. Discussed an opportunity to purchase pipe at a lower cost than stated bid, would have to use what is rest in this year's budget for down payment then pay rest in January. Cost is at \$40 something per ft and state bid is \$52/ft. Discussed if downsizing was going to affect the flow of water. Discussed can put pipe inside of pipe and grout it, it would mean the road can stay open and wouldn't have to be torn up. More discussion on pipe and that the Town Board has no problem with the purchase. Discussion took place on how to truck it to the town. Councilman Trimble asked if Jim had the routes from the county for plowing, Jim stated yes. Town Clerk asked the Town Board what they wanted to do about the request for the lighting of the tree at the town park. Councilman Hilton suggested that another tree could be donated and planted in Erin's name and lights put on it. Town Clerk suggested that there is a tree here at the hall that needs to be replaced and that maybe it could be put there. Supervisor Johnson stated that at the Hall would be nice then people could come in for refreshments afterwards. Town Clerk will contact the people to let them know the board's suggestion.

New Business: Councilman Gulliver stated that he had received a complaint on building permits and the fee schedule not listing certain things. He stated that he is willing to sit with Joe and Bob and go through the permits and fee schedule and present the Town Board with a new schedule. Town Board stated they think it is a good idea. Councilman Gulliver is to met with the codes department.

Public Session: Joel Graham stated he stopped by to see the sign and appreciates that the Town Board had run lights to it and lit it up. Supervisor Johnson explained that Joel was the one who constructed the sign for his Eagle Scout project.

Beverly Pettit stated that the outside lights are nice and now can see the parking lot.

Adjournment: Motion to adjourn was made at: 8:38pm pm by Councilman Pettit seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver
Palermo Town Clerk

**Budget Hearing Town Board Meeting - Town Hall
October 30, 2008**

Supervisor Johnson called the hearing to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Julie Schmeling, Bookkeeper , 5 members of the public.

Supervisor Johnson stated the purpose of the hearing is to hear public comment on the 2009 budget and Fire contract.

Supervisor Johnson read the budgetary accounts for the General, Highway and Fire.

Supervisor Johnson opened the floor for public comment.

No comments were made

Adjournment: Motion to adjourn was made at: 7:23pm pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

**Special Meeting Town Board Meeting - Town Hall
October 30, 2008**

Supervisor Johnson called the hearing to order at 7:23pm.

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent; Julie Schmeling, Bookkeeper , 5 members of the public.

Supervisor Johnson stated that the purpose of the meeting is to adopt the 2009 Budget.

Resolution No 33 – Adoption of Budget

Whereas the Town Board Town of Palermo held a public hearing on October 20,2008 to hear comments for or against the 2009 Budget and Fire Contract now therefore

Be it Resolved the Town Board Town of Palermo hereby adopts the 2009 General, Highway, and Fire Budget as presented.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Adjournment: Motion to adjourn was made at: 7:26pm by Councilman Hilton seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
November 18, 2008

PALERMO TOWN HALL
7:05pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit
Councilman Hilton

Absent: Supervisor Johnson

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Marty Webster, Assessor

The following discussions took place:

- The cost of the lawyer at \$180/hour for union contract being too much money.
- Permit fees. Town Clerk stated her and Councilman Gulliver met with Code Enforcement Officer and these were his suggestions. Consensus of the Town Board is to go with them at the first of the year. Town Clerk stated that they also talked about increasing the license fee for Mobile Home Parks to \$20 per lot and will move into that.
- Tax Auction. Councilman Pettit asked Marty how the auction went. Marty stated went well and they had a special one last week for a few other properties.
- Suit against the town and Marty on an assessment of the old Oswego Asphalt property. Marty stated that the Town Attorney is handling it and so far just letters have been going back and forth. Marty stated that the property sold for \$75,000 and it is assessed for \$200,000 and the defense we have is that it was never on the open market and it was a private sale. More discussion took place as to how far to go and how much money to spend to defend it.
- Letter from Peter Cedrone on paint bled through on the garage. Peter suggested sending a letter to Eldon asking them to fix it. Town Board stated for the Town Clerk to just call Eldon and ask them to look into it.
- Resolution to amend the highway spending agreement to reflect what was actually spent.
- Update sheet on projects and cost. Town Clerk provided a sheet of the projected and actual costs of the various projects that were done and the projects still came in under budget.
- Councilman Trimble stating that a resident is unhappy at not being considered for a job at the highway. He has a CDL and was employed on a part time basis for several years. He stated he will let Jim know he is interested in part time work. Discussion took place on hiring practices. Discussion took place on appointed versus elected highway superintendent. Discussed benefits and union vs. non-union that you could not get the same benefits for cost with non-union.
- Marriage Officer. Town Clerk asked for the Town Board to appoint her as a Marriage Officer. She stated that she would be able to perform marriages within the Town of Palermo and that she spoke with Judge Hart about it. She stated that Judge Hart does the weddings and wouldn't mind if the Town Clerk did them also so she wasn't the only one available in town. Councilman Trimble stated to write a Resolution for it for next meeting.
- Other town's budgets and water districts and the cost of not only putting in a water district but the cost of maintenance. More discussion took place concerning school's budgets and state cuts.

November 18, 2008

Workshop

Palermo Town Hall

- Rental of the town hall for use for weddings, birthdays, and other parties. Discussion took place on a policy, who would open and close the hall, what to charge and who would clean up afterwards. Discussed there is no way to cook here, there are other places better suited for parties than the town hall. Consensus of the Town Board that the hall cannot be rented for parties of any sort.
- Bank accounts not reflecting the transfers from the Park Capital and General Capital funds and if that would of changed the amount of revenue for the 2009 budget.

Adjournment: -*A MOTION WAS MADE to adjourn at 8:10pm by Councilman Trimble and seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
NOVEMBER 25, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

34 – Highway Spending Agreement Amendment

35 – Authorization of Budget Modification

36 – Transfer of Funds

37 – Appointment of Marriage Officer

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

Supervisor	Town Clerk	Highway	Code Enforcement
Dog Control	Assessor	Planning Board	Board of Appeals
Custodian	Rec Director	County Legislature	

Motion to Accept Reports

Motion to Pay Bills:

General No. 441 to 483 Total: \$30,257.83

Highway No. 234 to 258 Total: \$21,056.60

Old Business

New Business:

Public Session

Adjournment

Meeting Schedule:

Workshop: December 16th at 7:00pm
Regular Meeting: December 23rd at 7:00pm

November Town Board Meeting - Town Hall

November 25, 2008

Supervisor Johnson called the meeting to order at 7:05pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson

Councilman Gulliver

Councilman Pettit (entered at 7:17pm)

Councilman Hilton

Absent: Councilman Trimble

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent entered at 715pm; Dave Delong Custodian; 1 member of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:

#34 – Highway Spending Agreement Amendment

#35 - Authorization of Budget Modification

#36 – Transfer of Funds

#37 – Appointment of Marriage Officer

Public Comment on Resolutions:

Resolutions Approval:

Resolution No. 34: 2008 Highway Spending Agreement Amendment

Whereas the Town Board Town of Palermo and the Town Highway Superintendent have reviewed the changes to the 2008 Highway Spending Agreement, now therefore

Be It Resolved that the Town Board Town of Palermo and the Town Highway Superintendent does hereby agree to amend the highway town funds in the amount of \$145,000.00 as follows:

1. Cape Horn Rd, .68 miles – Asphalt in the amount of \$32,535.83
2. Clifford Rd, 1.75 miles – Asphalt in the amount of \$37,371.42
3. Pangborn Rd, .60 miles – Asphalt in the amount of \$20,533.45
4. J.P. Lane, .11 miles – Asphalt in the amount of \$ 12,854.00
5. Town Line Rd, .08 miles – Asphalt in the amount of \$ 9,000
6. Villard Rd, 1.96 miles – Asphalt in the amount of \$21,238.75
7. MISC – ALL other roads – in the amount of \$11,466.55

Dated this 25th day of November 2008.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No. 35 Authorization of Budget Modifications

Be It Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the Budget Modifications as stated in the following Resolutions:

- Resolution No 21 – Budget Modification - \$75,000 from General Capital to A1620.2 Buildings Equipment
- Resolution No 26 – Budget Modification of 2008 Budget for Park Projects - \$13,000 from Park Capital to A7110.2 Park Equipment
- Resolution No 30 – Modification of 2008 Budget for Garage Addition - \$35,000 from A911 Unexpended Funds to A1620.2 Buildings Equipment

Supervisor Johnson stated that she was concerned when Resolution was made to modify the budget it didn't authorize her to do so and she wasn't comfortable without the authorization in there.

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 36 – Transfer of Funds

Be It Resolved the Town Board Town of Palermo hereby authorizes the Supervisor to make the following transfer of funds:

From: DA9050.8 Unemployment in the amount of \$5,000

To: DA5110.4 General Repairs Contractual in the amount of \$5,000

Resolution introduced by Councilman Gulliver seconded by Councilman Hilton.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 37 Appointment of Marriage Officer

Whereas, Domestic Relations Law Article 3 Subsection 11-c states: "Notwithstanding the provisions of section 11 of this article or any other law, the governing body of any village, town or city may appoint one or more marriage officers who shall have the authority to solemnize a marriage which marriage shall be valid if performed in accordance with any other provisions of law." Now therefore,

Be It Resolved as follows:

- the Town Board Town of Palermo hereby appoints Jean Gulliver to act as a Marriage Officer for the Town of Palermo
- In accordance to law, marriages can only be performed within the township of the Town of Palermo.
- There will be no salary or wage compensation but may accept a fee by the persons or on behalf of the persons being married
- Term will expire December 31, 2009 and may be renewable for a two year term after that.

Resolution introduced by Councilman Hilton seconded by Councilman Gulliver.

AYES: Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Communications: Supervisor Johnson read the following communications:

2 civil service announcements

Reports

Supervisor's Report: Supervisor Johnson gave her report:

Account Balances as of October 31, 2008

General Fund: \$217,136.07	Highway Fund \$174,435.34	Trust & Agency: \$14,823.26
Park Capital: \$ 17,235.03	Highway Capital: \$191,559.48	
General Capital: \$103,655.48	Highway Money Market: \$ 10,444.74	
General Money Market: \$108,699.69	Park Reserve: \$ 564.86	
Revenues: General Fund \$4060.00	Trust & Agency: 9,695.55	

Town Clerk's Report: Town Clerk gave her report for August:

For the month of August a total of \$399.66 was turned over to the Supervisor with \$117.63 of that being for dog licenses. \$99.87 was collected for the County Treasurer for dog licenses, \$48.00 to Ag & Markets for spay/neutering program, \$90.00 for the Health Department for Marriage licenses, \$617.97 to the DEC for Sportsman licenses. A total of \$1,255.50 was collected.

I contacted Eldon Painting and he will look at the garage but not be able to fix it until spring. He will contact Sherwin-Williams for advice. Clerk's office will be closed tomorrow due to the holiday. Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report: Jim stated that they have been plowing snow since last week. Have had some mailbox complaints, Jim explained it is due to heaviness of the snow. Councilman Hilton stated that if they were to slow down it wouldn't knock the heavy snow on the mailboxes. Jim asked what the policy was for replacing mailboxes. Supervisor Johnson stated with just a standard box and cheap post. Councilman Hilton stated what is acceptable to the postmaster. Jim stated that last night between 11pm and 2am someone ran into one of the doors and did bend it. Jim stated they are working on the gradall and mower in their spare time. New truck is going to Viking on December 5th and then goes to Stadium.

Planning Board: Supervisor Johnson read Planning Board report/ minutes:

Unapproved Minutes

November 11, 2008

Diane Kowaleski opened the meeting at 7:30 pm.

Present: Dawn Bristol, Elaine Wells, Diane Kowaleski,

Absent: Jim Petreszyn, Cheryl Smith

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to approve the minutes. Elaine Wells made a motion to accept the October minutes; it was seconded by Dawn Bristol

AYES: Dawn Bristol, Elaine Wells, Diane Kowaleski

NAYS:

Old Business: None

New Business: Jeffrey Pachoud, Drive Way Inn, 205.00-03-18.03, proposed to enlarge DWI, deck update bathrooms and parking lot. Diane Kowaleski asked who did the drawing and Mr.

Pachoud replied C&S. The board reviewed the proposed site plan and made recommendations. Needs to be sent to Oswego County Planning.

Correspondence: None

Public Hearing: Charles Klerks, Change of Lot line, 205.00-03-07.01 on Co Rte 45. Left opened.

Michael Baroody, Site Acquisition Specialist with Velocitel complete wireless solutions, 1880 County Route 45, 204.00-03-04.2. Public Hearing left open.

A Motion Was Made by Diane Kowaleski and seconded Elaine Wells to adjourn the meeting at 7:50pm

AYES: Dawn Bristol, Elaine Wells, Diane Kowaleski

Respectfully submitted by, Angela Miller - Planning Board Secretary

Custodian Report: Dave stated that the Boy scouts got the dugout finished. They did a good job. He stated it was an Eagle Scout project.. Jim got rid of the old roof. At the end of the month he closed the Park for the season, put things away, shut off the water. He stated that he put shrub protectors up at the Hall. He stated that Butler didn't empty the dumpster, a pipe was broke on the top of the fence by the PYO building. Dave stated he removed the cement left by the generator at the hall. He has been shoveling and salting around the hall and kennel. Discussion took place on locking the gate in the winter at the park, Dave stated that ATVs and snowmobiles were by the PYO building running around. It was discussed to lock it and get with Jim when need to plow it as it doesn't need to be plowed every time it snows, just keep it open enough to get to the pavilion. Discussion took place as the park is a Landing Zone for emergency helicopters and to leave lane and tennis court are open for that. Dave sated that he made guard to go over the toilets in the park bathrooms so no one can climb on them. Dave gave a list of items he purchased for the month.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Hilton seconded by Councilman Pettit.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 441 to 483 in the amount of \$30,257.83

HIGHWAY NO 234 to 258 in the amount of \$21,056.60

By Councilman Hilton seconded by Councilman Gulliver .

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Councilman Hilton stated that it appears we could use \$50,000 for the General and \$50,000 for the Highway added revenue for the 2009 budget. Discussion took place on how there is more due to the money market account that could be used and what process was to re-open the budget. Supervisor Johnson stated that Town Clerk talked to the County about it and

was advised not to reopen it at this late date. To use the money to purchase something, spend down something else or pay off a bill or to lower the budget next year. It was discussed that it would be there if the need to use it came up. Discussed that if the money was used in 2009 budget to lower it, it would have to raise twice as much in 2010 when the money wouldn't be there. Discussed to leave it as it is and look at it next year for what may come up. Discussed a loader and a mower are needed. More discussion on Loaders took place in that you can get used ones with little hours at large discounted prices.

New Business: Town Clerk is to Advertise for annual appointments and fuel bids. Councilman Hilton stated he will not be in town on the next board meeting on the 23rd of December.

Public Session: none

Adjournment: Motion to adjourn was made at: 7:44pm pm by Councilman Pettit seconded by Councilman Hilton.

AYES: Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk

WORKSHOP
December 16, 2008

PALERMO TOWN HALL
7:00pm

Those present at the workshop were:

Present: Councilman Trimble
Councilman Gulliver
Councilman Pettit entered at 7:12pm
Councilman Hilton
Supervisor Johnson

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Jim Pettit, Highway Superintendent 5 members of the public

The following discussions took place:

- Boy scouts – Jeremiah and Coty Herrington from troop 760 were in attendance working on their Citizenship and Communication badges
- General repairs budget to be going over budget. Transfer will be made taken from the health insurance account.
- Snow bills were turned in an amount of \$29,000 to the county for the last four weeks of plowing
- Cedrone letter of recommendation for painting the areas on the garage that need to be fixed and he will be looking at the new addition.
- Break room is done
- Bill Carp is installing electrical on the addition. Had an inspection by the state, need an exit sign and an outside light.
- Light by the Hall has been changed to match the other light. Town Clerk stated that Bill Carp suggested changing the location of the sensor for the lights on the building so the lights are not on all the time. Consensus of the Town Board to go ahead and change it.
- Seasonal help. Jim is all set but if anyone is wanting to make an application he will take it.
- Payroll. Supervisor Johnson stated people are cashing their checks before the Thursday they are supposed to. ADP is going to start charging \$25 per check that is cashed early.
- Possible changing check services. Paychecks is cheaper than ADP. Discussed the Town Board may want to look at that next year or talked about making a Supervisor full-time and doing in-house payroll.
- New truck still isn't here yet. Jim stated that it isn't scheduled until next week to be in Syracuse.
- Leaving msgs at the Garage. Jim stated that if people leave irate messages he is only going to delete them but if they are to leave their name and number he will call them back. He stated that if people call him and tell him what the problem is, he is more than happy to look at the situation and see if it can be fixed. He stated he needs name and number and he will call back.
- Park and plowing out for Emergency. It was discussed that the Fire Dept and Highway Superintendent should have a key to the Park, it was discussed that they did have it at one time. Dave will be notified to get a key to the Fire Dept and to Jim.
- Consolidation. Discussed how consolidation is taking place at the state and other local governments. Town Clerk stated she attended a tax meeting on consolidating all the tax collectors to one data base, The county is not looking to replace Tax Collectors but rather everyone work from one database and make it easier for the county to deal with delinquents. They talked about being able to take taxes with credit cards and internet access for everyone.

December 16, 2008

Workshop

Palermo Town Hall

- Open positions were advertised. Town Clerk will have fuel bids at the organizational meeting.
- Organizational meeting will be on Wednesday January 7th at 7pm. A workshop will start at that time with the meeting after.
- Cemeteries. Jim stated that if we have a dry summer he will be able to get in there and they will trim, chip and clean up the cemeteries that are getting over grown. Also will cut some brush by the walk path in the spring.
- Island Road. A resident spoke up on concerns of the condition of Island Rd and if it was on the agenda for next year. Jim stated it was not in bad of shape as some of the other roads but he is going to be working on the hill by Besaw Rd and fixing that. More discussion on Island Rd took place and the cost of asphalt.
- After the Town Board meeting next week there will be cookies and coffee.

Adjournment: -*A MOTION WAS MADE to adjourn at 7:50pm by Councilman Hilton seconded by Councilman Pettit.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,
Jean Gulliver

Palermo Town Clerk

**TOWN OF PALERMO – TOWN BOARD AGENDA
DECEMBER 23, 2008**

Meeting Begins – 7:00p.m.

Call to Order by the Supervisor

Pledge to the Flag with a Moment of Silence

Roll Call by Town Clerk

Approval/Changes to Minutes of Previous Month

Petition to the Town Board

Executive Session (When Necessary)

Reading of Resolutions

 38 – Transfer of Funds

 39 – Hold over of offices

Public Comments or Questions on Resolutions

Resolution Approval

Communications

Reports:

 Supervisor

 Town Clerk

 Highway

 Code Enforcement

 Dog Control

 Assessor

 Planning Board

 Board of Appeals

 Custodian

 Rec Director

 County Legislature

Motion to Accept Reports

Motion to Pay Bills:

 General No. 487 to 530 Total: \$27,12370

 Highway No. 259 to 285 Total: \$31,371.93

Old Business

New Business:

Public Session:

Adjournment:

Meeting Schedule:

 Organizational Workshop/Meeting: January 7th at 7:00pm

 Workshop: January 13th at 7:00pm

 Regular Meeting: January 20th at 7:00pm

December Town Board Meeting - Town Hall

December 23, 2008

Supervisor Johnson called the meeting to order at 7:00pm with a salute to the flag and a moment of silence. Town Clerk took roll call:

Present: Supervisor Johnson
Councilman Trimble
Councilman Gulliver
Councilman Pettit (entered at 7:21pm)
Councilman Hilton

Absent:

Recording Secretary: Jean Gulliver, Town Clerk

Others Present: Joe Fiumara, Code Enforcement Officer; Marty Webster, Assessor; Dave Delong Custodian; 2 members of the public.

Corrections to Minutes: None

Motion to accept minutes:

***-A MOTION WAS MADE** to accept the minutes of the previous meetings by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Ellen Johnson

NAYS:

Petitions to the Board: None

Resolutions: Supervisor Johnson read proposed Resolutions:

38 – Transfer of Funds

39 – Hold over of offices

Public Comment on Resolutions: None

Resolutions Approval:

Resolution No: 38 – Transfer of Funds and Encumbrance

Be It Resolved the Town Board Town of Palermo here authorizes the end of year transfers as follows:

General

From: A1990.4 Contingment in the amount of \$1255.79

To: A1410.4 Town Clerk Contractual in the amount of \$59.32

A1620.1 Buildings Person Service in the amount of \$.04 (rounding)

A1670.4 Printing and Mailing in the amount of \$279.48

A3510.1 Dog Control Personal Service in the amount of \$.04 (rounding)

A3620.1 Code Enforcement Personal Service in the amount of \$.08 (rounding)

A3620.4 Code Enforcement Contractual in the amount of \$115.27

A5132.4 Garage Contractual in the amount of \$801.36

A8020.1 Planning Personal Service in the amount of \$.20

Highway

From: DA9060.8 Hospital & Medical Insurance in the amount of \$2,481.53

To: DA5110.4 General Repairs Contractual in the amount of \$1,928.26

DA5142.4 Snow Removal Town Highways in the amount of \$553.27

Be it Further Resolved, the Town Board Town of Palermo hereby authorizes the encumbrance of the last payroll of the year date ending 12/26/08 for the highway department and the payroll for the Town Clerk and Highway Superintendent and any outstanding bills for December.

Resolution introduced by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Resolution No 39 – Hold over of Offices

Whereas the Town Board Town of Palermo will be reviewing annual positions for the Town of Palermo now therefore

Be It Resolved the Town Board Town of Palermo will hold the people of the following positions over until appointments are made at the 2009 Organizational meeting in January:

- Dog Control Officer
- Deputy Dog Control Officer
- Code Enforcement Officer
- Deputy Code Enforcement Officer
- Planning Board Member
- Board of Appeals member
- Planning Board Secretary
- Board of Appeals Secretary
- Custodian
- Janitor
- Historian

Resolution introduced by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Tom Hilton, Ellen Johnson

NAYS:

Communications: Supervisor Johnson read the following communications:

1. Several upcoming civil service exams
2. NYMIR – concerning a program to return initial capital contribution over a 3 year period beginning in 2009. Town Clerk stated that Eastern Shores insurance bill is over \$800 less than last year.
3. CHIPS Fund – Supervisor Johnson stated we received \$76,174.80 for 2008

Reports

Supervisor's Report: Supervisor Johnson stated that her secretary broke her wrist so she doesn't have the report for this month but will have it for next month.

Town Clerk's Report: Town Clerk gave her report:

For the month of November a total of \$196.26 was turned over to the Supervisor with \$170.63 of that being for dog licenses. \$149.87 was collected for the County Treasurer for dog licenses, \$78.00 to Ag & Markets for spay/neutering program, \$199.37 to the DEC for Sportsman licenses. A total of \$623.50 was collected.

I ask the Town Board to raise the marriage license fee from the current \$30.00 a license to \$40.00. The reason is NYS in its brochure states that licenses gotten outside of NYC is \$40.00, its \$30.00 for the application and \$10.00 for the registration certificate and that is not what we are charging for the \$10 registration certificate. The other townships have changed over to the \$40.00 amount a few years back but we haven't yet and I would like to have that change so we are where everyone else is. This also will increase revenues by \$150 to \$200 a year depending on how many licenses are issued.

The tax bills are printed. I went to the Public Safety building today to pick them up. I am hoping to have them all done and in the mail no later than next Tuesday.

I received letters of reappointments for all the positions but the Board of Appeals. Chad is not going to re-up at this time. I received no other letters of interest.

Because of the end of year book keeping, clearing out 2008, the preparation of tax bills, and the holidays, I will not be holding normal office hours the rest of this week and next week. I will resume normal office hours January 5th.

Merry Christmas to everyone, be happy and be safe.

Jean Gulliver - Palermo Town Clerk

Highway Superintendent Report: none

Planning Board: Supervisor Johnson read Planning Board report/ minutes:

Site Plans this month: 1 Fees Collected: \$50 To Supervisor: \$50

Year to Date: 4 Total collected: \$200.00

Subdivision this month: 0 Fees Collected: 0 To Supervisor: 0

Year to Date: 2 Total collected: \$125.00

December 9, 2008

Jim Petreszyn opened the meeting at 7:04 pm.

Present: Dawn Bristol, Elaine Wells, Diane Kowaleski, Jim Petreszyn

Absent: Cheryl Smith

Recording Secretary: Angela Miller

Others Present: 2 Public

Motion to accept minutes: Minutes were reviewed by the board and a motion was made to approve the minutes. Dawn Bristol made a motion to accept the November minutes; it was seconded by Elaine Wells

AYES: Dawn Bristol, Elaine Wells, Diane Kowaleski, Jim Petreszyn

NAYS:

Old Business: Michael Barody, Site Acquisition Specialist with Velocitel complete wireless solutions, 1880 County Route 45, 204.00-03-04.2. Upgrading Cell Tower. The board reviewed the proposed site plan.

SP-004-08 Fee \$ 50.00

New Business: Ken Cupper nail, Paradise Road, 117.00-01-01.01, dissolving of lot line. Jim Petreszyn stated that this would have to be a joint subdivision application. The 2 lots do not have enough lot area to build Mr. Cupper nail would have to combine with his property as will the neighbor. Need to hold public hearing and no fee for dissolving of lot line. Public hearing scheduled for January 13, 2009 at 7:00pm

Correspondence: Building Permits, Town Topics, Excel

Public Hearing: Charles Klerks, Change of Lot line, 205.00-03-07.01 on Co Rte 45. Left opened.

A Motion Was Made by Dawn Bristol and seconded Elaine Wells to adjourn the meeting at 7:40pm

AYES: Dawn Bristol, Elaine Wells, Diane Kowaleski, Jim Petreszyn

NAYS:

Respectfully submitted by, Angela Miller - Planning Board Secretary

Dog Control Report: Supervisor Johnson read Chad’s report for November and December:

November:

Total Calls: 27 Dogs Picked up: 0 Dogs Redeemed: 0 Tickets Issued: 14 Total Mileage: 44

December:

Total Calls: 14 Dogs Picked up: 2 Dogs Redeemed: 2 Tickets Issued: 0 Total Mileage: 46.9

Code Enforcement Officer Report: Joe stated that it slipped hi mind last month for his report, it’s the second time ever - gave his report for October and November:

October Inspections

Construction Inspections	52
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	20
Mobile Park Inspections	1
Junkyard Inspections	0
Complaint of Violation Inspections	17
Total Inspections	92

Building Permits

	This Report	Year to Date	Totals
Permits Issued	10	77	77
Fees Collected	\$657.00	\$4163.25	\$4163.25
To Supervisor	\$657.00	\$4163.25	\$4163.25

Bulletin Board

Just a note:

The Codes Department wants to wish the residents of Palermo, a Wonderful and Safe Holiday Season.

The Codes Office can be contacted at any time for questions @ 593-2333 or email@

PalermoCodes@aol.com.

Respectfully Submitted, Joseph Fiumara - Code Enforcement Officer

November Inspections

Construction Inspections	50
Manufactured Home Inspections	0
Fire Safety Inspections	2
Code Violation Inspections	15
Mobile Park Inspections	1
Junkyard Inspections	0

Complaint of Violation Inspections	15
Total Inspections	83

Building Permits

	This Report	Year to Date	Totals
Permits Issued	5	82	82
Fees Collected	\$95.00	\$4258.25	\$4258.25
To Supervisor	\$95.00	\$4258.25	\$4258.25

Bulletin Board

Just a note:

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Respectfully Submitted, Joseph Fiumara - Code Enforcement Officer

Joe stated that he didn't charge for a building permit or a demolition permit for a house fire that happened. He stated he is submitting a report into the State.

Assessor's Report: Marty stated it's a slow time. He stated he will be mailing out the exemption forms for Seniors Citizen Enhanced Star, firefighter and disabled this month. (Councilman Pettit entered) Marty stated that he will be able to answer any questions on tax bills and has told the Town Clerk to forward call to him at work.

Custodian Report: Dave stated he has been shoveling and salting. On December 11th he received a call from Volney Multiplex, alarm was accidently tripped. Troopers came and all was okay. He stated he changed out some light bulbs on the lights outside the door, purchased dome more salt, ant poisoning as there is an ant problem at the hall, and changed some lights in the ceiling fixture.

Motion to accept Reports:

***-A MOTION WAS MADE** to approve the reports as given by Councilman Gulliver seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Motion to pay Bills:

***-A MOTION WAS MADE** to pay bills in the following amounts:

GENERAL NO 487 to 530 in the amount of \$27,123.70

HIGHWAY NO 259 to 285 in the amount of \$31,371.93

By Councilman Pettit seconded by Councilman Gulliver.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Old Business: Supervisor Johnson read a letter from Peter Cedrone to French Construction on the addition of the garage.

Councilman Gulliver stated that the park has not been plowed out yet. Dave stated that he hasn't gotten with Pup's Lock n Key yet but will get the keys to the highway and fire department. Marty gave an update on the assessment challenge on Thompson Road at the old Asphalt plant.

New Business: Supervisor Johnson stated that the Organizational workshop is scheduled for January 7th at 7:00pm with the Organizational meeting being held right after. Councilman Trimble stated he will be in Florida on the 20th workshop.

Councilman Gulliver stated he saw Jim on Thursday and they had PESH inspection, some points of interest was the electrical box was open but Bill Carp as there working on the electrical for the addition. A new eye wash station is needed. Discussion took place that the old one was removed and bottles were used. Councilman Gulliver stated that Jim had looked at Volney's and it is self contained and the company will service it. Exit signs are also needed in the new addition as well as an outdoor light outside it.

Supervisor Johnson asked about New Haven plowing the roads, Councilman Gulliver stated that they borrowed a Truck from New Haven as spring broke on a truck. The new truck is not here yet.

Public Session: none

Adjournment: Motion to adjourn was made at: 7:32pm pm by Councilman Pettit seconded by Councilman Trimble.

AYES: Barry Trimble, Gary Gulliver, Bill Pettit, Tom Hilton, Ellen Johnson

NAYS:

Respectfully Submitted,

Jean Gulliver
Palermo Town Clerk